



Zechariah Boodey Farmstead Committee

Meeting Minutes

Town of New Durham NH

August 26, 2019

*approved as amended
CEO
Sept. 9, 2019*

Present: Cathy Orlowicz, Fran Frye, Sherry Cullimore, Tatiana Cicuto, Scott Drummey.

The meeting began at 6 pm, at the New Durham Town Hall.

Tatiana moved that the minutes of the July 15, 2019 be approved as amended; Scott seconded the motion. The vote 5-0-0, in favor.

Review of final billing for engineering services:

The bill for the engineering Site Plan (\$155.00) and the Septic Design (\$476.00) came in soon after our July 15th meeting, as expected. The final total bill was \$631.00. The committee voted to authorize the Chair to process the final billing, without additional action by committee as long as the final invoice did not exceed \$750.00 during the July 15th meeting. The chair shared the documents with the members. They review, *ed* approved and signed. Norway Plains was given a tax deduction letter for their charitable contributions, the total amount \$585, as indicated on their invoice. (The tax deduction letter did not include the total.) The accounts were charged as follows: Per PO # 2591, Incumbered 2018 Operating Budget for contracted services, account # 01-2025-99-213 in the amount of \$476.00. The contract for the Septic Design was \$1,800.00 and the final cost came to \$1,528.50 which leaves \$271.50 in encumbered funds. Per PO 2598 Site engineering, Account # 01-1010-35-000 Boodey House Fund in the amount \$155.00. Norway Plains was awarded the contract for \$9,000.00 and final payment is for \$9,000.00.

The bill for the storage trailer rental fee, for the month of August, to Prime Warehouse was processed by Cathy, per prior vote by the Committee authorizing the Chair to process. The trailer rental was \$1,200.00 for 2 years; we have paid to date \$650.00.

The Boodey Fund account balance stands at \$13,713.69, after the bills were paid. Subtracting what is owed, the amount available to spend stands at \$13,113.69.

We received a Budget memorandum from Town Administrator Scott Kinmond. We are scheduled to present our budget on Sept. 30 at 6:30 pm to the Board of Selectmen. The tentative date for Budget Presentation is Nov. 13. Budget requests are due to the Town Administrator by September 12th.

Associate member Rick Fogg offered a budgetary price of \$20,000.00 for the development of construction drawings for this project. This would include elevations, 3D model, with scaled drawings, detailed drawings, with the services of an architect. For the FY2020 Operating Budget, the committee will request \$10,000.00 for contracted services, and the balance would come from the Boodey House Fund. For advertising the request would be reduced to \$1,250.00; \$500.00 for postage and mailings. Total FY 2020 Budget request would be \$11,750.00. The Committee will review during their next meeting. Sherry will check with Moffatt Ladd's Warehouse on who they used as a stone mason on their foundation work. It was noted that in the years between 2010 and July of 2019 the committee had raised \$41,100.15; this figure came to \$40,817.18 being



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raised and earning \$283.33 in interest. We can use these figures as justification for our requests also showing our volunteer hours for the last few years.

From the CIP Committee meeting: The Committee has committed to raise \$115,000.00 towards the budget construction cost to break ground for 2021. The full amount for the project is approximated at \$215,000.00. The CIP Committee ^{has} recommended the establishment of a CRF for our project, to hold public funds, and funding it with \$5,000.00.

We need to mail newsletters out soon. Topics will include the Site Celebration, Shawn Perry's assessment, the rest of the committee profiles, and approvals of our plans. More discussion on the next newsletter.

BINGO: Celeste Chasse is the new Rec Director. The first Bingo is Sunday Sept 8 (Fran, Tatiana and Cathy). The menu will be Chicken salad, apple cake. Cathy will provide fruit salad, sugar free cookies, hermits, eclairs and finger sandwiches, check inventory of soda and water, tickets for door prize; Tatiana will provide pumpkin, blueberry, apple and strawberry rhubarb pies, whipped topping, ice and plain chips and serving utensils; Scott will bring paper goods and utensils and pasta salad. Fran will look for a door prize.

The following date we will provide Bingo food concession: Nov. 3, Dec 1st, Jan. 5, Feb. 2, March 1, April 5, and May 3. Cathy will forward these dates to the Rec Director.

The next meeting is on Sept 9, 2019, at 6:00 PM at the New Durham Town Hall. The meeting adjourned at 9:15 pm.

Sherry Cullimore, Scribe