



Zechariah Boodey Farmstead Committee Meeting Minutes

*approved as
3/4/19 CEO
as amended*

February 11, 2019

Present: Fran Frye, Scott Drummey, Tatiana Cicuto and Cathy Orlowicz. Excused absence: Sherry Cullimore.
Meeting convened at 5:00 pm at the New Durham Town Hall

Review of draft January 28, 2019 meeting minutes:

Motion was made by Scott D. to approve the January 28, 2019 meeting minutes as amended. (Spelling and punctuation corrections.) Tatiana seconded the motion. There being no additional discussion the Chair called for the vote. Vote was 4-0-0 in favor to approve.

Approved copy was placed in the vertical standing file, in the meeting room of the town hall, following the close of this meeting.

Engineering work site plan:

Mr. Lawler sent revised site plans for the committee to review. Following discussion and consensus of those present, the Committee agreed with site layout of Plan 3A. Members are requesting showing the locations for the proposed overflow parking. The Chair will review the Land Use Board's meeting schedules for meeting with the Planning Board for a site plan review. There was considerable conversation regarding cemetery side-back requirements, per state and the town. The state requires 25 foot and the town is 75 foot. The town does allow for right of ways to be placed within the set-back, Town Zoning Ordinance paragraph 6.H page 34.

The Committee reviewed the Chair's financial records. As of February 11, 2019, the Boodey Fund account, according to the Chair's records, and excluding any accumulated interest since 8/28/18 is \$16,440.36. We received a \$10.00 donation in response to the campaign mailing and newsletter. The Chair distributed tracking sheets for both mailing campaigns. The Chair shared the result of reconciliation of the 2018 operating budget with the finance officer. The Boodey operating fund balance will have a final balance of \$20.14. The billing for engineering services and supplies are coming from the encumbered funds, which was approved at the Select Boards December 28, 2018 meeting.

Very brief conversation began regarding the article about fundraising success. This document was distributed at the prior meeting, with a request to develop responses for questions and 7 tips for fundraising. The chair asked members to provide feedback.

Site Celebration: Tatiana updated the Committee from her conversation with the MooseBiz, a non-profit group, regarding artisan's suggestion, and fundraising ideas for this project. The Chair will follow up, contacting the resource and building on the solid base Tatiana has established. Members were asked to continue to develop recommendations for vendors and silent auction resources and bring them to the next meeting.

Scott D. shared his preliminary results from his research for grant opportunities, sharing requirements for qualification and briefly shared the application process. He will continue to do research and bring them forward to the members. It is clear there ~~is~~ ^{are} significant the benefit of forming a 501(c)(3) non-profit organization. The Chair will continue to research the process to apply.

The next Bingo Concession is scheduled for Sunday, February 17 at the New Durham School. Set-up begins at 10:45 am. We will plan for 40 people. Menu: Tatiana will provide pies; Cathy will make American Chop Suey, bread, fruit salad, and the items frozen from last time, door prize. Scott will bring bowls, napkins, plates, forks and small cups. Those working will be Fran, Cathy and Scott.

The next meeting will be March 4, 2019 at 5:00pm at the New Durham Town Hall.

Motion to adjourn at 7:20 pm was made by Scott D. and second by Tatiana. Vote was 4-0-0 in favor to adjourn.

Respectfully submitted;
Cathy Orlowicz, Chair