

*New Durham Board of Selectmen Meeting
April 28, 2016*

**NEW DURHAM BOARD OF SELECTMEN
New Durham Fire Community Room
April 28, 2016, 1:00p.m.**

Present

Chair David Bickford
Selectman David Swenson
Selectman Gregory Anthes

Also Present:

Scott Kinmond, Town Administrator
No members of the public were present

Public Input Policy

Town Administrator Kinmond stated he and Selectman Anthes have conducted research relative to other communities about their policies on Public Input. Town Administrator Kinmond stated each community varies in their time limits, etc. He stated individuals are able to request meetings with the Board of Selectmen to discuss issues. However, the Public Input section of meetings is not really intended to be a back and forth dialogue. It is an opportunity for the public to present information to the Board of Selectmen and. He stated it is up to the Board of Selectmen whether they will respond to the information presented or whether to have the Town Administrator follow up. Chair Bickford asked about when members of the Board of Selectmen are questioned about their position on an issue. Town Administrator Kinmond replied it isn't really supposed to be done at the Board of Selectmen meetings as they are intended to conduct business of the Town. Selectman Swenson stated there is nothing new being described here that is not in the policy. He gave suggestions on responses to common questions made by the public. Selectman Anthes distributed a copy of Wolfeboro's and Alton's public participation policies for review. He pointed out a couple edits that were made recently after the town's lawsuits and stated the minor change was vetted by legal counsel and the NH Municipal Association. Selectman Anthes suggested making the policy very clear about what is acceptable. He stated that Wolfeboro uses a process where individuals who wish to speak must approach a podium to speak. Selectman Anthes stated the Board of Selectmen is voted in to run the Town and the Board of Selectmen meetings is their meeting and they invite the public. Selectman Anthes stated they need to get the meetings back under control and suggested a podium is an option. Selectman Anthes stated other towns also have police officers present at all meetings and suggested going back to that for a period of time until the rules are clearly understood but they also need more details clearly written out. He stated they were elected to do a job and they can't do it when being interrupted throughout the meetings. Selectman Anthes stated he wants to adopt Alton's policy along with having a police presence. Chair Bickford stated he has had people suggest using a podium because the live streaming doesn't always pick up the audio. Town Administrator Kinmond stated they are still working getting the easy streaming live. Selectman Anthes raised concerns with comments being made by the public that include attacking family members and defamatory remarks. Town

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Administrator Kinmond suggested some rearrangements of table setups. Suggested edits of the policy were discussed.

Abatement

The Board of Selectmen discussed the requested abatement for Map 206, Lot 31. Selectman Anthes stated he discussed the \$35,000 increase in value with the assessor. The assessor's explanation was that while there are no comparable lots, he did an appraisal. It was noted the property owner has not had a separate appraisal. Town Administrator Kinmond noted there are still some abatements being worked on at this point. It was noted abatement requests must be submitted by the end of April and the Board of Selectmen has to make decisions on them by July. It was agreed formal action would be taken at a regular Board of Selectmen meeting.

Unpaved Road Assessment

Chair Bickford stated CMA has provided a quote to complete the work in the amount of \$5,000. Selectman Swenson stated it is a waste of money. Chair Bickford stated he is ready to move forward and noted funding would come from the Capital Reserve Funds.

Chair Bickford made a motion to authorize the Chair to sign a purchase order and agreement with CMA #664.91 with CMA Engineers in the amount of \$5,000, this being assignment 9.1 under the Master Agreement for Professional Engineering Services and to be taken from the RSMS Capital Reserve Fund. Selectman Anthes seconded the motion. Motion passed, 2-1-0. Selectman Swenson opposed.

Approval of Meeting Minutes

Meeting of January 28, 2016 – Edits were made and reviewed. Selectman Swenson noted he has an approved version. This was reviewed and Town Administrator Kinmond will confirm edits.

Meeting of January 14, 2016 - Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of January 14, 2016, 1:00p.m. Budget Meeting – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of January 16, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Solid Waste Facility Compactor Bids

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Town Administrator Kinmond stated bids were solicited and recommended by Joe Bloskey, Solid Waste Foreman and reviewed to ensure the bids meet the specifications for the next Board of Selectmen. Two bids were received and were reviewed.

Meeting of December 7, 2015 – Edits were made. Town Administrator Kinmond will research further confirmation of details.

Meeting of November 4, 2015 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of November 2, 2015 – Edits were made and reviewed. Selectman Swenson noted he has an approved version. This was reviewed and Town Administrator Kinmond will confirm edits are the appropriate version is posted to the website.

October 19, 2015 - Edits were made and reviewed. Selectman Swenson noted he has an approved version. This was reviewed and Town Administrator Kinmond will confirm the appropriate version is posted to the website.

Review of non-public meeting minutes was postponed.

Other

Selectman Anthes stated they need to review the volunteer policy. He suggested they also need a way of reviewing the applications outside of the meetings so they can be in agreement before nominations are presented. Town Administrator Kinmond stated he has obtained copies of policies from surrounding communities on this issue.

Town Administrator Kinmond distributed copies relative to the next joint meeting with the Budget Committee and includes first quarterly reports.

Town Administrator Kinmond distributed a copy of a request from Copple Crown Village District for funds dispersal. The finance department stated they are scheduled to send \$5,000 in April but the District is requesting \$20,000 for additional expenses due to the bond payment schedules and the State of NH.

Chair Bickford distributed a copy of the 2015 Barnstead Annual Report showing the BSMI layout and how they export to an excel spreadsheet for data summarization.

Future Meetings

May 3, 2016 – 2:00p.m. – Meeting with Gary Thornton

Adjourn

Selectman Swenson made a motion to adjourn. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

The meeting was adjourned at 5:01p.m.

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Respectfully Submitted,

Jennifer Riel, Recording Secretary
Scott Kinmond, Town Administrator

Final Approved 02-07-17