

**NEW DURHAM BOARD OF SELECTMEN
New Durham Community Room
November 14, 2017 7:00 p.m.**

Final Approved 11-27-17

Present

Chair David Swenson
Selectman Cecile Chase
Selectman Rod Doherty

Also Present:

Scott Kinmond, Town Administrator

Call to Order

Chair Swenson called the meeting to order at 7:00 p.m.

Agenda Review

Chair Swenson stated the Budget Committee made a \$1,000 modification to Account 4312 Highway; add to agenda for review; the Default Budget review needs to be postponed as the full information is not yet available from Finance.

Account 4312 – Highway & Streets

Chair Swenson stated the modification by the Budget Committee was to line 10-635 for a reduction of the 2,500 gallons and suggested aligning with the Budget Committee decision.

Chair Swenson made a motion to modify the prior action on Account 4312 Highway Line 10-635 to increase by \$1,000 for an account total of \$ 854,360. Selectman Chase seconded the motion. Motion passed 3-0-0.

Account 4589 – Boodey Farmstead

Chair Swenson stated this account has been discussed but further information was requested. He stated he supports the Capstone project but believes it may be early to budget for the full septic amount. There was discussion about possible fundraising and fund matching for the project.

Selectman Chase made a motion to approve Account 4589 Boodey Farmstead in the amount of \$5,000. Chair Swenson seconded the motion. Motion passed 3-0-0.

Accounts 4901, 4902, 4903 and 4909 – Capital Outlay Projects & Equipment

Chair Swenson stated he outlined the definitions of these accounts, noting the tax rate impact calculations are based on the current valuation which may vary slightly, and these were reviewed along with discussion of tax-rate impact of various projects.

Chair Swenson made a motion to approve the expenditure budgets from the Capital Reserve Fund accounts per the list identified at the 11/14/17 New Durham Board of Selectmen meeting in the amount of \$1,131,900. Selectman Chase seconded the motion. Motion passed 3-0-0. (See attached list)

Chair Swenson made a motion to approve the inputs to the Capital Reserve Fund accounts per the list identified at the 11/14/17 New Durham Board of Selectmen meeting in the amount of \$164,000. Selectman Doherty seconded the motion. Motion passed 3-0-0.

Chair Swenson made a motion to approve inputs to the Expendable Trust accounts for the 2018 budget per the list reviewed and discussed at the New Durham Board of Selectmen meeting of 11/14/17 in the amount \$35,500. Selectman Doherty seconded the motion. Motion passed 3-0-0. (See attached list.)

Chair Swenson made a motion to modify the capital portion of account 4915 by adding \$75,000 for line 10-081 for an account total of \$239,000 and remaining changes per the list reviewed and discussed at the 11/14/17 Board of Selectmen meeting. Selectman Chase seconded the motion. Motion passed 3-0-0. (See attached list)

Account 4152 – Assessing

It was noted the cyclical reevaluation was added as an operating expenditure.

Other

Town Administrator Kinmond explained the legislature allows up to \$5 to be collected with vehicle registrations that can be used towards municipal and it was estimated there would be potentially \$25,000 in revenue and could be put in the highway reconstruction project fund.

2018 Projected Revenues

The Board reviewed and discussed revenue projects. It was noted there is a significant increase and Chair Swenson noted some is from motor vehicles. Town Administrator Kinmond explained how the projections were calculated and the Board of Selectmen discussed the calculations.

Selectman Chase made a motion to approve the projected revenues of \$1,556,590 per the list that was reviewed and discussed at the 11/14/17 Board of Selectmen meeting. Selectman Doherty seconded the motion. Motion passed 3-0-0. (See attached list).

Note – upon review post-Board meeting it was noted an error in calculation of the total; the attached list shows the corrected total to be voted in future Select Board meeting.

