

NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
June 7, 2018, 5:30 p.m.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present:

Chair David Swenson
Selectman Cecile Chase
Selectman Dorothy Veisel

Also Present:

Scott Kinmond, Town Administrator

Chair Swenson called the meeting to order at 5:30 p.m., and stated that the meeting is primarily to enter nonpublic session to discuss town appointments and personnel matters.

Chair Swenson made a motion to enter into nonpublic session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (b) – the hiring of any person as a public employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Roll Call: Selectman Veisel – aye; Selectman Chase – aye; Chair Swenson – aye.

The Board entered nonpublic session at 5:33 p.m.

The Board reentered public session at 7:15 p.m.

Chair Swenson made a motion to seal the minutes of the nonpublic session of the June 7, 2018 Board of Selectmen meeting. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Chair Swenson advised that while in nonpublic session they reviewed a town appointment, Performance review, and hiring process review.

Chair Swenson made a motion to appoint Peter Varney, of Alton, NH, as Fire Chief for the Town of New Durham said appointment is for the term of 3 years, with an expiration date of March 31, 2021.Said appointment is in accordance with conditions which have been reviewed and verbally accepted by Chief Varney. Selectman Chase seconded the motion. Motion passed 3-0-0.

Chair Swenson made a motion to make a wage adjustment for Town Administrator Scott Kinmond, based upon the Select Board's completion of the Town Administrator's performance review, said wage adjustment of 2.5%, to the hourly wage of \$35.80 effective 4-9-18. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Selectman Chase made a motion to authorize the Town Administrator to issue letters of condition offer to Candidate #1 & #2 both of New Durham, NH for the position of DPW General Laborer, at an hourly rate of \$12.00 per hour, with said hire contingent upon successful completion of background checks, pre-employment physical and drug testing with a tentative start date of June 15, 2018.

Chair Swenson made a motion to adjourn, Selectman Veisel seconded the motion. Motion passed 3-0-0.

Meeting adjourned at 7:18 p.m.

Respectfully submitted

Scott D. Kinmond, CPM
Town Administrator