



Zechariah Boodey Farmstead Committee

Meeting Minutes

Town of New Durham NH

*approved as
presented
c eo 10/29/19*

October 16, 2019

Present: Scott Drummey, Cathy Orlowicz, Tatiana Cicuto and Fran Frye.

Excused absence: Sherry Cullimore

The meeting convened at 6:30 pm in the Town Hall. The September 16th meeting was cancelled.

Meeting minutes: Scott D. made a motion to approve the meeting minutes for the September 9th, 2019 meeting, as presented. Motion was seconded by Tatiana C. Vote was in favor to approve by a vote of 4-0-0.

We received an invoice from Prime Warehouse for the monthly Trailer Rental. Invoice # 284639 for \$50.00 for the month of October. The committee voted during their June 11, 2018 meeting, to authorize the Chair to process the invoices from Prime Warehouse, without further action from the committee, with the understanding the committee would review at their next scheduled meeting. The committee reviewed and signed the check request, indicating their review of the bill. The bill was received October 4, 2019, for payment from the Boodey House Fund account # 01-1010-35-000 for \$50.00. We have expended \$750.00 for trailer rental and the balance remains at \$450.00.

Boodey Fund balance, per the Chair's record was reviewed by the committee. The balance as of this meeting: \$13,941.19; with available fund balance, less committed funds, \$13,491.19.

Fall fundraising campaign letter, draft copy was presented for review and edit. Chair will edit the draft letter, with the suggested changes and distribute to the members.

The Chair shared her conversation with Shawn Perry of Preservation Carpentry regarding the status of the timber frame assessment report for the Boodey House frame. The assessment was completed in July. The completed report will be available mid-December. It was agreed the Chair will follow up with another phone call, in December.

Preparation for Italian Dinner Benefit:

- Poster was reviewed and approved.
- Update on status of raffle items.
- Event has been listed in three editions of the Baysider.
- Reviewed menu.

Members will provide the following:

Tatiana:

1. Four pans of authentic Italian meat lasagna.
2. Warmers - large brown containers.
3. Warmers for food on table - 3.
4. Butter, utensils for serving, pound cake, lighter, etc..
5. Gift Certificate for cooking demonstration.

Sherry:

1. One pan of veggie lasagna.
2. Box of blueberries and gift wine basket.



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Fran:

1. Tablecloths for dinner tables.

Scott:

2. Bread, 4 loafs.
3. All paper plates, plasticware, straws, hot & cold cups.

Cathy:

1. Soda, water, cash box, tickets for raffle, salt, pepper.
2. Apple topping and whipped topping for dessert.
3. Food grade gloves, foil, plastic bags, water to prepare food, potholders, towels, extension cord.
4. Cooler and ice, tablecloths for display and cash tables.
5. Trash can liners.
6. Display items, site plan, family book, guest book, business plan, works from UNH students.

We will set up at 3:30 pm, preparing to open to the public for 5:00 pm. Currently, we have the following help:

Scott D. for set-up (he can't stay.); Fran; Tatiana; Marge and Cathy.

Next meeting is scheduled for Tuesday, October 29th at 5:00 pm in the Town Hall.

Motion by Scott D. to adjourn the meeting at 8:00 pm. Seconded by Fran. Vote was in favor to adjourn, 4-0-0.

Respectfully Submitted;

Catherine Orlowicz, Chair