Next Meeting

November 20, 2017, 8:30 am, Town Hall

*New Durham Board of Selectmen Meeting
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Adjourn

**Chair Swenson made a motion to adjourn. Selectman Doherty seconded the motion.
Motion passed 3-0-0.**

The meeting was adjourned at 9:14 p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary

2018 Project Expenditure Budget (Non-Operating) - Fund Source Detail

GENERAL FUND (01) Account Number	Account Name	BOS Approved	BC Approved
LAND & IMPROVEMENTS			
01-4901-10-081	Road Reconstruction	\$477,700	
	4901 Total - LAND & IMPROVEMENTS	\$477,700	
	Taxation	\$210,000	
	CRF	\$98,000	
	Grant	\$169,700	
	Total	\$477,700	
CAPITAL OUTLAY/EQUIPMENT			
4902	SCBA	\$157,000	
	Highway Truck	\$180,000	
	Playground Equip Purchase	\$7,500	
From CRF	Police Cruiser (Replacement)	\$45,000	
	4902 Total - CAPITAL OUTLAY/EQUIPMENT	\$389,500	
	Taxation	\$107,000	
	CRF	\$282,500	
	Grant	\$0	
	Total	\$389,500	
CAPITAL OUTLAY/BUILDINGS			
4903			
	General Government Buildings- CRF	\$14,700	
	Library Walkway- CRF	\$10,000	
	Meetinghouse Restoration	\$70,000	
	4903 Total - CAPITAL OUTLAY/BUILDINGS	\$94,700	
	Taxation	\$0	
	CRF	\$94,700	
	Grant	\$0	
	Total	\$94,700	
IMPROVEMENTS OTHER THAN BLDGS			
01-4909-40-000	Milfoil Treatment	\$4,000	
	Computer- Software & Equip	\$16,000	
	Watershed Study- Taxation	\$20,000	
	Dam Work	\$30,000	
	Cyclical Revaluation	\$100,000	
	4909 Total - IMPROVEMENTS OTHER THAN BLDGS	\$170,000	
	Taxation	\$0	
	CRF / UFB	\$170,000	
	Grant	\$0	
	Total	\$170,000	
	Total Funding Source Summary		
	Taxation	\$317,000	
	CRF	\$545,200	
	UFB	\$100,000	
	Grant	\$169,700	
	Total	\$1,131,900	

2018 New Taxation To CRF / ETF Accounts

CAPITAL	Account	BoS Approved	Budg. Com Approved
LAND & IMPROVEMENTS			
4915-10-081 (01-4901-10-081)	Road Reconstruction	\$75,000	\$0
4915-10-066 (01-4901-10-081)	Land	\$0	\$0
	Total - LAND &	\$75,000	\$0
CAPITAL OUTLAY/EQUIPMENT			
4915-10-062 (4902)	Highway Truck	\$35,000	\$0
4915-10-062 (4902)	Highway Eqmt.	\$20,000	\$0
4915-10-068 (4902)	Vehicle & Eqmt.	\$10,000	\$0
4915-10-073 (4902)	SWR Equipment	\$10,000	\$0
4915-10-074 (4902)	PD Cruiser	\$12,000	\$0
4915-10-078 (4902)	Dry Hydrants	\$0	\$0
4915-10-079 (4902)	Fire Truck	\$40,000	\$0
4915-10-079 (4902)	Anciliary Eqmt. (FD)	\$10,000	\$0
	New Town Vehicle	\$0	\$0
	4902 Total - CAPITAL	\$137,000	\$0
CAPITAL OUTLAY/BUILDINGS			
4915-10-063 (4903)	Library Facilities	\$2,500	\$0
4915-10-072 (4903)	SWR Facilities	\$2,000	\$0
4915-10-076 (4903)	Meetinghouse	\$5,000	\$0
4915-10-??? (01-4909-40-000)	Boodey Farmstead	\$1,000	\$0
4915-10-080 (4903)	Public Safety Facility	\$5,000	\$0
	4903 Total - CAPITAL	\$15,500	\$0
IMPROVEMENTS OTHER THAN			
4915-10-070 (01-4909-40-000)	Milfoil	\$5,000	\$0
4915-10-075 (01-4909-40-000)	Ballfield Equipment	\$1,500	\$0
4915-10-0?? (01-4909-40-000)	Dam Maintenance	\$5,000	\$0
	4909 Total - IMPROVEMENTS OTHER	\$11,500	\$0
	Total Funding Source	\$239,000	\$0

