

NEW DURHAM BOARD OF SELECTMEN
New Durham Community Room
October 4, 2018, 8:00am

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present:

Chair David Swenson
Selectman Cecile Chase
Selectman Dorothy Veisel

Also Present:

Scott Kinmond, Town Administrator
Cathy Orlowicz, chair of the Zachariah Boodey Farmstead Committee
David Stuart, Forest Fire Warden
Chief Shawn Bernier, Police Chief

Call to Order

Chair Swenson called the meeting to order at 8:04am.

2019 Budget Review

Account 4589 – Other Cultural/Recreation

Chair Swenson stated the 2018 budget amount for this account was \$5,000; the requested 2019 budget amount is \$9,826. He stated that's a significant increase from last year and the amounts are in the Boodey Farmstead and advertising lines. Ms. Orlowicz gave an overview of the activities of the committee over the last year, noting their biggest project was fundraising, dismantling and moving a barn. She noted a contract was awarded for the septic design; they are also looking for engineering services for the site plan. It was noted the capstone project was also completed but another may be started in the future. Ms. Orlowicz stated the committee is planning to start sending out newsletters to the many volunteers and supporters of the project. The Board reviewed and discussed the account lines.

Selectman Chase made a motion to approve Account 4589, Other Cultural/Recreation, for the 2019 Budget in the amount of \$9,326. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4291 – Forestry

Chair Swenson stated the 2018 budget amount for this account was \$13,538; the requested 2019 budget amount is \$14,266. The Board reviewed and discussed the account. It was noted the increase is due to FICA; as well as an application for grants with the State of NH.

Selectman Chase made a motion to approve Account 4291, Forestry, in the amount of \$12,932. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4210 – Police Department

Chair Swenson stated the 2018 budget amount for this account was \$583,868; the requested 2019 budget amount is \$577,226. The Board reviewed and discussed the account. Police Chief Bernier explained some of the changes in personnel as well as necessary upgrades for computers.

Selectman Chase made a motion to approve Account 4210, Police Department, in the amount of \$577,226. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4220 – Fire Department

Chair Swenson stated the 2018 budget amount for this account was \$224,863; the requested 2019 budget amount is \$238,739. The Board that reflect increases, which include maintenance and equipment lines. Town Administrator Kinmond gave an overview of the department's staffing level as well as the current equipment and vehicles.

Selectman Chase made a motion to approve Account 4220, Fire Department, for the 2019 Budget in the amount of \$238,739. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4290- Emergency Management

Chair Swenson stated the 2018 budget amount for this account was \$1052; the requested 2019 budget amount is \$1052. The Board reviewed and discussed the account. Town Administrator Kinmond explained this was discussed with the State and the new plan format was approved.

Selectman Chase made a motion to approve Account 4290, Emergency Management, in the amount of \$1,052. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4155 – Personnel Administration

Chair Swenson stated the 2018 budget amount for this account was \$37,081; the requested 2019 budget amount is \$32,931. It was noted the reduction was due to adjustments in raises. The Board reviewed and discussed the account.

Selectman Chase made a motion to approve Account 4155, Personnel Administration in the amount of \$32,931. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Account 4415 – Other Agencies

Chair Swenson noted this was postponed for additional information. Town Administrator Kinmond replied an additional request was received regarding the homeless shelter. The Board reviewed and discussed the account.

Chair Swenson made a motion to approve Account 4415, Other Agencies in the amount of \$7,546 for the 2019 Budget with the understanding that on the revenue side, those funds would come from the identified trusts: \$1846 for VNA; \$2000 for CAP; \$500 for Homemakers; \$1500 for Kingswood; \$500 for Havens; \$1200 for Meals on Wheels. Selectman Veisel seconded the motion. Motion passed, 3-0-0.

Town Administrator Kinmond noted he met with the Building Inspector to discussed recommended changes within the office and fees but Mr. Abbott was unable to attend this meeting to present.

Human Resource Policy Review

Chair Swenson stated he made the edits suggested by Legal Counsel, noting there are still a few that need further clarification. The Board reviewed and discussed the edits.

Future Meetings

October 17, 2018, 6:00p,m, New Durham Town Hall

Adjourn

Chair Swenson made a motion to adjourn. Selectman Chase seconded the motion. Motion passed, 3-0-0.

The meeting was adjourned at 9:41am.

Respectfully Submitted,

Jennifer Riel, Recording Secretary