

**NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
December 9, 2019, 6:00 p.m.**

Final Approved 12-31-19

Present

Chair David Swenson
Selectman Cecile Chase
Selectman Dorothy Veisel

Also Present

Scott Kinmond, Town Administrator
Ron Uyeno, Resident
David Bickford, Resident
Mike Gelinas, Resident

Call to Order

Chair Swenson called the meeting to order at 6:00 p.m.

Appointments/Announcements

Chair Swenson stated resignations were received from Art and Susan Hoover from the Water Quality Committee. He thanked them for their work through the years and their strong, positive impact on the Town. Selectman Chase stated she has worked with them over the years as well and thanked them for their volunteerism.

Public Input

David Bickford, resident, stated at the meeting on November 18, 2019 they discussed the nomination of Brad Lipe for the Ethics Committee and asked if Chair Swenson had input on that. Chair Swenson stated he gave input later at that meeting. Selectman Veisel asked what Mr. Bickford is looking for. Mr. Bickford stated Mr. Lipe was on the Agenda for a nomination and asked how it was determined he would receive the nomination. Chair Swenson replied that was the decision of the Board. Mr. Bickford noted there is a nomination for Deputy Treasurer on tonight's Agenda and asked if it was advertised. Chair Swenson stated he is not willing to do a nomination on that position until the Board of Selectmen has an opportunity to interview the candidate. He explained the RSA relative to the Treasurer position that appoints the Deputy with the affirmation and approval of the Board of Selectmen. Mr. Bickford stated the Town website indicates the Parks and Recreation Commission is looking for alternates and officers and unless the statute provides for alternates they cannot have them; he stated there is also a provision for having a Board of Selectmen member on the commission. Mr. Bickford stated he presented a conflict of interest ordinance to Town Administrator Kinmond and asked if the Board of Selectmen has reviewed it. Chair Swenson replied he is aware of it but has not thoroughly reviewed it and is not prepared to address it at this time. Mr. Bickford asked if they would place it on the warrant. Selectman Chase stated the Town already

has conflict of interest language in the Ethics Policy. Chair Swenson stated the New Hampshire Municipal Association has indicated the Town has one of the best Ethics Policies they've seen. Mr. Bickford stated this would be in addition to the policy.

Selectman Veisel stated the Holiday Senior Banquet on December 1, 2019 was a spectacular success and the Parks and Recreation Director Celeste Chasse did a great job with her first banquet in Town. She thanked the Police Department, Library, Town Hall personnel, and Town Administrator Kinmond for their help.

Agenda Review

Town Administrator Kinmond stated he followed up with a phone call to the Superintendent of Schools regarding the elections location issue; he stated they are looking for a compromise and explained to the superintendent the legal parameters in regards to space for the election location. Further discussion was added under New Business.

Town Administrator's Report

Town Administrator Kinmond stated the Signature Consent Manifest for the dates of 11/18/19 to 12/9/19 would be attached to the minutes.

Trustees of the Trust Funds 4th Quarter Transfer Requests

The Board reviewed the list of all items paid and transacted as of this date. TA Kinmond stated the Trustees would like to meet next week to complete these before the end of the year. Chair Swenson confirmed Town Administrator Kinmond verified most of the actions and motions had been done in prior meeting minutes.

Selectman Chase made a motion to authorize the expenditure to Southworth Mill Inc. in the amount of \$97,500 for the purchase of a new backhoe for the Highway Department and authorize the withdrawal / payment of \$97,500 from the Highway Equipment CRF and request the Trustees of Trust Funds to withdraw and transfer the said amount to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of \$1,000 to Solitude Lake Management of Shrewsbury, MA for Task #4 of the contract for chemical treatment of milfoil in Jones and Marsh Pond. Said expense to come from New Durham Water Quality and Milfoil CRF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the New Durham Water Quality and Milfoil CRF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of \$2,537.50 to Aqualogic Intelligent Aquatic Management of St. Johnsburg, NY for DASH harvesting of milfoil in Jones and Marsh Pond. Said expense to come from New Durham Water Quality and Milfoil CRF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the New Durham Water Quality and