GENERAL FUND (01)	Account Name	BOS BC	
EXPENDABLE TRUST FUNDS			
4916-10-062	Office Systems	\$7,500	
4916-10-063	Forest Fire Control	\$0	
4916-10-064	Records	\$6,000	
4916-10-065	Town Bldg Improvements	\$12,000	
	Accrued Benefit	\$10,000	
	4916 Total - ETF	\$35,500	
	Total New Taxation - Capital / ETF	\$274,500	

2018 Revenues

Budget Summary - FY18			
Account	Title	BoS Action 2018	Date
Taxes			
3110 - 01	Property Tax Revenue		
3110- 20	Abatement Overlays	(\$15,000)	11/02/17
Taxes			
3120	Land Use Change Taxes - General Fund	\$1	11/02/17
3180	Resident Taxes		
3185	Yield Taxes (Timber)	\$35,000	11/02/17
3186	Payment in Lieu of Taxes	\$0	
3189	Other Taxes	\$0	
3190	Interest & Penalties on Delinquent Taxes	\$65,000	11/02/17
	Inventory Penalties	\$0	
3187	Excavation Tax (\$0.02 per cu yd)	\$250	11/02/17
Licenses/ Permits / Fees			
3210	Business Licenses & Permits	\$20,500	11/02/17
3220	Moter Vehicle Permit Fees	\$575,000	11/02/17
3230	Building Permits	\$20,000	11/02/17
3290	Other Licenses, Permits, & Fees	\$5,495	11/02/17
Fed / State Government			
3311 - 3319	From Federal Government	\$1	11/02/17
3351	Shared Revenues	\$1	11/02/17
3352	Meals & Room Tax Distribution	\$130,000	11/02/17
3353	Highway Block Grant	\$114,000	11/02/17
3354	Water Pollution Grant		11/02/17
3355	Housing & Community Development		11/02/17
3356	State & Fed. Forest Land Reimbursement		11/02/17
3357	Flood Control Reimbursement	\$2	11/02/17
3359	Other (Including Railroad Tax) - Milfoil, PD Grant, etc.	\$1	11/02/17
3379	From Other Government	\$0	11/14/17
Charges for Services (Departmental Revenues)			
3401 - 3406	Income from Departments (PD Detail; Solid Waste Income, etc.)	\$42,532	11/02/17
3409	Other Charges (Cemetery Revenue, etc.)	\$500	11/02/17
Miscellaneous Revenues			
3501	Sale of Municipal Property	\$10,002	11/02/17
3502	Interest on Investments	\$5,000	11/02/17
3503 - 3509	Other (Donations, Welfare liens, Court Fees, etc.)	\$3,105	11/02/17

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Interfund Operating Transfers In			
3912	From Special Revenue Funds	\$0	11/14/17
3913	From Capital Projects Funds		11/14/17
3914	From Enterprise Funds		11/14/17
	Sewer (Offset)		11/14/17
	Water (Offset)		11/14/17
	Electric (Offset)		11/14/17
	Airport (Offset)		11/14/17
3915	From Capital Reserve Funds	\$515,200	11/14/17
3916	From Trust & Fiduciary Funds		11/14/17
3917	Transfers from Conservation Funds		11/14/17
Other Financing Sources			
3934	Proc. From Long Term Bonds & Notes		11/14/17
	Amounts Voted from Fund Balance		11/14/17
	Estimated Fund Balance to Reduce Taxes		11/14/17
	TOTAL ANTICIPATED REVENUES (Excl. Property Tax & Abatements)	\$1,541,590	11/14/17
	TOTAL ANTICIPATED REVENUES (Incl. Property Tax & Abatements)	\$1,526,590	11/14/17