



# Zechariah Boodey Farmstead Committee Meeting Minutes Town of New Durham NH

February 17, 2020

*Approved as  
presented  
3/4/2020  
ced*

Present: Crissa Evans, Cathy Orlowicz, Fran Frye, Scott Drummey, and Tatiana Cicuto.

Excused absence: Sherry Cullimore.

The meeting convened at 5:00 pm in the New Durham Town Hall.

The minutes from the January 22<sup>nd</sup>, 2020 were reviewed. **Tatiana moved to approve the minutes as presented. Scott D. seconded the motion. The vote was 4-0-0, in favor.** Paper copy was left in the filing tray located in the "tax map lot file" room.

## Request to change membership status:

During the Board of Selectmen's February 4<sup>th</sup> meeting, they voted in favor to amend Crissa's membership status per the request made by the Committee during its January 22<sup>nd</sup> meeting.

## Deliberative Session Review:

No changes to the operating budget or other issues were brought forward, regarding this project, during the session.

## Review of financials:

A copy of the chair's record for the Boodey Fund was distributed to the members. The balance is \$17,665.69, less accumulated interest since January 2019. Available fund balance is \$17,365.69. The Finance Officer will be providing a report for our review, to ensure accounts and balances agree. By consensus of this committee, the Chair will compare the "Chair's financial records" with the town's record. The Chair will address any issues or concerns, should they arise. Should there be any large discrepancies, this will be brought too the committee for their review and attention. The Chair will sign-off when all is satisfactory.

The committee reviewed a check request, for payment to Prime Warehouse for the monthly trailer rental. The committee signed the request, evidences of their review. During the June 11, 2018 meeting, the committee voted in favor to authorize the chair to process the payment, with no additional action required by the committee. The requests would be reviewed during the next scheduled meeting. The invoice number is 29470. The chair's record for the rental fee, payment and balance remaining was reviewed.

## Newsletter Spring 2020:

Target date to publish the next edition of the Boodey Chronicle for May 2<sup>nd</sup>, in time for the Alton Home Show. Topic suggestions: Outcome of the assessment for the timber frame (Column 1<sup>st</sup> page and inside with images.); as a filler – old time recipes; upcoming Site Celebration; story regarding timber joinery; Boodey Family involvement with town government; story around the "day in the life of our early settlers".

## Timber Frame Assessment:

The contractor updated his progress. He is planning to provide a draft copy for the chair's review. The committee is targeting to meet with him mid – March to review the draft. He has requested members forward any questions ahead, before our meeting.





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### Fundraising 2020:

Next Bingo is March 1<sup>st</sup>. Set up to begin at 10:45 am. **Scott D** will bring crockpots, water, paper products, and extension cords. **Tatiana** will provide 2 custard pies, lemon curd tarts and 2 lemon pastry. **Fran** will bring eclairs, chips (for 48 people) and door prize. **Crissa** will bring hot dogs, rolls (40 people), chicken salad, and cookies. **Cathy** will bring hermits, fruit salad, coffee stuff and all the items in the travel tubs. Crissa, Cathy and Fran will be there. Tatiana is unable to attend, and Scott is a maybe.

**Calendars and cookbook:** Crissa shared her research regarding the cost and production for calendars. She had contacted a vendor who provided details about, quality of stock, sliding cost scale based on quantity and cost per piece. The committee asked her to confirm her prices. The committee, by consensus, agreed to allow her to develop a sample calendar for their review. The calendar should be priced near her quote, the stock should be of good quality (firm). The calendar would be a 13 month. Depending on price, we would order 200. Also suggested sponsorship for each image may help to reduce cost. Cathy will share pictures that were considered, once, for a calendar fundraiser. Crissa shared her idea for a cookbook. She had a example of one, she liked. It was suggested we could ask/solicit for recipes (about 200) and include images in the book. She will seek additional information and report back.

### Future events and activities 2020:

The committee is signed up for the Annual Alton Home Show, for Saturday May 2<sup>nd</sup>. We will set up a table featuring our newest display boards and newsletters and demonstrate making butter. Table coverage is as follows, Crissa and Cathy are yes, Fran and Scott are maybe, and Tatiana is unable.

**Site Celebration:** Date confirmed Saturday, June 27<sup>th</sup>. Crissa has contacted New England Harp Orchestra and a world-renowned bag pipe player, as entertainment for this year. We will develop "highland" style games. Scott will follow up on music/Irish dancers. (We will determine rental of floor and tent.) Tatiana will seek prices for tent and floor rental. Tatiana will bake for the bake sale table. List of last year donors and vendors for silent auction items and demonstrators was distributed. We will work from this base to begin with. (We would love to do horse drawn wagon rides.) Letters provided to vendors and demonstrators were given out, for members to review and bring forward suggested edits for 2020.

Scott D. left the meeting at 7:45 pm.

Cathy will contact NHPA regarding assistance with developing an RFP for the next phase of this project.

Next meeting will be held Wednesday, March 4<sup>th</sup>, 2020, beginning at 5:00 pm at the New Durham Town Hall.

**Tatiana made a motion to adjourn at 8:11 pm; seconded by Fran. Vote was in favor to adjourn, 3-0-0.**

Respectfully submitted:

Catherine Orlowicz, Chair