

NEW DURHAM BOARD OF SELECTMEN

New Durham Town Hall

June 12, 2017, 9:00am

Present

Chair David Swenson

Selectman Cecile Chase

Selectman Rod Doherty

Also Present:

Scott Kinmond, Town Administrator

Peter Varney, Fire Chief

Kevin Ruel, Assistant Fire Chief

Cathy Orlowicz, Boodey House

Michael Varney, Fire Department Captain

Neal Burns, Fire Department Lieutenant

Call to Order

Chair Swenson called the meeting to order at 9:00 a.m. He stated the purpose of the meeting is to discuss the request of the Fire Department for new ambulance related equipment that was initially noted at the last Board of Selectmen meeting (06/01/17).

New Business

Fire Department –Cardiac Monitor and Automated CPR Equipment Request

Mr. Burns stated the monitor they are requesting to replace is used for various cardiac functions. He stated the current piece of equipment is outdated and they are unable to transmit information to hospitals. Additionally, the software is no longer supported by the manufacturer. Mr. Burns explained the options for replacement and noted there are only two companies that sell what they need; he also outlined the differences and costs between the two. Mr. Burns also explained the benefits of upgrading to new equipment and a video was shown to the Board of Selectmen further describing the needed equipment. He stated this is an issue where time is of the essence as the vendor has a time limited offer based on equipment availability (demo unit at a more favorable price).

Chair Swenson asked when they found there was a problem with transmissions to the hospital. Mr. Burns replied they found out about three weeks ago and that was due to the lack of cardiac calls over the past year and, therefore, the equipment was not being used. He noted there have been yearly and weekly testing but they were not notified of the software issue nor the transmission problems. Chair Swenson asked that their testing process on this equipment now include equipment to hospital transmission. Selectman Chase noted the current monitor is 17 years old and asked what the technology cycle is for the proposed one. Mr. Burns replied it is early in the cycle, i.e. about one year into product introduction. Selectman Chase asked if there is anyone in charge of keeping track of updates. Mr. Burns replied yes and documentation is maintained at the fire station. Funding options were discussed and Mr. Burns noted it could be covered with

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the current ambulance fund. Selectman Chase stated one of the concerns is with the lapse in service from Zohl and asked how that would be avoided. Mr. Burns stated he concurs and has addressed it with the company and he will stay on top of keeping things updated and tested. There was further discussion of the monitor purchase process.

Chair Swenson made a motion to approve the purchase of both the monitor and automated CPR equipment from Zoll, recognizing that the RFP policy calls for a formal bidding process but time is of the essence and the Fire Department has already obtained two bids from the only companies that supply this type of equipment, and to approve \$31,693 for the purchase of those two items from Zoll, funds to come from the CRF Ambulance Fund. Selectman Doherty seconded the motion. Motion passed 3-0-0.

The Board recessed at 10:00 and resumed the meeting at 10:05am.

Chair Swenson made a motion to enter non-public session under RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person, and (d) consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

Roll Call: Selectman Doherty – Aye; Selectman Chase – Aye; Chair Swenson – Aye.

The Board entered nonpublic session at 10:07am.

The Board reentered public session at 11:54 a.m.

Chair Swenson noted that Selectman Chase left nonpublic session at 11:41 a.m. for a previous commitment.

Chair Swenson made a motion to seal the nonpublic minutes because it is determined that the divulgence of this information likely would affect adversely the reputation of any person other than a member of the Select Board. Selectman Doherty seconded the motion. The motion pass 2-0-0.

Chair Swenson advised that the nonpublic session was discussions on personnel matters and other issues noted in the initial motion to go into non-public.

Adjourn

Chair Swenson made a motion to adjourn, seconded by Selectman Doherty. Motion passed 2-0-0.

Respectfully Submitted,

Jennifer Riel, Recording Secretary