



# Zechariah Boodey Farmstead Committee Meeting Minutes Town of New Durham NH

January 22, 2020

*Approved as  
presented  
2/17/2020  
CEO*

Present: Crissa Evans, Cathy Orlowicz, Fran Frye, and Tatiana Cicuto. Scott Drummey joined the meeting at 5:45 pm. Excused absence: Sherry Cullimore.

Public present: Two

The meeting convened at 5:00 pm in the New Durham Town Hall.

The minutes from the November 6th, 2019 were reviewed. **Tatiana moved to approve the minutes as presented. Fran seconded the motion. The vote was 3-0-0, in favor.** Paper copy was left in the filing tray located in the "tax map lot file" room.

The meeting scheduled for December 2<sup>nd</sup>, 2019 was cancelled, due to poor weather conditions.

## Request to change membership status:

The Chair asked the members if they would support a request, changing the membership status of Crissa Evans from Associate Member to full member, with all rights to participate and vote for the Zechariah Boodey Farmstead Committee. Crissa has relocated to this area and will be as active as she has been. When approached about this change, Crissa agreed. Crissa has continued to be an active member for the committee and continually supports its' mission. **Scott made a motion to recommend, to the Selectboard, a request to change the membership status for Crissa Evan, from Associate Member, to a Full Member. Motion was seconded by Tatiana. Vote was in favor 4-0-0.**

## Review of financials:

The chair's record for the Boodey Fund, end of year balance, was distributed to the members. The balance is \$17,323.44, less accumulated interest since January 2019. Available fund balance is \$17,023.44. Donations received from the annual letter campaign totaled \$2,525.00. Total fundraising donations for 2019 were \$10,579.00. Total expenditures from this account were \$10,045.42.

As of this meeting, the Boodey fund balance is \$17,475.69. Available funds are \$17,175.69.

The committee reviewed two check requests, for payment to Prime Warehouse for the monthly trailer rental. The committee signed each request, evidences of their review. During the June 11, 2018 meeting, the committee voted in favor to authorize the chair to process the payment, with no additional action required by the committee. The requests would be reviewed during the next scheduled meeting. The invoice numbers are 29061 and 29269. The chair's record for the rental fee, payment and balance remaining was reviewed. The rental agreement will need to be extended. Current agreement expires June 4, 2020. The chair will meet with the vendor and bring forward any information for the committees' consideration and for any action that maybe required.

## Review of historical data:

The chair presented historical data of funds for the project; the sources for those funds; and the benefits gained from non-monetary donations for 2019; and total of volunteer hours 2019.





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### Summary:

#### **The Numbers:**

- Funds in the Boodey House Fund: (Account to hold private money)
  - Since 2010 to 2019: total income \$44,910.26
  - Funds raised 2019: \$10,579.00
- Funds received from Town: (Operating budget)
  - Since 2011 to 2019: total funds \$20,928.00
  - Funds for 2019: \$7,626.00

***For every one dollar invested by the town, the committee has raised two dollars toward this project.***

#### **Summary of volunteer support:**

- Committee members volunteer hours during 2019: 928 hours
  - Value of Committee members volunteer hours 2019: \$23,588.87
- Value of donated items (Non-monetary) to support fundraising activities: \$3,714.00
- In-kind service (Non-monetary) donated by vendors 2019: \$1,907.00
- Donation of goods (Non-monetary) by Committee members 2019: \$626.18

We reviewed the FY 2020 budget request and the approvals made by the Selectboard (BOS) and the Budget Committee (BUD COM). We requested \$13,450.00. The BOS and BUD COM approved \$9,250.00. Line for contracted services was reduced.

The committee reviewed the 2019 Annual Report. The report summarized the activities completed by the committee; fund raising activities and the results from those activities; issues of the "Boodey Chronicle" newsletter; and the financial numbers.

The chair submitted formal request to the Town Administrator, seeking to encumber 2019 operating budget funds, total \$1,595.83. These funds are earmarked to cover the associated expenses for the "Report of the Frame". The vendor, due to circumstances beyond his control, will not be able to complete the report before the end of 2019. The committee was provided with documentations, which was provided to the BOS, for their action at their December 28<sup>th</sup> meeting. The report is expected middle of February 2020.

#### Annual Letter Campaign:

The committee reviewed summaries of the results from the Annual Letter Campaign. The chair thanked the committee for their efforts and time spent addressing the letters and envelopes, and the quick turnaround time.

#### Fundraising Planning 2020:

Next Bingo is scheduled for February 2<sup>nd</sup>. The following plans were made. Members available to help at the tables: Crissa, Scott, Fran, and Cathy. Set up will begin at 10:45 am.

**Cathy** will provide: extension cord, hot water, food prep items, serving tools, tickets for door prize, condiments for hot dogs, hot dogs (frozen), crock pot, fruit cups and sugar free desserts.

**Crissa** will provide: creamer for coffee, hot dogs, buns/rolls, diced onions, chicken salad sandwiches, crock pot.





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**Tatiana** will provide: pumpkin, custard and apple pies, plus whipped topping.

**Scott** will provide: paper products, crock pot.

**Fran** will provide: door prize, chips, small éclairs and hermits.

### Future events and activities 2020:

The committee has agreed to participate at the Annual Alton Home Show scheduled for May 2<sup>nd</sup>. The next Bingo will be May 3<sup>rd</sup>. Site Celebration, June 27<sup>th</sup>; Annual dinner in September/October; Annual letter of appeal October/November; New Durham Celebration in July and the Annual craft fair in November.

Possible ideas for the Site Celebration: "highland" style games; music/Irish dancers (rental of floor and tent?); bake sale table; silent auction items, horse wagon rides.

Associate member Crissa Evans asked if the committee would like to develop and sell a 2021 calendar, as a way to raise money. She provided samples, and pricing from two sources. By consensus the committee is agreeable. It was expressed the importance of having very good quality photographs. A few topic ideas were discussed. Scott felt he could get a few people to sponsor the printing. Crissa said she would front the cost, but would need to be reimbursed for the expenses. Crissa will bring additional information to the next meeting.

Scott will follow up on a meeting with Josh Arnold, Executive Director for GALA, in Wolfeboro. Mr. Arnold was very interested to hear about our project and would like to hear more.

Cathy reviewed upcoming town meeting dates and open offices for the town. The Budget Public hearing was held January 15<sup>th</sup>. (No public present. Only department heads and committee/board representatives present.) Town Deliberative Session is Monday, February 3<sup>rd</sup>, beginning at 7:00 pm at the New Durham School. Town voting is Tuesday March 10<sup>th</sup> from 8 to 7 pm, at the New Durham School.

Next meeting will be held February 17<sup>th</sup>, beginning at 5:00 pm at the New Durham Town Hall.

**Scott made a motion to adjourn at 8:20 pm; seconded by Tatiana. Vote was in favor to adjourn, 4-0-0.**

Respectfully submitted: Catherine Orlowicz, Chair

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