**New Durham Public Library Trustees Meeting
March 27th, 2023
New Durham Public Library
2 Old Bay Rd, New Durham, NH 03855**

*Members Present:* William Meyer, John Michaud, Rachel Lamontagne

*Members Absent:*  Patrice Mitchell, Marilee DeCoff

*Others Present:* Caitlin Frost, Library Director, Rich Leonard, former Treasurer

*Call to Order / Agenda Review*: Chairperson Meyer called the meeting to order at 4:05pm.

*Approval of Minutes:* **Motion made by Chairman Meyer to approve minutes from the February Trustees Meeting. Mr. Michaud seconds the motion. Vote carried unanimously.**

*Financial Report and Approval:*

Mr. Leonard shared there was approximately $4,500 in our Operating Funds and around $1,000 in the Trustees Account.

The town finally released the reimbursement for the floors that were redone last year.

There was discussion about who would become the next Treasurer. The trustees discussed appointing a non-trustee treasurer or a non-voting member to be treasurer. They asked questions such as how many board members can trustees have and what the legalities are. They tasked Ms. Frost to find out more information on what other libraries do so they can make decisions.

*Director’s Report and Informational Items*

Ms. Frost gave updates on the LEGO Contest, the spring programs at the library, and the early work they have done on the Summer Reading Program.

She also gave an updated on the money left from previous grants. At this time all money from the NHCF, ALA, and FirstBook grants have been spent. She is still working on spending grant money from the Dollar General Literacy foundation.

Ms. Frost alo presented an invoice from a carpenter to add shelving in the children’s room. To do the upper shelving it would cost $558.09.

**Chairman Meyer motions to approve the invoice from carpenter Rick Aucoin, SR. to build the corner shelves in the amount of $558.09. Mr. Michaud seconds. Vote carries unanimously.**

Ms. Frost also shared that she and Ms. Pyrich, our children’s librarian, would like to attend NHLA in May. The Professional Development budget is only $200, the cost for the two of them to attend would be $400. Ms. Frost asked approval for the two of them to attend the conference.

**Motion made by Ms. Lamontagne to pay $400 to NHLA for Ms. Frost and Ms. Pyrich to attend the upcoming conference. Chairman Meyer seconds the motion. Vote carried unanimously.**

There was discussion about the upcoming NHLTA conference and who would be interested in attending.

Ms. Frost alerted that April was Library Workers’ Month and she wanted to take the staff out to dinner at Johnson’s as an appreciation of all their hard work. Chairman Meyer thought it was a great idea.

*Other Business*:

No additional items this month.

*Schedule Next Meeting:* Monday, April 17th, at 4pm at the library.

*Adjournment:* **Motion made by Chairman Meyer to adjourn the meeting at 4:36pm. Mr. Michaud second it. The motion passed unanimously.**