Milfoil CRF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of \$4,600 to Greymont Earth Materials of Alton, NH for the purchase of IPEMA Safety Wood Chips for the playground project. Said expense to come from New Durham Smith Ballfield Improvement Account and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Smith Ballfield Improvement Account to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of \$4,550.70 to Motorola Solutions of Chicago, IL for the purchase of a replacement mobile radio for Cruiser #3. Said expense to come from the Police Cruiser CRF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Police Cruiser CRF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to acknowledge and authorize the expenditure of \$6,800 to Brentwood Fence LLC of Brentwood, NH for JC Shirley Cemetery fence repairs and installation of new fencing. Said expense to come from the JC Shirley General Fund Trust #30 and request the Trustees of Trust Funds to withdraw and transfer the said amount from the JC Shirley General Fund Trust #30 to the Town's General Fund. Discussion: Chair Swenson clarified the Cemetery Trustees are the Agents to Expend and this action is only acknowledging the action on their part for the transfer to be handled appropriately. **Selectman Veisel seconded the motion. Motion passed 3-0-0.**

Selectman Chase made a motion to authorize the expenditure of \$350 to Maloney's Plumbing and Heating, of Alton Bay, NH, for labor to do plumbing connection for dry hydrant connection at Main Street Dam. Said expense to come from the Dry Hydrant CRF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Dry Hydrant CRF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of \$500 to Barron Brothers Development Inc. of Farmington, NH, for excavation work for dry hydrant installation at Main Street Dam. Said expense to come from the Dry Hydrant CRF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Dry Hydrant CRF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of \$2,308.32 to ANS Networking of New Durham, NH for the purchase of two PCs (one desktop for DPW; one laptop for Finance, with shipping). Said expense to come from the Office Computer and Equipment ETF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Office Computer and Equipment

ETF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Chair Swenson stated he thought this completes the previously approved upgrades for computers and software. Town Administrator Kinmond noted there is one computer left to be replaced.

Selectman Chase made a motion to authorize the expenditure of \$825 to ANS Networking of New Durham, NH for the setup of two PCs (one desktop for DPW; one laptop for Finance, with shipping). Said expense to come from the Office Computer and Equipment ETF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Office Computer and Equipment ETF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of \$3,378.03 to AG Architects PC of Dover, NH for the Space Needs Study Project. Said expense to come from the Town Buildings Improvements ETF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Town Buildings Improvements ETF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the expenditure of the following transactions: AJ Cameron Sodfarms, Inc., \$60; Alton Home Center, \$65.21; Middleton Lumber, \$279.70; Bluetarp Financial, \$14.24; Barron Brothers Development, Inc., \$500; Business Card Admin, \$474, Business Card Admin, \$150.30 for a total of \$1,543.45 to the above listed vendors for the Dam Maintenance Project. Said expense to come from the Dam Maintenance ETF and request the Trustees of Trust Funds to withdraw and transfer the said amount from the Dam Maintenance ETF to the Town's General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to request the Trustee of Trust Funds to withdraw and transfer the Town Warrant Article #7 approved amount of \$25,000 from the Road Construction CRF to the General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to request the Trustee of Trust Funds to withdraw and transfer the Town Warrant Article #10 approved amount of \$5,000 from the JC Shirley Timber Trust #28 to the General Fund. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Birch Hill Road Class 6 Road Signage - Class 6 Road Public Way, Not Town Maintained / Pass At Own Risk

Town Administrator Kinmond presented correspondence relative to discussions about Birch Hill Road and the gated area above the Class V road going into the Class VI road.

He stated there was an email from the Fire Chief and a resident relative to the road and its maintenance. He explained the Town does not maintain any portion of the Class VI road and they have discussed signage indicating such; the Class VI road is open to the public but not maintained and people can pass at their own risk. The Board reviewed the correspondence and information presented along with proposed language for a sign. Town Administrator Kinmond stated this language has been used in the past when going from Class V to Class VI roads. He stated his research indicates it is an area on the Edwards Property where there was authorization to put up a gate / cable chain at some point but it will be up to the Board of Selectmen whether that remains in place. Chair Swenson asked if the statement regarding the Town holding a bond when the logging operation was occurring is accurate. Town Administrator Kinmond replied there was an insurance bond that was posted for a project but it has not been released; he stated the protection is for the Class V road as loggers are to take care of the road. Chair Swenson confirmed there has been no formal action as to whether the Town should use the bond for repairs and suggested it be a future discussion. However, it has no impact on the issue of posting a sign on the Class VI portion. Selectman Veisel asked if there is an agreement. Town Administrator Kinmond stated there was an agreement between the property owner who is now maintaining the road and the logging company. Selectman Chase confirmed that worked well for many years but the work with the last big cut has not been satisfied. She stated if there was damage to the road it needs to be brought back to the condition before they started and asked if it would be provided for in the insurance policy. Town Administrator Kinmond stated he will be discussing this with Town Counsel but it is his understanding that the Town has no action in this claim as it would be to the insurance company and / or the owner, although the owner has now changed to SELT. Town Administrator Kinmond stated that if the Town were to engage in maintenance of the Class VI road it would automatically revert to a Class V road. He stated he had advised Mr. Edwards to enter into an agreement with the loggers or property owner in order to make sure his vested interest in the road is maintained as he has chosen to live on the Class VI road.

