

NEW DURHAM BUDGET COMMITTEE
New Durham Town Hall
January 3, 2018, 6:30pm

Approved 02-28-18

Present:

Cathy Orlowicz, Chair
Terry Jarvis, vice chair
David Shagoury
Ellen Phillips
Joan Swenson
David Swenson
Mark Sullivan – via telephone

Also Present:

Scott Kinmond, Town Administrator

Call to Order

Chair Orlowicz called the meeting to order at 6:30pm.

Approval of Minutes

Meeting of December 13, 2017: Edits were made.

******VIDEO DID NOT START UNTIL 7:00PM******

Motion made by Ms. Jarvis, 2nd by Mr. Shagoury to approved the December 13, 2017 minutes as amended. Motion passed 7-0-0.

Review of Draft 2018 Warrant Articles

Town Administrator Kinmond explained action needs to be taken relative to Article 5 for road reconstruction and explained the impact of the accept SB38 highway block funds. The Board discussed making sure voters understand these funds have already been received and it was noted there is discussion at numerous Town board and committee meetings, will be addressed in the Voter's Guide as well as the Annual Town Report.

Ms. Jarvis made a motion to rescind the previous motion in regards account 4901, and to make a motion to approve account 4901 in the amount of \$381,700 for the Road Program with \$147,000 coming from the Highway Block Grant, \$209,000 coming from taxation and the remainder of \$58,000 coming from the Capital Reserve Fund for Road Construction. Mr. Shagoury seconded the motion. Motion passed, 7-0-0.

Mr. Swenson explained the changes made to Article 3, with suggestions made by DRA and others to avoid having to bring this as a separate warrant article for vote every year. Town Administrator Kinmond noted this will be reflected in the next operating budget year.

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The Committee reviewed and discussed the draft warrant articles. Mr. Swenson explained the discussions of the Board of Selectmen in developing these articles. Ms. Jarvis suggested including the estimated 2018 tax rate as well. Further recommendations for clarification and consistency were also made.

Town Administrator Kinmond outlined the prior actions taken by the Board which are reflected in these articles and the establishment of new capital reserve funds. The Board agreed to review the previously approved and reconciled amounts for clear and precise presentation at the public hearing.

The Committee reviewed Article 3.

Article 3: To see if the Town will vote to authorize the Board of Selectmen to enter into a long-term lease purchase agreement in the amount of \$157,000 payable over a term of three years for replacement of the Fire Department's self-contained breathing apparatus (SCBA) and to raise and appropriate the down payment of \$51,000 from the Fire Department's ancillary capital reserve fund for this purpose.

Chair Orlowicz stated the only changes from the Board of Selectmen draft were suggestions from DRA although the dollar amounts remain the same. By consensus, the Committee agreed 7-0-0, that the numbers presented in the article are correct.

The Committee reviewed Article 4.

Article 4: Shall the Town raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,899,086. Should this article be defeated, the default budget shall be \$2,769,786, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

By consensus, the Committee agreed 7-0-0, that the numbers presented in the article are correct.

The Board reviewed Article 5.

Chair Orlowicz stated they already rescinded their prior action to reflect approval of the current article.

By consensus, the Committee agreed 7-0-0, that the numbers presented in the article are correct.

The Committee reviewed Article 6 and it was noted no action is taken by the Board on this article.

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Chair Orlowicz stepped down for review of Articles 7 and 8. Vice Chair Jarvis reviewed article 7 and 8.

Article 7: To see if the Town will vote to accept a gift of real property being a 42' by 42' barn for use by the Boodey Farmstead project. Said barn being a gift to the Town of New Durham.

By consensus, the Committee agreed 5-0-2, to accept Article 7. Mr. Swenson abstained, noting he doesn't believe this article is in the purview of the Budget Committee. Cathy Orlowicz abstained due to chair of the Boodey Farmstead Committee.

The Committee reviewed Article 8.

