

*New Durham Board of Selectmen Meeting  
January 9, 2017*

**NEW DURHAM BOARD OF SELECTMEN  
New Durham Town Hall  
January 9, 2017, 6:00p.m.**

**Present**

Chair David Bickford  
Selectman David Swenson  
Selectman Gregory Anthes

**Also Present:**

Scott Kinmond, Town Administrator  
Mike Harrington, State Representative  
Raymond Howard, State Representative  
Cathy Orlowicz, Resident  
Mike Gelinas, Resident  
Ellen Phillips, Resident

**Call to Order**

Chair Bickford called the meeting to order at 6:05.m.

State Representative Mike Harrington gave an introduction and wanted to tell the residents of New Durham that he is here to represent the Town of New Durham. He stated he would also be publishing updates from time to time in *The Baysider*. He also asked the Board of Selectmen if they have any questions or concerns about current or upcoming issues. Selectman Swenson asked about the changes in assessing board representation and how it will affect municipalities. Mr. Harrington replied he is not familiar with that. Selectman Swenson asked for Mr. Harrington's thoughts on the operating funding for the Police Academy. There discussion of penalty assessment and use of that funding. Mr. Harrington was also not familiar with this issue. Selectman Swenson also asked about Mr. Harrington's position on how much of the Meals & Room taxes collected actually go to their originally intended use, i.e. back to municipalities as currently it is not all being used for its originally intended use.

Raymond Howard, State Representative for Barnstead, Alton and Gilmanton, stated he is on the Fish and Game committee and is concerned with what is going on with Merrymeeting River and the fish hatchery.

Peter Varney, State Representative for Alton and on the Municipal & County Government committee, stated he is also here with concerns about the fish hatchery.

Mr. Gelinas, New Durham resident, gave some statistics and background for a lawsuit that took place in Michigan regarding phosphorus and that it took about 20 years for a final decision in that suit. It was noted this information is provided in regards to the water coming out of fish hatchery around the Merrymeeting River. He further stated there was a State of NH report published in 2008 which stated anything over 10 parts per billion phosphorous level is considered contaminated. Mr. Gelinas stated he tested above

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and below the hatchery and gave a summary of his findings to the Environmental Protection Agency and the NH Department of Environmental Services.

Selectman Swenson indicated that he felt what was needed was a collaborative approach to resolution of the high phosphorous content which appears to be leading to problematic cyanobacteria issues this past year on the Merrymeeting River.

**Public Input**

Dot Veisel, resident, thanked Town Administrator Kinmond for his one year of service to New Durham.

Ms. Phillips asked if the Public Participation Policy was in effect. It was enacted and is printed on the back of the agenda with Selectman Bickford indicating that a date of the approval action be added to the policy.

**Agenda Review**

Town Administrator Kinmond added under New Business: Janitorial Service Contract extension.

**Old Business**

**Building Inspector Position**

Town Administrator Kinmond stated applications have been received and three candidates have been selected for interviews. Dates were discussed and interviews scheduled for January 20, 2017 with all Board of Selectmen members to participate along with the current Code Enforcement Officer Peter Varney.

**Additional Selectmen Meetings**

As a follow-up to the recent Boodey House presentation a workshop meeting with both the Boodey House Committee and the Board of Selectman had been requested. After discussion a date of January 19, 2017 at 3 pm was scheduled.

Interviews for the Finance Manager position set for January 23, 2017 at 1 pm with all of the Board of Selectmen along with the contracted finance person Jen Correia to attend.

**Salt Purchase Order**

Town Administrator Kinmond stated they used state bid contracts and the salt is for the first half of the year. He explained the problems they were having with the salt from one of our vendors due to high water content and suggested another vendor.

**Chair Bickford made a motion to authorize purchase order #2375 to Morton Salt of Chicago, IL in the amount of \$22,500 for the purchase of approximately 373 tons of bulk safety salt said expense being a 2017 purchase from 01-4312-10-662. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

**Chair Bickford made a motion to authorize purchase order #2376 to Granite State Minerals of Portsmouth, NH in the amount of \$7,500 for the purchase of**

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**approximately 127 tons of bulk salt, said expense being a 2017 purchase from account 01-4312-01-662. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

The sand contracts were reviewed and edits made to the yardage.

