

NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
October 1, 2018, 6:00pm

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present:

Chair David Swenson
Selectman Cecile Chase
Selectman Dorothy Veisel

Also Present:

Scott Kinmond, Town Administrator
Cathy Orlowicz, resident
Don Vachon, Road Agent
Karen Kehoe, DPW Administrative Assistant
Cathy Allyn, Librarian

Call to Order

Chair Swenson called the meeting to order at 6:00pm.

2019 Budget Review

Account 4312 – Highway Department

Chair Swenson stated the 2018 budget amount for this account was \$854,360; the requested 2019 budget amount is \$878,557. He explained the line items which reflect the 2% increase including a transition from full time to more part time to allow greater schedule flexibility. The Board reviewed and discussed the account. Ms. Kehoe explained the lines in the account regarding necessary repairs and maintenance for equipment.

Chair Swenson made a motion to approve Account 4312, Highway, for the 2019 Budget in the amount of \$878,557. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4324 – Solid Waste

Chair Swenson stated the 2018 budget amount for this account was \$243,388; the requested 2019 budget amount is \$248,378. The Board reviewed and discussed the account. It was noted the increase is about 2%. Ms. Kehoe noted they entered into a contract with Casella, which had a \$1.50 per ton increase for hauling. Town Administrator Kinmond also explained how the projections were calculated.

Selectman Chase made a motion to approve Account 4324, Solid Waste, in the amount of \$248,378. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4194 – Government Buildings

Chair Swenson stated the 2018 budget amount for this account was \$26,724; the requested 2019 budget amount is \$33,324. The Board reviewed and discussed the account. It was noted there was a reduction in contracted services and Town Administrator Kinmond explained that was shifted to the part time staff lines. He also noted this includes some proposed projects which have been previously discussed as well as maintenance items.

Chair Swenson made a motion to approve Account 4194, Government Buildings, for the 2019 Budget in the amount of \$24,624. Selectman Chase seconded the motion. Motion passed, 3-0-0.

Account 4195 – Cemeteries

Chair Swenson stated the 2018 budget amount for this account was \$8,840; the requested 2019 budget amount is \$3,490. It was noted the reduction reflects the removal of contract mowing from the account with the services being handled by the Department of Public Works.

Selectman Chase made a motion to approve Account 4195, Cemeteries, for the 2019 Budget in the amount of \$3,490. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4199 – General Government

Chair Swenson stated the 2018 budget amount for this account was \$7,601; the requested 2019 budget amount is \$24,601. It was noted the increase is reflected in the water quality line. The Board reviewed and discussed the account. It was agreed to remove the funds for the milfoil as this will be a warrant article item.

Chair Swenson made a motion to approve Account 4199, General Government for the 2019 Budget in the amount of \$9,601. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Town Administrator Kinmond noted a change for Account 4324, Solid Waste as a line was not being picked up in the formula.

Chair Swenson made a motion to rescind the prior motion for Account 4324, Solid Waste and approve the amount of \$247,557 for the 2019 Budget. Selectman Chase seconded the motion. Motion passed, 3-0-0.

Account 4550 – Library

Chair Swenson stated the 2018 budget amount for this account was \$129,756; the requested 2019 budget amount is \$132,122. The Board reviewed and discussed the account and it was noted the increase is from wages for a part time position.

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Selectman Chase made a motion to approve Account 4550, Library, in the amount of \$132,122 for the 2019 Budget. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4520 – Parks and Recreation

Chair Swenson stated the 2018 budget amount for this account was \$70,862; the requested 2019 budget amount is \$69,435.

Selectman Chase made a motion to approve Account 4520, Parks and Recreation, for the 2019 Budget in the amount of \$69,425. Chair Swenson seconded the motion. Motion passed, 3-0-0.

Account 4415 – Other Agencies

Chair Swenson stated the 2018 budget amount for this account was \$7,356; the requested 2019 budget amount is \$8,500. It was clarified these funds came from a trust fund. The Board reviewed and discussed the account. There was also discussion about the impact these agencies have on the local community.

Future Meetings

October 4, 2018, 8:00am, New Durham Community Room

October 17, 2018, 6:00pm, New Durham Town Hall

Chair Swenson made a motion to enter into nonpublic session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (b) – the hiring of any person as a public employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Roll Call: Selectman Chase – aye; Selectman Veisel – aye; Chair Swenson – aye.

The Board entered nonpublic session at 7:41pm.

The Board reentered public session at 8:09pm.

Chair Swenson made a motion to seal the minutes of the nonpublic session of October 1, 2018. Selectman Chase seconded the motion. Motion passed, 3-0-0.

Adjourn

Chair Swenson made a motion to adjourn. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

The meeting was adjourned at 8:10pm.

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Respectfully Submitted,

Jennifer Riel, Recording Secretary