Article 8: To see if the Town will vote to establish a Boodey Farmstead Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of the Zachariah Boodey Farmstead project and to raise and appropriate the sum of \$1,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.

By consensus, the Committee agreed 6-0-1, (Cathy Orlowicz abstained- Boodey Farmstead Committee Chair.) that the numbers presented in the article are correct.

Chair Orlowicz resumed the chair position.

The Committee reviewed Article 9.

Article 9 – To see if the Town will vote to establish a Town of New Durham Dam maintenance expendable trust fund per RSA 31:19-A for the maintenance of the Town's dams and to raise and appropriate \$35,000 to deposited in the fund with the amount to come from taxation. Further, to name the Board of Selectmen as agents to expend from this fund.

By consensus, the Committee agreed 7-0-0, that the numbers presented in the article are correct.

The Committee reviewed Article 10.

To see if the Town will vote to raise and appropriate the sum of \$233,000 to be placed in previously established capital reserve funds as follows with said funds to come from taxation: Highway Equipment, \$20,000; Highway Trucks, \$35,000; Library Facilities, \$2,500; Vehicle and Equipment Maintenance, \$10,000; Milfoil \$5,000; Solid Waste Facilities, \$2,000; Solid Waste Equipment, \$10,000; Police Cruiser, \$12,000; Smith Ballfield, \$1500; 1772 Meetinghouse, \$5,000; Fire Truck, \$40,000; Public Safety Facilities improvement, \$5,000; Road Construction, \$75,000 and Fire Department Ancillary Equipment, \$5,000 for a total of \$233,000.

Ms. Jarvis made a motion to rescind the Budget Committee's vote of December 13, 2017, relative to account 4915 and to approve the amount of \$233,000 to be placed into capital reserve funds in the amounts previously established. Ms. Swenson seconded the motion. Discussion: Mr. Swenson suggested a further action would be

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needed before this motion because they did not officially approve the \$1,000. Town Administrator Kinmond explained the motion is not necessary. **Ms. Jarvis rescinded the motion.**

By consensus, the Committee agreed 7-0-0, that the numbers presented in the article are correct.

The Committee reviewed Article 11.

Article 11: To see if the Town will vote to raise and appropriate the sum of \$35,500 to be placed in previously established expendable trust funds with said funds to come from taxation account established in 2018 amount: Computer and Office Maintenance in the amount of \$7,500 for 2018; Accrued Benefits in the amount of \$10,000; Town Records in the amount of \$6,000; Buildings and Improvements in the amount of \$12,000 for a total of \$35,500.

By consensus, the Committee agreed 7-0-0, that the numbers presented in the article are correct.

The Committee reviewed Article 12.

Article 12: To see if the Town will vote to raise and appropriate the sum of \$5,000 for the for the purposes of funding contributions to Health and Other Agencies, i.e: Cornerstone VNA, Strafford County CNP and Homemakers of Strafford County; With this sum to come from the authorizing of the withdrawal of \$5,000 from the J.C. Shirley Timber Trust Fund, (Trust Fund #28); said trust established to benefit the Town of New Durham for services as the Town may direct at its annual meeting.

Ms. Jarvis questioned if the money remains in the Operating Budget if the article is voted down. This was confirmed to be correct and confirmed the distributions are not limited to the agencies listed.

Town Administrator Kinmond outlined the process for final edits and posting of the drafts prior to the Public Hearing, noting copies will also be available at the Town Hall. He confirmed the Board of Selectmen has already voted on the articles but the edits will have to be ratified.

Future Meeting

Public Hearing - January 10, 2018, 7 p.m., New Durham Community Room

Adjourn

Ms. Jarvis made a motion to adjourn. Mr. Shagoury seconded the motion. Motion passed, 7-0-0.

The meeting was adjourned at 7:53pm.

Respectfully Submitted,

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Jennifer Riel, Recording Secretary