

Zechariah Boodey Farmstead Committee Meeting Minutes

*Approved as
presented
CEO
9/27/18*

September 13, 2018

Present: Cathy Orlowicz, Tatiana Cicuto, Fran Frye, Scott Drummey. Excused Absence: Sherry Cullimore.

Also Present: Crissa Evans, Associate Member

The meeting convened at 6:30pm at the New Durham Town Hall.

Minutes of the September 5th, 2018 meeting were reviewed and amendments for spelling and punctuation were made.

Tatiana made a motion, seconded by Fran to approve the September 5th meeting minutes as amended. There was no additional discussion. Scott D. abstained from the vote as he was not present during the meeting. Vote in favor to approve as amended was 3-0-1.

Status for the proposed septic design and site plans was presented. The Town Administrator (TA) has signed the proposal for septic design, per the Committee's vote taken during the September 5th meeting. The Chair is currently seeking additional proposals for the site plan phase of the project.

Newsletter update: The committee selected a name from a list presented by Tatiana, for the Newsletter. By consensus, it was decided to name the Newsletter "The Boodey Chronicle". Some of the proposed articles for the newsletter have been placed on the draft copy. There was much excitement about the draft. Currently the draft campaign letter is not available for consideration. This will be tabled until next meeting. For the next meeting the Chair asked the members to develop their list of names for mailing of this newsletter and campaign letter. Crissa will provide a list of family members. For future newsletter maybe include a list of places for research and resources.

Budget preparation and review: The Chair received notification from the TA seeking 2019 budget proposals, to be submitted by September 17th. The following budget requests were agreed to by consensus of those present:

- Line item 551 advertising: \$2,625.00 – justification for request, two mailings of newsletter, which will include a donation letter, to approximately 400 persons. Newsletters will be available at locations within the community. \$125.00 for public hearing postings for regulatory boards.
- Line item 625 postage: \$500.00 – justification mailing newsletter/donation letter to 400 people, and legal notice to abutters for regulatory board hearings.
- Line item 330 Contract help: \$5,000.00 – justification to secure the engineering services for development of construction drawings.
- Line Item 700 Boodey Farmstead Capstone: \$1.00 – justification possibly submit for consideration of a Capstone project at UNH.

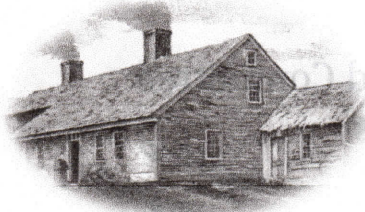
Total 2019 Budget Request \$8,126.00.

During the Board of Selectmen's meeting of September 10th, Rick Fogg was appointed as an Associate Member to our committee by unanimous vote in favor.

The committee turned its attention to planning the upcoming Italian Fundraising Dinner Benefit, scheduled for October 20, 2018. Menu and services will be for 100 people. Menu will be meat and meatless lasagna, bread, Caesar salad, cookies, water and soda. Location will be in the Community Room, doors open at 5pm and close at 7pm or until sold out. Ticket prices will be \$10.00 for adult, \$8.00 for children 8 and under, and a family of 4 \$35.00.

Tatiana has volunteered to prepare her traditional Italian Meat Lasagna and to donate 3 or 4 pans. We volunteered Sherry for 1 pan of meatless lasagna.

The following lists individuals volunteered tasks for the dinner:



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Tatiana:

Traditional Italian meat Lasagna, brown warmer from Taylor Rental, chaffing dishes; serving spoons and such items, boxes, cutting boards, sterno, lighter, pot holders, and she will seek donations possibly from Johnson's for raffle item, rolls and butter and Parm cheese. Will update menu for display in the room for our guests.

Scott D.:

Paper plates, napkins, plastic-ware, salt and pepper, straws, plastic cups, paper bowls, extension cords, and he'll ask Coyote Creek for possible donation of a raffle item and Revolution.

Fran:

Will seek donation from Lisa Dragon Fly and donations for water and soda.

Cathy:

Cash box and tickets, door prize, table cloths, center pieces, food grade gloves, plastic bags, aluminum foil, extra bowls, cooler with ice, large spoon, knives, trays, paper towels and disinfectant wipes, extra TP, salad with croutons, cheese and dressing, water for cooking with, pot holders, seek raffle donation from Moore Farm. Will update posters, news release, apply for event permit.

Sherry:

1 tray of meatless lasagna, pot holders.

Crissa;

Raffle prize.

Those that have them, bring long tables and card tables.

Cathy will update the donation letter.

Next meeting will be Thursday, September 27th at 6:00pm at the New Durham Town Hall.

Meeting adjourned at 9:19pm.

Respectfully Submitted;

Catherine Orlowicz, Chair