Mike Gelinas, resident, stated there is a community forest steering committee meeting tomorrow night at the Community Room and there will be a public hearing regarding parking area and trails. He stated he has had many calls because there is a lot of confusion about the gates and access so it is an issue that needs to be addressed. The sign is a good start. Mr. Gelinas noted that the gate is not a Board of Selectmen approved gate. Chair Swenson noted Fire Chief Varney has also commented on this issue and is in support of the gate being removed for safety reasons.

Selectman Chase made a motion to authorize the purchase and placement of a sign at the end of the pavement on Birch Hill Road, stating “Class VI Road, Public Way, Not Town Maintained, Pass At Own Risk”. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Staff Holiday Luncheon – Office Closure Request

The Board reviewed the request to close the Town Hall for employees to attend an employee holiday lunch on Thursday, December 12 from 12:00 to 2:00 p.m. at the New Durham Community Room.

Selectman Chase made a motion to authorize the closure of all non-essential Town offices on Thursday, December 12, 2019 from 12:00 to 2:00 p.m. for employees to attend the employee holiday lunch. Selectman Veisel seconded the motion. Motion passed 3-0-0.

2020 Proposed Holiday Schedule - Closures

Town Administrator Kinmond presented a holiday schedule for review and approval by the Board of Selectmen. He stated this is the same as in the past with a couple days needing to be switched for the Solid Waste Facility as it is already closed for those days. Chair Swenson confirmed this is in line with the HR policy for the number of holidays.

Chair Swenson made a motion to approve the 2020 holiday schedule as presented at the December 9, 2019 Board of Selectmen meeting. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Engineering Review Committee Update

Town Administrator Kinmond stated the committee has met; they conducted independent paper reviews of the ten engineering firms and then collaboratively selected five of the engineering firms based on the proposals for in-person interviews. Interviews / presentations have been scheduled for December 11, 2019 at the New Durham Community Room. Town Administrator Kinmond stated the committee will meet again and committee members were tasked with conducting background and reference checks on each firm. They plan to present the Board of Selectmen with the top three firms. He noted the information is available on the Town website for public review.

Perambulation of Town Boundaries Update

Town Administrator Kinmond stated the Board of Selectmen has taken affirmative action in regards to the litigation and they received verbal confirmation from all but two towns that they have assigned designees for their community to work with New Durham relative to the perambulations. He stated the information from the cartographic company has also been received and it seems most perambulations were done every 20 to 25 years. Town Administrator Kinmond stated he is working to collaborate with the DPW staff.

New Business

Deputy Treasurer Resignation

Chair Swenson stated they received a letter of resignation from Ann Brady, the Deputy Treasurer and the Board of Selectmen will be nominating a new deputy treasurer. However, he would like to have the nominee present for an interview prior to affirming the nomination. The nominee was unable to attend tonight's meeting. Heidi Duford, Town Treasurer, stated nominee, Laurel Christaldi, is a resident of New Durham and has worked with her for the past five years at Prospect Mountain School. She does have a background in finance per Duford. Chair Swenson stated it is important to have a

meeting with Ms. Christaldi in order to have some questions answered prior to the nomination. He suggested having a special meeting of the Board of Selectmen. Town Administrator Kinmond suggested having the Deputy Treasurer in place prior to going through the new banking process. By consensus it was agreed to arrange a special Select Board meeting for the interview.

