

**NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
June 25, 2018, 6:00 p.m.**

Final Approved 7-9-18

Present:

Chair David Swenson
Selectman Cecile Chase
Selectman Dorothy Veisel

Also Present:

Scott Kinmond, Town Administrator
John Laurie, Resident
Jay MacNamee, Property Owner

Call to Order

Chair Swenson called the meeting to order at 6:02 p.m.

Appointments/Announcements

Chair Swenson stated the nominations for the CIP and Ethics Committee were made two weeks ago and no comments were received during that time and they are ready to proceed with the appointments.

Selectman Veisel motioned to appoint William Meyers to the CIP Committee for a two year term, to expire 2020. Chair Swenson seconded the motion. Motion passed 3-0-0.

Chair Swenson made a motion to appoint John Laurie to the Ethics Committee with the term to expire in 2021. Selectman Chase seconded the motion. Motion passed 3-0-0.

Selectman Veisel made a motion to appoint Judith Russell to the Ethics Committee with the term to expire in 2019. Selectman Chase seconded the motion. Motion passed 3-0-0.

Presentation by Strafford Regional Planning Commission: Scenic and Cultural By-Ways

Representatives from the SRPC stated a committee was formed to help market the mountain and scenic byways within this region and this was explained in further detail. There was also explanation of the fundraising events the committee has done along with the support they have already collaborated within the state; they are also working to expand the scenic by-ways through Middleton and Wentworth into the other towns surrounding the Moose Mountain area corridors. It was explained the committee is looking to get verification of historical sites and input on outlining the routes from the

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towns in their respective areas. A PowerPoint presentation put together by New Durham resident, Mark Foynes, a member of the committee, was presented. By consensus, the Board agreed there is a continued interest in being involved with this project.

Public Input

Chair Swenson stated a letter of appreciation for the outpouring of support within the community was received from a family in town who recently lost a loved one and expressed his condolences on behalf of the Select Board and acknowledged the kind thoughts of the writer for those in New Durham who provided support during the family's difficult time.

Chair Swenson stated following the State's road repaving work there is significant improvement in the road from Route 11, Main Street, and Merry Meeting Road and suggested to Town Administrator Kinmond to send a letter of appreciation to NH DOT for the work done.

Selectman Veisel commended the Police Department and the K9 unit for quick and effective response to a recent situation on Old Bay Rd.

Agenda Review

No changes were made.

Town Administrator's Report

Town Administrator Kinmond reviewed the consent manifest for the period of June 4 through June 25, 2018. This was reviewed by the Board. He noted the special event application for the Boodey Farmstead Committee event on June 30 was withdrawn.

Town Administrator Kinmond distributed a copy of the draft job description for a general labor position for review and discussion by the Board.

Selectman Chase made a motion to approve the general labor job description as presented and amended. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Town Administrator Kinmond stated he met with Mike Gelinas regarding work with DES on the Marsh Pond and noted there are two permits that need to be signed for storm water management and ditching. No fees are required with these shoreline and wetland permits. Chair Swenson reviewed some sections which he felt needed to be edited based on his understanding of the permit applications and requested TA Kinmond to review these suggested changes with Mr. Gelinas.

Selectman Chase made a motion to instruct the Town Administrator to meet with Mike Gelinas to review the applications and confirm with NH DES that the application is complete; and for the Chair to sign on behalf of the Board. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase thanked Mr. Gelinas for the time and effort he has put into this project for protecting the waters of New Durham.

Wetlands Permit - Map 232, Lot 003

The Board reviewed and discussed an application for a wetlands crossing permit. Chair Swenson reviewed some sections which he felt needed to be edited based on his understanding of the application and requested TA Kinmond to review these suggested changes with Mr. Gelinas.

Chair Swenson made a motion to have Town Administrator Kinmond to assure the application is complete with DES or Mr. Gelinas and authorize the chair to sign on for approval of the wetlands application for Map 232, Lot 003. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Town Administrator Kinmond distributed a letter from the Fire Chief asking for authorization to make a donation of surplus Fire Department items to the Daniel Webster Council which oversees the Fire Explorer Program. These items consist of surplus out of life cycle Personal Protective Equipment, etc. and have been inspected by authorized Fire Department to assure no items would cause liability to the Town in any way.

Selectman Chase made a motion to authorize the Fire Department to donate the items listed in the attached inventory designated by the Fire Department as they are no longer useful to the Town and donate the items to the Daniel Webster Youth Explorer Groups to be cleaned and inspected and distributed. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Town Administrator Kinmond distributed a letter on a NHMA policy conference for upcoming legislative issues for review by the Board. The Board reviewed and discussed the issues outlined. By consensus the Board is in agreement with all proposed NHMA policy suggestions with the exception of the Tax Exemptions for Charitable Organizations where tax reimbursements through charitable properties are affected.

Town Administrator Kinmond distributed a letter from the Ossipee Board of Selectmen. Selectman Chase explained the letter is in regards to the increase in the local education tax and the process in which the Towns' portions are calculated. The Ossipee Board of Selectmen is asking for support with other towns to form a committee to address this with the School District. The Board discussed how the school tax rates are calculated by the school board and reviewed the rates between some of the towns.

Chair Swenson made a motion to draft a letter of support to the Ossipee Board of Selectmen and ask the Governor Wentworth Regional School District Board establish a budget committee with representation from each town in the Governor Wentworth Regional School District to provide financial oversight and review of the proposed budgets. This proposed Budget Committee to have budget approval subject to voter approval. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Abatements

Town Administrator Kinmond distributed abatement requests which need BoS action prior to July 1, 2018. He noted the Contract Assessor has reviewed and given recommendations pertaining to each application. These were reviewed by the Board.