**Chair Bickford made a motion to authorize purchase order #2490 to Parent Sand and Gravel for the amount of \$16,393 for the purchase of approximately 1,940 cubic yards of winter sand, said purchase being a three year contract from the vendor, with funds to come from account 01-4312-10-663. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Printer Quote**

Town Administrator Kinmond explained he had not received quotes but noted the current vendor has historically been significantly lower than other bids in prior years. Further discussion was postponed until the next meeting.

**Janitorial Services Contract**

Town Administrator Kinmond stated the current vendor was also the lowest in the last group of bids and have indicated they are willing to keep the same rate and sign a new agreement. He suggested having a firm clean the windows as the current janitorial vendor does not do that. The Board asked the TA to secure additional quotes for janitorial service in compliance with current purchasing policies.

**Tax-Deeded Property**

Chair Bickford stated he read the minutes of the Middleton Board of Selectmen and there was discussion to have a policy regarding this issue. He stated there is a recommendation from the county attorney and suggested New Durham consider this as well.

**Town Warrant**

Town Administrator Kinmond stated he made some edits and added the elected ZBA positions to the Warrant. The edits were reviewed and discussed. Town Administrator Kinmond stated he received legal counsel opinion regarding the Library budget and this was discussed. Selectman Swenson noted that since the Library budget is part of the Town's default operating budget then it needs to be included in the proposed budget as well. There was further discussion about the operating budget warrant article.

Selectman Bickford would like to eliminate Article 4 regarding the roads and put the proposed taxation amount of \$57,000 into the Road line of Article 5 making that total \$107,000. Selectman Swenson noted that in his opinion while it may provide the same end result Article 4 provides more transparency to the voter on use of funds and taxation.

Cathy Orlowicz asked about the Tax Anticipated Note (TAN) CRF funds that are left unexpended and suggested they be put in to an Expendable Trust Fund in order to preserve it for the original use.

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**Capital Improvement Plan (CIP) Committee**

Chair Bickford asked about dissolving the committee at Town Meeting. There was discussion about the time and effort put into the CIP report. Selectman Anthes stated that the CIP Committee had 10 meeting and spent considerable time and effort to produce a fifteen (15) page report. The Planning Board received and disregarded the report in his opinion. They then spent 2 hours discussing and changing the report. Selectman Anthes stated he felt that they basically threw the CIP report in the trash. Selectman Swenson indicated the PB spent more time on this and provided changes they felt were appropriate.

**Middleton Perambulation**

Chair Bickford stated the Board of Selectmen of Middleton would like to walk the town boundary line with a representative of New Durham rather than hiring a surveying company to do the work. He stated he might be willing to do it. Town Administrator Kinmond suggested utilizing GPS as well as maps. Cathy Orlowicz spoke to previous perambulation records being in the vault.

**Public Notice**

Public Hearing for the Budget Committee is scheduled for Wednesday, January 11, 2017 at the Fire Department Community Room.

**Approval of Minutes**

Meeting of January 5, 2017 Non-public Unsealed – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of November 28, 2016 – Edits were made. **Selectman Anthes made a motion to approve the minutes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

Meeting of November 14, 2016 – Edits were made. **Selectman Swenson made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

Meeting of November 14, 2016 Non-Public – Edits were made. **Selectman Swenson made a motion to approve the unsealed minutes of the non-public meeting as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

Meeting of November 9, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

Meeting of November 7, 2016 – Postponed.

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Meeting of October 27, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of October 25, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of October 21, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 2-1-0.** Selectman Swenson opposed.

Meeting of October 17, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of October 12, 2016 – Edits were made. Approval was postponed for further edits.

Meeting of September 7, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of August 29, 2016 - Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Other**

Chair Bickford asked if there was any interest to purchase land for the Town. He explained it would have to be put on the Warrant for Town Meeting to ask if voters wanted to purchase property favorable for the Town. It was brought to Chair Bickford's attention by a past Road Agent of a property that could be favorable for the Town for a future need. There was brief discussion and Selectman Anthes suggested further discussion in the future.

**Adjourn**

**Selectman Swenson made a motion to adjourn. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

The meeting was adjourned at 10:51p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary

**Final Approved 01-30-17**