2020 Town Budget Review – Align With Budget Committee Actions

Chair Swenson stated there were three account actions by the Budget Committee that need to be reviewed by the Board of Selectmen for their action on whether to align with the Budget Committee's actions.

Account 4324 – Solid Waste

Chair Swenson stated one change was a formula error in the Board of Selectmen spreadsheet but was not on the Budget Committee spreadsheet. He stated the Board of Selectmen approved on October 16, 2019 the amount of \$307,423 but it was determined by the Budget Committee that the correct amount with the formula correction is \$305,853.

Chair Swenson made a motion to rescind the prior Board of Selectmen action of October 16, 2019 for Account 4323 of the 2020 Budget and approve a new total of \$305,853. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Account 4589 – Other Cultural and Recreation

Chair Swenson stated this change is a result of some Budget Committee actions, specifically under line 10-551, 610, 614, and 625. The Board reviewed the differences. Chair Swenson stated the Budget Committee looked at historical expenditures and based the approved amount on those. The net changes made the new account total \$10,401; the Board of Selectmen had previously approved \$10,951 on September 30, 2019. Selectman Veisel asked why they cut the grants. Chair Swenson stated some money was left in there if they choose to use it but the funding has been put in over the years and it has not been used. They were encouraged to get a grant written and the process started.

Selectman Chase made a motion to approve account 4589 Other Cultural and Recreation at \$10,401 and to rescind the prior action of the Board of Selectmen of September 30, 2019. Chair Swenson seconded the motion. Motion passed 3-0-0.

Account 4711, 4721, 4722, and 4723

Chair Swenson stated there was a formula error as well in the total for these accounts as it did not include the TAN amount of \$1. He noted the prior actions taken by the Board of Selectmen and Budget Committee were correct but the numbers on the spreadsheets need updating.

Account 4915 – CRF

Chair Swenson stated the Board of Selectmen approved funding for the Meetinghouse CRF at \$25,000; last year the Budget Committee made a strong suggestion to the Meetinghouse Committee that they look at how other non-profits raise funds through

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fundraising, grants, etc. This year the Budget Committee saw no real action by the Meetinghouse Committee and, therefore, felt that since there was no show of external fund raising initiatives and they have a balance of about \$50,000 in the CRF the Budget Committee would reduce the \$25,000 to \$10,000. Chair Swenson stated changes were made in both the Highway Truck and Highway Equipment for a total Budget Committee approved CRF funding of \$275,000. Selectman Chase suggested there needs to be greater discussion about the Meetinghouse Committee and stated they have been going around this for many years between the Board of Selectmen, Budget, and Meetinghouse Committees. Chair Swenson indicated that is one of the reasons why the Budget Committee took this action. Selectman Chase suggested that perhaps the Meetinghouse Committee lacks the skill sets for fundraising and organizing but she doesn't want to see the building fall apart and suggested the Meetinghouse Committee needs help.

Ron Uyeno, resident, stated the representative from the Meetinghouse Committee gave a presentation to the Budget Committee and indicated there were no intentions for any fundraising this year and they wanted to wait until they had the \$150,000 to go for the LCHIP grant. Chair Swenson stated he suggested writing the grant 1.5 years ago so it was ready to go when the funds were available.

David Bickford, resident, concurred with the lack of fundraising skills within the committee. He stated he heard there are two members who did not sign their oath of office. Selectman Chase suggested it is the Board of Selectmen's responsibility to ensure the building is preserved and that may take them looking at the make-up the committee. She stated she would like to restore the funds. Selectman Veisel concurred. Chair Swenson differed and felt the Budget Committee's actions were appropriate.

Chair Swenson made a motion to align the CRF numbers with the Budget Committee's actions according to the Budget Committee line item list with the total presented at the Board of Selectmen meeting of December 9, 2019, for a total of \$275,000. Motion failed for lack for second.

The Select Board's actions only apply to the Meetinghouse CRF amount.

2019 Tax Warrant - 2nd Billing

The Board reviewed the 2019 Tax Warrant as presented and Chair Swenson read it into the record.

Chair Swenson made a motion to approve the 2019 Tax Warrant second billing effective November 21, 2019 in the collection amount of \$5,055,122 with a December 20, 2019 due date. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Current Use Removal Tax Map 260, Lots 7 & 7.1 & 7.2

Town Administrator Kinmond presented a request for removal of a property from current use status which was discovered by a title company during a sale. He noted the removal was never done and it has been reviewed and approved by the contract assessor and the action is to make a correction with the Registry of Deeds.

