

Town of New Durham
Capital Improvements Plan Advisory Committee
Wednesday September 27, 2023 -10:00am
In-person Meeting at the New Durham Community Room

MINUTES

1. Call to Order: Introduction of Members

- Scott Drummey opened the meeting at 10:00 am, and all Board members introduced themselves follows;
 - Scott Drummey, CIP Chairman and Planning Board Representative
 - Susan DeRoy, Budget Committee Representative
 - Dorothy “Dot” Veisel, Select Board Representative
 - Mark McFadden, CIP Secretary and Member at Large
 - Thomas ‘Tom’ Baker, CIP Vice-Chair and Member at Large

Others in Attendance (the audience):

Stephanie Lundy – New Durham Admin Assistant

This meeting was being live streamed and audio recorded for future viewing.

2. Agenda Review:

- Scott D. reviewed the Agenda with all present. No additions or changes.
- Asked individual members to share comments on their experience as a CIP Member
- Reviewed ranking process and focused discussion on variance rankings with standard deviation > 1-1.5

3. Review and Discussion of CRF/ETF funding rankings:

- a. Completions noted for Library roof replacement and Town Facilities – space need study
- b. Questioned need for Police training/briefing room – This is included in a future public facilities plan
- c. Requested additional information for 2010 Ford 350 replacement date
- d. Condition of existing 2001 Ladder deemed satisfactory and no plans for replacement in the near future
- e. Scale discussion – Request study to determine site requirements – assess potential cost savings
- f. Tom B. suggested that a future visit to Alton may be necessary to review scale layout and maintenance
- g. The importance of continued dam maintenance was discussed
- h. Guardrail, irrigation and storage needs were highlighted
- i. 1772 Meetinghouse planning and long term possibilities for use were discussed
- j. Cited additional need for Recreation Center planning and development

4. Review of prior minutes: Approved as amended: 1&2 completion dates updated M: Tom B. 2nd Susan D. 5-0-0

5. Meeting Schedule:

- a. October 4, 2023 10:00-12:00

6. Adjournment

- Motion to Adjourn at 11:47am. M: Tom B. 2nd: Susan D., motion passed 5-0-0

Minutes respectfully submitted by Mark McFadden

ACTION ITEMS

1. Judy Purington – OPENED 9/6/23 – Request to obtain and provide detailed records for expenses and repairs of highway equipment
2. Judy Purington – OPENED 9/27/23 – Request additional clarifications for 21 CAT excavator & 23 GMC (road agent) and additional information for 18 Western Star & 20 F550 Plow Wing Sander. Replacement dates may be moved forward for highway equipment