



Zechariah Boodey Farmstead Committee Meeting Minutes

approved as amended

March 18, 2019

*CEO
4/8/19*

Present: Fran Frye, Scott Drummey, Tatiana Cicuto and Cathy Orlowicz. Excused absence: Sherry Cullimore.
Meeting convened at 5:00 pm at the New Durham Town Hall

Review of draft March 4, 2019 meeting minutes:

Motion was made by Scott D. to approve the March 4th, 2019 meeting minutes as amended. (Spelling and punctuation corrections.) Fran seconded the motion. There being no additional discussion the Chair called for the vote. Vote was 4-0-0 in favor to approve.

Approved copy was hand delivered to Town Clerk during this meeting.

Engineering work site plan:

Received a bill, from Norway Plains Associates, Inc for services to date, total amount \$420.00. Invoice number is 31503, work for the site plan against PO # 2598 in the amount of \$420.00 to be withdrawn from the Boodey Fund Account # 01-1010-35-000. **Motion made by Scott D. to approve a check request from the Boodey House Fund Account for Site Plan Engineering for PO #2598, from account number 01-1010-35-000, totaling \$420.00. Total bill for invoice #31503 is \$420.00. Tatiana seconded the motion. There being no additional discussion or abstentions stated, the Chair called for the vote. Vote was 4-0-0 in favor to approve.**

The Chair shared with the Committee that the additional test pits were dug with the donated services from Ironwill Construction. Norway Plains representatives were on site and completed their associated tasks required for the test pits. Thank you note, tax deduction letter for donation of service will be sent to Ironwill for their generosity of ongoing support.

The Committee reviewed the Chair's financial records. As of March 18, 2019, the Boodey Fund account, according to the Chair's records, and excluding any accumulated interest (since 8/28/18) is \$14,110.86. This balance includes the processing for invoice # 31503.

The Chair has requested the TA to place the Zechariah Boodey Farmstead Committee on the March 25th Board of Selectmen's agenda for the purpose of seeking their permission to move forward to the land use regulatory boards with the preliminary plans dated 3/22/2019. The Committee is the steward for this project, and the Board are responsible, by state law, to oversee the management of town property. The Committee is the applicant through this process and the Board the owner. The owners will need to indicate they give permission. The Chair will post this as a meeting for the Committee, March 25 at 6pm, in case we have a quorum present.

Very brief conversation began regarding the article about fundraising success. The chair provided a form for the members to use as a guideline for answering the questions for fundraising success.

The next Bingo Concession is scheduled for Sunday, May 19 at the New Durham School. Set-up begins at 10:45 am. We will plan for 40 people. Menu: Menu for this event will be: Potato and pasta salads, hot dogs and finger sandwiches (chicken and egg salad), a chef salad. Desserts: hermits, lemon pastry and eclairs. Those working will be Fran, Cathy and Tatiana.

Alton Home show Planning: Gino will bring table down for us, we will need to provide chairs. We will meet at 8:15 to begin setting up. We will feature the marketing plan, student's work, donation jar, hand out information cards, and newsletters. It is expected vendors will be set up all day. Members available for coverage: Scott half a day; Fran and Cathy all day.

Site Celebration planning: The Chair reviewed the tracking forms, on one side listing and tracking for artisans and donations of silent auction items and the other side for suggested contacts. Date for the event is Saturday, June 29, 2019. The Committee agreed to set and do the lay-out in the same fashion completed in prior years. Signage will require updating, due to name update. Scott D. will investigate a source for bales of hay. Fran submitted a silent auction gift certificate from a local hair salon.

The next meeting will be April 8, 2019 at 5:00pm at the New Durham Town Hall.

Motion to adjourn at 8:00 pm was made by Scott D. and second by Tatiana. Vote was 4-0-0 in favor to adjourn.

Respectfully submitted; Cathy Orlowicz, Chair

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"Preserving the Past to support the Future, Reconstruct and Reuse of the Zechariah Boodey Farmstead"