Chair Swenson made a motion to remove Map 260, Lot 7, 7.1 and 7.2 from Current Use as had been previously recorded at the Strafford County Registry of Deeds. This correction would be in alignment with current assessment of the said parcels which the Town does not show in Current Use. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Appointment to Ethics Committee–Brad Lipe

Chair Swenson stated a nomination was made two weeks ago and no negative input was received during the two-week vetting period.

Selectman Chase made a motion to appoint Brad Lipe to the Ethics Committee with a term to expire March 31, 2021. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Meeting Schedule

Tuesday, December 31, 2019, 8:00 a.m., New Durham Community Room

Town Administrator Kinmond stated he spoke with the Governor Wentworth Regional School District Superintendent about the status relative to the space needs for elections. He stated he provided the information he had from the Town Clerk which indicates how many booths are needed for the various elections; it was noted that the only Town space that could be used would be the Community Room for a local election which could accommodate the booths and workers. Chair Swenson stated that due to potential voter suppression issues, multiple different locations for an election depending on type, parking, and public safety concerns it is not an acceptable alternative. Town Administrator Kinmond stated the facilities would not be able to accommodate a primary election without a waiver and the superintendent suggested this route. Chair Swenson stated he is not in favor of that either and sees it as voter suppression – particularly for senior citizens and accessibility needs. He stated the Town pays a lot of money to the school district and it was his understanding when the school gym was done they would have access for these types of activities. The Board concurred and by consensus are not in favor for going the waiver route for safety, accessibility, and voter suppression reasons. Town Administrator Kinmond explained the reasoning presented by the Superintendent with regards to student safety but does not have a reason in response to scheduling. Selectman Chase noted Effingham is also going through the same issue and stated that during the years she was Town Moderator there was always a police presence for safety purposes and they always ensure there was no interaction between voters and children. She stated they cannot prevent someone from exercising their right to vote. Mr. Bickford noted the Town of Alton is using churches in town. Town Administrator Kinmond stated the church across the street will not allow elections to take place there. Chair Swenson asked TA Kinmond to respond to the School Superintendent indicating the Town's requirement for the school use for elections for the reasons given.

2020 Town Warrant Review

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The Board reviewed the 2020 Town Warrant draft as presented. Town Administrator Kinmond stated his calculations change the revenue side of things by a few cents and there was an error on the CRF contributions. Chair Swenson stated the first article is always the election of town officers; Town Administrator Kinmond has asked the Town Clerk to reconfirm all the positions up for election. The next articles are going to be from the Planning Board. Town Administrator Kinmond stated the chair of the Planning Board has indicated there may be four to five articles and explained any changes made have to be done on individual articles. Chair Swenson stated that any actions taken tonight would be under the article numbers as presented with the current Warrant draft and the article reference number may change depending on the articles presented by the Planning Board.

***Article 6 :** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,205,062. Should this article be defeated, the default budget shall be \$3,126,291, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.*

Majority Vote Required

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2020 Proposed Budget: \$ 5.351 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2020 Default Budget: \$ 5.162 per \$1,000 assessed valuation.

Selectman Chase made a motion to recommend Article 6 for the Operating Budget of 2020. Selectman Veisel seconded the motion. Motion passed 3-0-0.

***Article 7 :** To see if the Town will vote to raise and appropriate the sum of \$330,000 for the purposes of a Road Program with \$117,000 to come from Highway Block Grant Aid, and the remaining \$213,000 to come from general taxation.*

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.511 per \$1,000 assessed valuation.

Selectman Chase made a motion to recommend Article 7 for the Road Program of 2020. Chair Swenson seconded the motion. Motion passed 3-0-0.

***Article 8 :** To see if the Town will vote to raise and appropriate the sum of \$197,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation :*

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Account	Established	2020
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$75,000
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$22,000
Solid Waste Equipment	March 10, 2010, Article #14	\$20,000
Road Construction	March 10, 2010, Article #5	\$40,000
Gravel	March 15, 2012, Article #?	\$15,000
Total		\$197,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.473 per \$1,000 assessed valuation.

