

NEW DURHAM BOARD OF SELECTMEN

Budget Review

New Durham Community Room

November 8, 2017, 8:00 a.m.

Final Approved 11-27-17

Present

Chair David Swenson
Selectman Cecile Chase
Selectman Rod Doherty

Also Present:

Scott Kinmond, Town Administrator
Cathy Orlowicz, Town Historian

Call to Order

Chair Swenson called the meeting to order at 8:00 a.m.

Agenda Review

Chair Swenson added Default Budget pending time allowance.

Public Input

None.

2018 Budget Review

Account 4191 – Planning Board

Chair Swenson stated the concern from the prior review was whether there would need to be advertising expenses added. Selectman Doherty stated the Planning Board discussed the fact that that *Foster's* was not now a planned publication due to the minimum distribution within the Town; he stated the only thing holding the Planning back from approving the account was waiting on the consultants' fees estimates. Chair Swenson suggested to reduce line 10-551 to \$800.

Chair Swenson made approve Account 4191 Planning Board in the amount of \$5,076. Selectman Chase seconded the motion. Motion passed 3-0-0.

Account 4195 – Cemeteries

Town Administrator Kinmond stated research was done for determining whether revenues could be found to offset grounds keeping costs for perpetual care situations. Ms. Orlowicz did research going back through wills and it appears some of the revenue can be obtained with withdrawals from those accounts. Town Administrator Kinmond explained the proportionate revenues needed based on the \$6,600 total costs for mowing and the process for obtaining the revenue with the Trustee of Trust Funds. The Board discussed accounts and the balances for funding. Selectman Chase wants to be sure the trust funds aren't depleted to be able to use for future use. Chair Swenson stated he does

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not see why they have not been used all along and is in favor of withdrawing the full amounts needed for 2018 and future years as appropriate.

Chair Swenson made a motion to approve Account 4195 Cemeteries in the amount of \$9,345 recognizing that there will be revenue from Trust Account 2 in the amount of \$825, Trust Account 30 in the amount of \$2,500. Selectman Doherty seconded the motion. Motion passed 2-1-0. Selectman Chase opposed as she doesn't want to be responsible for depleting the funds established for perpetual care in a short period of time.

Account 4589 – Other Recreational

Chair Swenson noted the 1772 Meetinghouse was the initial line in this account but that the Boodey Farmstead as been transferred from the original 4130 account. Additional detail from the Boodey Farmstead was requested at the last meeting and most of this has been provided. By consensus, the Board decided to postpone approval until after the upcoming joint meeting with the Boodey Farmstead Committee scheduled for 11/13/17. Chair Swenson stated a substantial amount of fundraising has been done this year and asked Ms. Orlowicz why the septic system wasn't included in that amount raised. Ms. Orlowicz stated they have done the fundraising in phases and the septic system was not initially anticipated for this phase. She noted she has written confirmation from someone who is willing to help with the installation of the septic and the design isn't something she can get through the capstone project. She also noted they have approached additional sources of funding but Town support is needed as well.

Account 4915 and 4916 – CRF and ETF Contributions
Postponed to 11/14/17.

Account 4909 – Anticipated Revenue
Postponed to 11/14/17.

Accounts 4901- Capital Outlay & Equipment

Town Administrator Kinmond distributed a summary of accounts along with suggested priority contributions. He stated the last time the RSMS was updated was 2013 and there are some significant challenges and expenses for Town road projects. The Board reviewed and discussed the proposed jobs, expenses and funding. Town Administrator Kinmond outlined the critical jobs that need to be done including culverts on South Shore and dam repairs. The Board reviewed the account lines and there was extensive discussion of projects and associated CRFs. Chair Swenson summarized the recalculations for revenues and CRFs presented at the meeting. Items removed were the loader, solid waste scale, space needs assessment, records management; the dam was added.

Adjourn

Selectman Chase made a motion to adjourn. Selectman Doherty seconded the motion. Motion passed 3-0-0.

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The meeting was adjourned at 10:45 a.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary