

**NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
August 24, 2017, 6:00p.m.**

Final Approved 09-07-17

Present

Chair David Swenson
Selectman Cecile Chase
Selectman Rod Doherty

Also Present (During Public Session / Public Hearing Only):

Scott Kinmond, Town Administrator (Also Present at Non-Public Session)
Terry Jarvis, resident
Peter Varney, Fire Chief
Dot Veisel, resident
Pat Grant, Copple Crown Village District

Call to Order

Chair Swenson called the meeting to order at 6:00 p.m.

Chair Swenson made a motion to enter into nonpublic session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (b) – the hiring of any person as a public employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person and (d)

Selectman Doherty seconded the motion. Motion passed, 3-0-0.

Roll Call: Selectman Chase – Aye; Selectman Doherty – Aye; Chair Swenson – Aye.

The Board left public session at 6:03 p.m.

The Board reentered public session at 7:04 p.m.

Chair Swenson stated while in nonpublic session the Board discussed information relative to personnel matters and town owned properties.

Chair Swenson made a motion to seal the minutes of the nonpublic meeting of August 24, 2017. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

Chair Swenson officially opened the public hearing at 7:05 p.m.

Chair Swenson stated the purpose of this meeting is to hold the public hearing to receive the SB38 appropriation based on public input, unanticipated funds for Highway and to also discuss the unanticipated funds from the Revaluation CRF.

Acceptance of SB 38 Highway Funds

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Chair Swenson stated SB 38 appropriation was officially enacted by the State of New Hampshire a few months ago and the Town recently received notice the Town would be receiving \$96,699.83 appropriation from the NH Department of Transportation. Chair Swenson reviewed the guidelines of NH RSA 235:2, section 1.

Town Administrator Kinmond stated he has been working with the Department of Public Works Director as well as the Highway Supervisor to get preliminary estimates for projects. He outlined the initial list of potential projects which may include roadwork shim overlay paving on Old Bay Road and Tash Road; drainage on South Shore Road; culvert replacements, drainage maintenance work, Berry Road, Ridge Road, South Shore and North Shore Road, Kings Highway, Brackett Road; Town Administrator Kinmond stated they are looking forward to receiving the RSMS study from the Strafford Regional Planning Commission which will provide valuable information as well.

Chair Swenson then opened the hearing for public comment.

Pat Grant, resident Copple Crown Village District, asked Town Administrator Kinmond if he had determined whether any of the monies could be used on Mountain Drive in Copple Crown Village District. Town Administrator Kinmond replied he checked with NHDOT to see if the village districts are eligible to receive block grant funds and they are not allowable. TA Kinmond did offer alternatives for obtaining and utilizing funds. Ms. Grant stated the tax maps do not reference Mountain Drive as being a private road and explained the financial strains on the District and the possibility that many roads will be unplowed this winter due to poor conditions. She asked if there is anything the Town can do to help to determine if Mountain Road is in fact a Town road. Town Administrator Kinmond explained tax maps are not legal documents relative to this situation and the roads are in fact private because they are owned by the District. There was further discussion of possible avenues for the district to explore.

Terry Jarvis, resident, stated the highway department is still down two full time employees and questioned how the extra work will get done. Chair Swenson replied they have the same number of employees as they have had over the past six years.

Chair Swenson stated they also need to discuss that acceptance of the Revaluation CRF unanticipated revenue as passed at the most recent Warrant. He stated the funds are \$154,502 and noted the Town has already committed to approximately \$120,000 for revaluation purposes over the next three to four years which was to come from this Revaluation CRF. Town Administrator Kinmond explained how these funds can be used within DRA regulations. Ms. Jarvis asked if some of this money can be used to cover contractual obligations for reassessing of 2017. Chair Swenson stated he and Town Administrator Kinmond have discussed this extensively and suggested they may want to reestablish the CRF next year. Additionally, they have developed a plan to cover the revaluation obligations beginning with the new budget year. Town Administrator Kinmond explained they are also looking into updating the tax software.

Since there was no additional public comment, Chair Swenson closed the public hearing at 7:22 p.m.

Chair Swenson made a motion to accept the funds of SB38 in the amount of \$96,699.83 based on the input from the public during the public hearing process. Selectman Chase seconded the motion. Motion passed, 3-0-0.

Chair Swenson made a motion to formally accept the unanticipated revenue from Revaluation Capital Reserve Fund in approximately the amount of \$154,502.00. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

Public Input

None.