Chair Swenson made a motion to recommend Article 8 for the Capital Reserve Funds. Selectman Veisel seconded the motion. Motion passed 3-0-0.

***Article 9 :** To see if the Town will vote to raise and appropriate the sum of \$18,000 to be placed in previously established public safety-related **Capital Reserve Funds** as follows with said funds to come from taxation :*

Account	Established	2020
Police Cruiser	March 15, 2000, Article #7	\$15,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$3,000
Total		\$18,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.043 per \$1,000 assessed valuation.

Chair Swenson made a motion to recommend Article 9 for the public safety-related Capital Reserve Funds. Selectman Veisel seconded the motion. Motion passed 3-0-0.

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Article 10 : *To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in previously established water quality-related **Capital Reserve Funds** as follows with said funds to come from taxation :*

Account	Established	2020
Milfoil	March 9, 2009, Article #7 Amended March 2012	\$20,000
Total		\$20,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.048 per \$1,000 assessed valuation.

Selectman Chase made a motion to recommend Article 10 for the water quality related Capital Reserve Funds. Chair Swenson seconded the motion. Motion passed 3-0-0.

Article 11 : *To see if the Town will vote to raise and appropriate the sum of \$35,000 to be placed in previously established facilities-related **Capital Reserve Funds** as follows with said funds to come from taxation :*

Account	Established	2020
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$5,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$10,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$20,000
Total		\$35,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.096 per \$1,000 assessed valuation.

Selectman Chase made a motion to recommend Article 10 for the facilities-related Capital Reserve Funds. Chair Swenson seconded the motion. Motion failed 1-2-0.
Selectman Chase and Selectman Veisel opposed.

Chair Swenson noted the reason for the non-recommendation was not due to the members being opposed to the article but they want additional funds for the Meetinghouse.

This article is not recommended by 2 to 1.

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Article 12 : *To see if the Town will vote to raise and appropriate the sum of \$55,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation :*

Account	Established	2020
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$25,000
Records Management	March 23, 1999, Article #23	\$10,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$20,000
Total		\$55,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.132 per \$1,000 assessed valuation.

Selectman Chase made a motion to recommend Article 12 for the Capital Reserve Funds. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Article 13: *To see if the Town will vote to change the purpose of the existing Gravel Capital Reserve Fund. Said purpose for the expanded exploration, mining and requisition of gravel for use by the Town of New Durham Department of Public Works and designate the Board of Selectmen as the agents to expend. A 2/3 vote is required. There is no tax rate impact.*

Selectman Chase made a motion to recommend Article 13. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Chair Swenson stated there was previous discussion about using a CRF for the repairs to the ladder truck. He stated after research it was determined this was not possible. Town Administrator Kinmond stated an EFT could be used for the repair side of things as the CRF is for purchase, not upkeep. It was noted the expected repair costs may be up to \$18,000 of which \$10,000 is approved within the Fire Department 2020 budget.

Chair Swenson stated Article 14 is to conduct any other business which may come legally before the Town. However, this does not require a recommendation.

The Budget Committee Public Hearing is scheduled for January 15, 2020, New Durham Community Room at 7:00 p.m.

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The Deliberative Session is scheduled for February 3, 2020 at 7:00 p.m., at the New Durham School with a snow date of February 4, 2020.

Approval of Minutes

November 18, 2019 Meeting Minutes: Edits were made. **Selectman Chase made a motion to approve the minutes as amended. Selectman Veisel seconded the motion. Motion passed 3-0-0.**

Chair Swenson made a motion to enter into nonpublic session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (b) – the hiring of any person as a public employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant & (e)- Consideration or negotiation of pending claims or litigation which has been threatened in writing of filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Selectman Veisel seconded the motion. Roll Call: Selectman Veisel – aye; Selectman Chase – aye; Chair Swenson – aye. Motion passed 3-0-0.

The Board entered nonpublic session at 8:36 p.m.

The Board reentered public session at 9:22 p.m.

Chair Swenson made a motion to seal the minutes of the nonpublic session of December 9, 2019 for reasons that it may adversely affect reputation for one other than the Board. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Adjournment

Chair Swenson made a motion to adjourn. Selectman Chase seconded the motion. Motion passed 3-0-0.

The meeting was adjourned at 9:24 p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary