



## Zechariah Boodey Farmstead Committee Meeting Minutes

*approved as amended*  
CEO  
12/10/18

November 26, 2018

Present: Cathy Orlowicz, Scott Drummey, Sherry Cullimore, Tatiana Cicuto; Fran Frye excused absence.

The meeting commenced at 6 pm in Town Hall.

**Scott moved to accept the minutes of Nov. 11, 2018, as presented; Tatiana seconded the motion. The vote for was unanimous in favor. 4-0-0**

Norway Plains tended the first billing for work in progress. Invoice #31214 for the total amount comes to \$748.75 for site and septic work. Purchase Order #2591 for the Septic System is \$281.25, and Purchase Order #2598 for the Site Plan Engineering is \$467.50. Cathy allocated the appropriate expenditure for PO #2591 for Contracted Services from account #01-4589-50-330 for \$281.25; and expenditure for PO #2598 from Boodey House Fund account #01-1010-35-000 for \$467.50. The committee reviewed copies of the bills, one copy for the finance department and one copy for our records.

**Tatiana moved to approve the request for a check from the Boodey Farmstead Operating budget for the Septic Plan for PO #2591 from account #01-4589-50-330 entitled Contracted Services in the amount of \$281.25; and from the Boodey House Fund for Site Plan Engineering for PO #2598 from account #01-1010-35-000 totaling \$467.50. Total bill for invoice 31214 is \$748.75. Scott seconded the motion. The vote was unanimous for. 4-0-0**

**Scott moved to approve a check request from Catherine Orlowicz to cover expenses including the printing of newsletters, campaign letters and postage for \$759.93 to be paid from the Boodey Farmstead Operating budget Account #01-4589-50-625 for \$200 and from Boodey Farmstead Capstone account #01-4589-50-700 for \$559.93. Tatiana seconded the motion. The vote was unanimous for. 3-0-1 (Cathy abstained)**

The mailing lists from our first mailing, showing what donations have been received and letters returned as undeliverable were passed out. We have received \$2350.00!!! Scott presented the check from the Revolution Tap and Grill, in the amount of \$450.00. Our next mailing of newsletters and campaign letters should be ready by December 5.

The Operating Budget, following current expenditures, shows that \$220.14 will be left after the mailings. This amount may be needed ~~for~~ to cover the amount for registering the septic system with the state, if it is completed by the end of the year. It was suggested this amount may, also, be used to cover the cost for ink and paper supplies.

The Zechariah Boodey Farmstead Fund balance as of today stands at \$16,907.11. We went over last months' fundraisers. The Chair handed out her tracking records for all our expenses and income to date from the Craft Fair, Johnson's and the Revolution Tap and Grill.

Bingo will be Dec. 16 at 10:45 am set up. Menu will be planned later. Our next meeting will be Dec. 10 at 4 pm. The meeting ended at 7:05 pm.

Respectfully Submitted,

Sherry Cullimore, Scribe