

NEW DURHAM BOARD OF SELECTMEN

Budget Review

**New Durham Town Hall
November 2, 2017, 6:30pm.**

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Swenson
Selectman Cecile Chase
Selectman Rod Doherty

Also Present:

Scott Kinmond, Town Administrator
Clayton Randall, resident
Ellen Phillips, resident
Peter Scala, resident
Cathy Allyn, 1772 Meetinghouse
Cathy Orlowicz, Town Historian

Call to Order

Chair Swenson called the meeting to order at 6:32pm. He noted Selectman Chase will be joining the meeting late.

Public Input

Peter Scala, resident, stated it came to his attention that the 1772 Meetinghouse property was posted for no hunting and wants to know the process of how that decision came about and why there was no input from the general public. Chair Swenson replied there was input from a member of the Meetinghouse Committee regarding a safety concern with guns being fired near the building as shells were found nearby. He stated the intent was not to disallow anyone walking through for hunting but safety for people near the building. Mr. Scala stated he doesn't want to see one irresponsible person ruining for the rest of the residents and asked if its any more of a liability than other Town facilities such as the beach. He stated he along with other taxpayers pay to use it and there needs to be an open discussion and collective decision by the Town. Selectman Doherty stated the concern was brought to the attention of the Board of Selectmen and required action in addressing it.

Clayton Randall, resident, stated he is on the 1772 Meetinghouse Committee and is also a retired gun safety instructor, and stated people are less responsible and respectful of laws requiring this issue being addressed. There was further discussion of the need to hear input and Chair Swenson suggested adding it to the agenda of the next meeting.

Review of Budget Accounts

Account 4130 – Executive Office Administration

Chair Swenson stated this needs to be revisited as they removed Ethics Committee and Boodey Farmstead line items and the remainder of the accounts needs review and approval.

Chair Swenson made a motion to approve account 4130 in the amount of \$197,877. Selectman Doherty seconded the motion. Motion passed, 2-0-0.

Account 4140 – Election and Registration

Chair Swenson noted there were miscalculations when this account was reviewed at the last meeting.

Chair Swenson made a motion to rescind the prior action for account 4140 and approve the amount of \$107,641. Selectman Doherty seconded the motion. Motion passed, 2-0-0.

Account 4195

Town Administrator Kinmond stated he hasn't received confirmation from the Trustees of the Trust funds regarding possibly funding for the perpetual care of cemetery plots. He noted they have recently received applications for some of the vacant positions within Town and that may affect some accounts. It was agreed no action should be taken on this account until further information is received.

Account 4210 – Police Department

Town Administrator Kinmond stated the changes were reviewed at the last meeting, noting the major change was the internet/telephone line. Further changes were reviewed.

Selectman Chase made a motion to approve account 4210, Police Department, in the amount of \$583,868. Selectman Doherty seconded the motion.

Account 4220 – 1772 Meetinghouse

Cathy Allyn, Librarian, gave a summary of the budget request, explaining the funding they will be applying for through LCHIP grants as well. She explained the costs associated with putting together books and maps. Selectman Chase suggested presenting more information showing the amounts and names of grants available along with the specifics of fundraising events. There was further discussion of necessary information being needed.

Account 4589

Cathy Orlowicz, Town Historian, distributed information regarding her research of the purchasing policy and quotes, noting she had obtained a minimum of four. She stated they have been working with the capstone students to obtain the information Chair Swenson had requested. Chair Swenson stated his concern is not in paying people for the work but the materials involved with the capstone project.

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Account 4220- Fire Department

Town Administrator Kinmond gave a summary of the budget request and explained how wage and compensation lines were calculated based on number of calls. The Board reviewed and discussed the budget. Chair Swenson stated his opinion has not changed after reviewing the changes. Selectman Chase stated additional documentation was required for requests from the department and although reductions were made by the Board of Selectmen she would now be in favor of increasing the administrative line.

Chair Swenson made a motion to approve account 4220, in the amount of \$224,863. Selectman Chase seconded the motion. Motion passed, 3-0-0.

Account 4711- Long-term Bonds and Notes

The budget request was reviewed and discussed by the Board of Selectmen. Chair Swenson noted the dam and salt shed bonds have errors in the calculation of principal.

Selectman Chase made a motion to approve account 4711, Long-term Bonds and Notes in the amount of \$55,000. Chair Swenson seconded the motion. Motion passed 3-0-0.

Account 4721- Long-term Interest on Bonds and Notes

The interest calculations were reviewed and discussed.

Selectman Chase made a motion to approve account 4721 in the amount of \$16,199. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

Chair Swenson made a motion to approve account 4723 in the amount of \$1. Selectman Chase seconded the motion. Motion passed, 3-0-0.

There was further discussion of the remaining budgets for approval and Chair Swenson summarized the remaining accounts to be reviewed.

Future Meeting

Wednesday, November 8, 2017, 8:00am, Budget Review

Approval of Minutes

Postponed.

Adjourn

Chair Swenson made a motion to adjourn. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

The meeting was adjourned at 9:04pm.

Respectfully Submitted,

Jennifer Riel, Recording Secretary