

**New Durham Board of Selectmen's
Non-Public Minutes**

August 15, 2016

These minutes are releasable under RSA 91-A

Members Present: Chairman David Bickford, Selectman David Swenson and
Selectman Gregory Anthes

Also Present: Town Administrator Scott Kinmond

Motion was made by Chairman Bickford to enter Non-public session under RSA 91-A: 3, II (c) & (e); Topics to include: Ambulance Patient Billing (uncollectable) and Litigation; Seconded by Selectman Anthes.

Roll Call Vote:

Chairman Bickford	Aye
Selectman Swenson	Aye
Selectman Anthes	Aye

Entered into Non-public session at 6:36 P.M., and adjourned to Selectmen's conference room.

At 6:38 P.M., the Board reconvened in the Selectmen's conference room.

- I. **Executive Interview- Police Officer.**
 - a. TA Kinmond advised the Board that he had originally posted the Nonpublic session as a hiring, but both candidates were unavailable to meet.
- II. **Ambulance Billing (Uncollected debt)**
 - a. TA Kinmond advised the Board that the period of 2010-2014 there are 52 patients which have outstanding ambulance bills. The current amount is approximately \$32,000.00+/- that has been uncollected via the ambulance billing process. It has been recommended by the auditor to write this debt off as uncollected bad debt. Chairman Bickford stated that in the past they have reviewed the accounts and patient names before making a decision relative to the bad debt write off. TA Kinmond will obtain the list from the Welfare clerk who is the keeper of the confidential records. (Review at the 8/29/16 BOS Mtg.)
- III. **Fire Station Renovation Litigation Matter**
 - a. TA Kinmond provided the Board with a staff report detailing the settlement of the Writ of Summons Case which involved Fire Station renovations in 2014-2015. The case settlement was handled through

mediation in district court. TA Kinmond has prepared a Purchase Order for the settlement amount of \$2,750, and has requested that the Board request the amount be withdrawn from the Public Safety Facility CRF. TA Kinmond reported that the matter is now closed, although the outstanding renovations will need to be addressed in the future.

IV. Nonpublic Minutes

- a. July 18, 2016** nonpublic minutes reviewed, Selectmen Swenson offered his amendments in track change format. **Chairman Bickford made a motion to approve the minutes of July 18, 2016 as amended. Selectman Anthes seconded the motion. The motion passed 3-0.**
- b. August 1, 2016** nonpublic minutes reviewed, Selectmen Swenson offered his amendments in track change format. **Chairman Bickford made a motion to approve the minutes of August 1, 2016 as amended. Selectman Anthes seconded the motion. The motion passed 3-0.**

The Board discussed whether the minutes would need to be sealed and it was felt that they did not need to be sealed.

Selectman Swenson made a motion to leave nonpublic session and return to public session, seconded by Chairman Bickford. The motion passed 3-0.

Business in non-public session was concluded at 7:15 p.m.

Respectfully submitted,

Scott D. Kinmond
Town Administrator

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Final Approved 082916