

NEW DURHAM BOARD OF SELECTMEN

Budget Review

New Durham Community Room

November 8, 2017, 8:00am.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Swenson
Selectman Cecile Chase
Selectman Rod Doherty

Also Present:

Scott Kinmond, Town Administrator
Cathy Orlowicz, Town Historian

Call to Order

Chair Swenson called the meeting to order at 8:00am.

Agenda Review

Chair Swenson added Default Budget, pending time allowance.

Public Input

None.

2018 Budget Review

Account 4191 – Planning Board

Chair Swenson stated the concern was whether there would need to be advertising expenses added. Selectman Doherty stated the Planning Board discussed the fact that that *Foster's* was not a good publication due to the minimum distribution in Town; he stated the only thing holding the Planning back from approving the account was waiting on the consultants' fees estimates. Chair Swenson suggested to reduce line 10-551 to \$800.

Chair Swenson made approve account 4191, Planning Board, in the amount of \$5,076. Selectman Chase seconded the motion. Motion passed, 3-0-0.

Account 4195 – Cemeteries

Town Administrator Kinmond stated research was done for determining whether revenues could be found to offset grounds keeping costs for perpetual care situations. Ms. Orlowicz did research going back through wills and it appears some of the revenue can be obtained with withdrawals from those accounts can be done. Town Administrator Kinmond explained the proportionate revenues needed based on the \$6600 total costs for mowing and the process for obtaining the revenue with the Trustee of Trust Funds. The

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Board discussed accounts and the balances for funding. Selectman Chase wants to be sure the trust funds aren't depleted to be able to use for future use. Chair Swenson stated he doesn't see why they haven't been used all along in is in favor of withdrawing the full amounts needed.

Chair Swenson made a motion to approve account 4195, Cemeteries, in the amount of \$9,345, recognizing that there will be revenue from Trust Account 2 in the amount of \$825, Trust Account 30 in the amount of \$2500. Selectman Doherty seconded the motion. Motion passed, 2-0-1. Selectman Chase opposed as she doesn't want to be responsible for depleting the funds established for perpetual care in a short period of time.

Account 4589 – Other Recreational

Chair Swenson noted the 1772 Meetinghouse was removed from this account and additional detail from the Boodey Farmstead was requested at the last meeting. This was reviewed. By consensus, the Board decided to postpone approval until after the upcoming joint meeting with the Boodey Farmstead Committee scheduled for 11/13/17. Chair Swenson stated a substantial amount of fundraising has been done this year and asked Ms. Orlowicz why the septic system wasn't included in that. Ms. Orlowicz stated they have done the fundraising in phases and it wasn't initially anticipated. She noted she has written confirmation from someone who is willing to help with the installation of the septic and the design isn't something she can get through the capstone project, noting they have approached sources of funding but Town support is needed as well.

Account 4915 and 4916 – CRF and ETF Contributions

Postponed to 11/14/17.

Account 4909 – Anticipated Revenue

Postponed to 11/14/17.

Accounts 4901- Capital Outlay & Equipment

Town Administrator Kinmond distributed a summary of accounts along with suggested priority contributions. He stated the last time the RSMS was updated was 2013 and there are some significant challenges and expenses for Town road projects. The Board reviewed and discussed the proposed jobs, expenses and funding. Town Administrator Kinmond outlined the critical jobs that need to be done including culverts on South Shore and dam repairs. The Board reviewed the account lines and there was extensive discussion of projects and associated CRFs. Chair Swenson summarized the recalculations for revenues and CRFs presented at the meeting. Items removed were the loader, solid waste scale, space needs assessment, records management; the dam was added.

Adjourn

Selectman Chase made a motion to adjourn. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

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The meeting was adjourned at 10:45am.

Respectfully Submitted,

Jennifer Riel, Recording Secretary