Chair Swenson made a motion to deny the application for Map 210, Lot 099. Selectman Chase seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to approve the abatement application for assessed value of \$448,500 for Map 201, Lot 009 per the Contract Assessor's recommendation. Said 2017 abatement amount with interest being \$1,732.43. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Veisel made a motion to grant the abatement for Map 252, Lot 017 and reduce the assessment to \$49,500 and the amount of refund due \$252.19. Selectman Chase seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to approve the abatement for the assessed value amount of \$142,100 for Map 270, Lot 018, per the Contract Assessor's recommendations. Said 2017 abatement amount with interest in the amount of \$468.19. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Town Administrator Kinmond presented an application for the restoration of an involuntary lot merger for Map 209, Lot 036 along with maps and documentation for review by the Board.

Chair Swenson made a motion to approve the restoration of the individually subdivided lots within Map 209, Lot 036, (10, 11, 12, 13, 14 and 15) with individual tax cards assessed as individual lots. Selectman Chase seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the Tax Collector to enter into an agreement for the purposes of paying back taxes, said amount of \$1,316 being due monthly on the 15th of each month for Map 253, Lot 038. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Town Administrator Kinmond presented a request from an estate to abate interest paid on a tax bill and was recommended by the Tax Collector. Chair Swenson noted this is a unique circumstance due to many issues within the affected family and property situation and is not something that would ordinarily be allowed but due to the extenuating circumstances presented is willing to review.

Selectman Veisel made a motion to authorize an abatement of interest paid for the 2015 taxes in the \$371.13 for Map 269, Lot 001 and said abatement to be applied as credit to future taxes. Selectman Chase seconded the motion. Motion passed 3-0-0.

Planning Board

Chair Swenson distributed a spreadsheet of the responsibilities and roles of various boards and committees relative to the Master Plan. The Board briefly reviewed and discussed the summary noting that a more complete discussion will be on the agenda at a future BoS meeting.

Tax-Deeded Properties

Town Administrator Kinmond distributed a summary of all the bids received for tax-deeded properties. He explained there were bids which were not accepted in February/March and new bids have been received, two for the same property. These were reviewed and discussed by the Board.

Selectman Chase made a motion to award an abutter bid to Michael Bedard for tax-deeded property Map 209, Lot 068. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record and authorize the Town Administrator to issue the bid award letter and terms of acceptance and payment of \$5,000, with 20% upon acceptance and balance due at closing. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to award an abutter bid to Robert White of Mountain Drive for tax-deeded property Map 209, Lot 094. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record and authorize the Town Administrator to issue the bid award letter and terms of acceptance and payment of \$1,600, with 20% upon acceptance and balance due at closing. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to award an abutter bid to Wesley Fay for tax-deeded property Map 210, Lot 037. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record and authorize the Town Administrator to issue the bid award letter and term of acceptance and payment of \$5,100 with 20% upon acceptance and balance due at closing. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to award an abutter bid to Robert Taylor for tax-deeded property Map 210, Lot 075. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record, and authorize the Town Administrator to issue the bid award letter and terms of acceptance and payment of \$1,120, with 20% upon acceptance and balance due at closing. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to award an abutter bid to Kenneth Hoodlet for tax-deeded property Map 210, Lot 081. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record and authorize the Town Administrator to issue the bid award letter and terms of acceptance and

**payment of \$4,105 with 20% upon acceptance and balance due at closing.
Selectman Veisel seconded the motion. Motion passed 3-0-0.**

**Selectman Chase made a motion to award an abutter bid to David Horne for tax-deeded property Map 252, Lot 070. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record and authorize the Town Administrator to issue the bid award letter and terms of acceptance and payment of \$1,378 with 20% upon acceptance and balance due at closing.
Selectman Veisel seconded the motion. Motion passed 3-0-0.**

**Selectman Chase made a motion to award an abutter bid to Crista Evans for tax-deeded property Map 265, Lot 026. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record and authorize the Town Administrator to issue the bid award letter and terms of acceptance and payment of \$800 with 20% upon acceptance and balance due at closing.
Understanding this bid award is under special circumstances due to the size and location of the property. Selectman Veisel seconded the motion. Motion passed 3-0-0.**

**Selectman Chase made a motion to award an abutter bid to Adam Borci for tax-deeded property Map 265, Lot 027. Said bid award with the understanding of said purchased lot to be merged with abutter's existing lot of record and authorize the Town Administrator to issue the bid award letter and terms of acceptance and payment of \$225 with 20% upon acceptance and balance due at closing.
Understanding this bid award is under special circumstances due to the size and location of the property. Selectman Veisel seconded the motion. Motion passed 3-0-0.**

Town Administrator Kinmond will work on the list of the remaining tax-deeded properties to submit to the auction company to review.

Future Meetings

July 9, 2018, 6:00 p.m., New Durham Town Hall
August 6, 2018 6:00 p.m., New Durham Town Hall

Approval of Minutes

Postponed.

Chair Swenson made a motion to enter into nonpublic session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (b) – the hiring of any person as a public employee; (c)-matter which, if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself; (d) Consideration of the

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acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Selectman Veisel seconded the motion. Motion passed 3-0-0.

The Board entered nonpublic session at 8:58 p.m.

The Board reentered public session at 9:40 p.m.

Chair Swenson made a motion to seal the minutes because it is determined that the divulgence of this information likely could affect adversely the reputation of any person other than a member of the Board. Selectman Chase seconded the motion. Motion passed 3-0-0.

Adjourn

Chair Swenson, made a motion to adjourn. Selectman Chase seconded the motion. Motion passed 3-0-0.

The meeting was adjourned at 9:41 p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary