

NEW DURHAM BOARD OF SELECTMEN

New Durham Town Hall

June 12, 2017, 9:00am

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Swenson

Selectman Cecile Chase

Selectman Rod Doherty

Also Present:

Scott Kinmond, Town Administrator

Peter Varney, Fire Chief

Kevin Ruel, Assistant Fire Chief

Cathy Orlowicz, Boodey House Chair Swenson

Michael Varney, Fire Department Captain

Neal Burns, Fire Department Lieutenant

Call to Order

Chair Swenson called the meeting to order at 9:00am. He stated the purpose of the meeting is to discuss the request of the fire department for a piece of equipment that was brought up at the last Board of Selectmen meeting.

New Business

Fire Department – Ambulance Cardiac Monitor Request

Mr. Ruel stated the monitor they are requesting to replace is used for various cardiac functions. He stated the piece of equipment is outdated and they are having problems transmitting information to hospitals and the software is no longer supported by the manufacturer. Mr. Ruel explained the options for replacement and noted there are only two companies that sell what they need; he also outlined the differences and costs between the two. Mr. Ruel also explained the benefits of upgrading to new equipment and videos were shown to the Board of Selectmen. He stated this is an issue where time is off the essence.

Chair Swenson asked when they found there was a problem with transmissions. Mr. Ruel replied they found out about three weeks ago and that was due to the lack of cardiac calls and the equipment was not being used. He noted there have been yearly and weekly testing but they were not notified of the software issue nor the transmission problems. Selectman Chase noted the current monitor is 17 years old and asked what the technology cycle is for the proposed one. Mr. Ruel replied it is new and at the beginning. Selectman Chase asked if there is anyone in charge of keeping track of updates. Mr. Ruel replied yes, and documentation is maintained at the Fire Station. Funding options were discussed

June 12, 2017

DRAFT

and Mr. Ruel noted it could be covered with the current ambulance fund. Selectman Chase stated one of the concerns is with the lapse in service from Zohl and asked how that would be avoided. Mr. Ruel stated he concurs and has addressed it with the company, and he stay on top of keeping things updated and tested. There was further discussion of the monitor purchase process.

Chair Swenson made a motion to approve the purchase of both the monitor and equipment from Zoll, recognizing that the RFP policy calls for a formal bidding process but time is of the essence and the Fire Department has already obtained two bids from the only companies that supply this type of equipment, and to approve \$31,693 for the purchase of those two items from Zoll, funds to come from the CRF Ambulance Fund. Selectman Doherty seconded the motion. Motion passed 3-0-0.

The Board recessed at 10:00 and resumed the meeting at 10:05am.

Chair Swenson made a motion to enter under non RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person and (d) consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Selectman Doherty seconded the motion. Motion passed, 3-0-0.

Roll Call: Selectman Doherty – Aye; Selectman Chase – Aye; Chair Swenson – Aye.

The Board entered nonpublic session at 10:07am.

The Board reentered public session at 11:54 a.m.

Chair Swenson noted that Selectman Chase left nonpublic session at 11:41 a.m., for a previous commitment.

Chair Swenson made a motion to seal the nonpublic minutes because it is determined that the divulgence of this information likely would affect adversely the reputation of any person other than a member of the Select Board. Selectman Doherty seconded the motion. The motion pass 2-0-0.

Chair Swenson advised that the nonpublic session was discussions on personnel matters.

Adjourn

Chair Swenson made a motion to adjourn, seconded by Selectman Doherty. Motion passed 2-0-0.

Respectfully Submitted,

Jennifer Riel, Recording Secretary