Agenda Review

Chair Swenson added under New Business: Official Recognition of the Cyanobacteria Mitigation Steering Committee (CMSC) program as a New Durham authorized group; Approval of Raffle Permits.

Town Administrator's Report

Town Administrator Kinmond distributed a copy of the revised budget review schedule. Select Board by consensus accepted this schedule subject to modifications based on review throughout the budgeting process.

Old Business

Fire Department

Fire Chief Varney stated he has obtained additional evaluation done on the command vehicle. He explained the frame could be repaired but there's no guarantee how long it will last. Chief Varney noted the life expectancy of a new model vehicle is 7 years in police service and 9 years in fire. Town Administrator Kinmond reviewed the repair costs as well as replacement costs and options.

Selectman Chase made a motion to move forward with the purchase of a 2017 Tahoe in an amount not to exceed \$58,000. Selectman Doherty seconded the motion.

Discussion: It was noted they need a purchase and sales agreement from the dealership with cost and model information for review.

Selectman Chase rescinded her motion. Selectman Doherty rescinded his second.

Selectman Chase made a motion to contact DeNoover Chevrolet of Albany, NY To obtain purchase and sales agreement for a 2017 Tahoe for review. Selectman Doherty seconded the motion. This motion passed 3 – 0 – 0.

Discussion: There was further discussion about the replacement versus repair of the command vehicle. Selectman Doherty and Selectman Chase clarified they want to move

forward with the purchase of a new vehicle instead of repair the old. Selectman Chase stated that while the old vehicle can be repaired, it is at the end of its life expectancy.

Selectman Chase made a motion to approve the purchase of a 2017 Tahoe from DeNoover Chevrolet at the State of NH contract price of \$40,429 and to authorize the additional upfit for emergency lighting, communications equipment, etc., in the amount of \$18,000 for a total expenditure of \$58,429. Said expenditure to come from the Fire Vehicle CRF 01-4915-10-080. Selectman Doherty seconded the motion. Motion passed, 2-1-0.

Chair Swenson opposed this motion as the Fire Department had not supplied the correct nor complete information on what was being purchased. There was no detail as to what the Town was purchasing and that he would not, under any circumstances, approve of a purchase of this magnitude without understanding what the purchaser was buying.

Community Outreach Program

Selectman Chase explained the New Durham General Store will be hosting an informal chat session with the Board of Selectmen on the first Wednesdays of the month, from 9-10:00 a.m. beginning September 6 and welcomed Town residents to stop and to participate.

Special Event License Application

Chair Swenson stated an application was received from the Zachariah Boodey Farmstead Committee requesting to have a dinner and raffle on September 16, 2017 from 5:00 – 7:00 p.m.

Selectman Chase made a motion to approve the Special Event License Application from the Zachariah Boodey Farmstead Committee. Chair Swenson seconded the motion. Motion passed, 3-0-0.

Cyanobacteria Mitigation Steering Committee

A summary of the committee's goals and objectives was distributed for review (see attached). Chair Swenson stated this was approved by consensus of the Cyanobacteria Committee and gave a summary of the goals and objectives of the committee.

Chair Swenson made a motion to officially recognize the Cyanobacteria Mitigation Steering Committee (CMSC) as a duly authorized group in New Durham. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

Adjourn

Selectman Chase made a motion to adjourn. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

The meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

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Jennifer Riel, Recording Secretary

Cyanobacteria Mitigation Initiative – Merrymeeting River

Goal

Merrymeeting River free of all harmful cyanobacteria / algal species from New Durham to Alton

Objectives

- Develop baseline cyanobacteria / algae concentration data in Merrymeeting River
- Mitigate harmful cyanobacteria / algae levels in Merrymeeting River

Technical & Fiscal Challenges

- Funding sources
- Technical / treatment

Approach

- Establish collaborative initiative

Cyanobacteria Mitigation Initiative – Merrymeeting River

Suggestion –
Formation of Collaborative Merrymeeting River Cyanobacteria Mitigation Initiative Working Group – Nine Members

One member each New Durham, Alton
(i.e. 2 members each line)

Selectman
Conservation Com.
Milfoil Com.

One member Fish & Game (either state or local) with authority to initiate changes

One member Lay Lakes Monitoring Program

One member UNH with cyanobacteria related expertise

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CMSC - April 13, 2017 & May 11, 2017 Accepted By Consensus
New Durham BoS Action – August 24, 2017

