

**NEW DURHAM BUDGET COMMITTEE
PUBLIC HEARING
New Durham Community Room
January 9, 2019, 7:00pm**

Present:

Cathy Orlowicz, Chair
Terry Jarvis, Vice Chair
Kenneth Fanjoy
Mark Sullivan – via telephone
Joan Swenson
Ellen Phillips
David Swenson, Board of Selectmen Representative

Also Present

Scot Kinmond, Town Administrator
Anina Soucy, Finance Manager
Shawn Bernier, Police Chief
Janis Anthes, resident
Greg Anthes, resident
Don Vachon, Road Agent
Josh Johnson, Transfer Station Supervisor Nichole Hunter, Parks and Recreation Director
David Bickford, resident
Cecile Chase, Board of Selectmen
Cathy Allyn, Library Director

Call to Order

Chair Orlowicz called the meeting to order at 7:03pm.

Chair Orlowicz stated the purpose of this meeting is to conduct the public hearing for the fiscal year budget, operating budget and overall budget for 2019.

Mr. Sullivan stated he is unable to be present at the meeting as he is out of town and confirmed no one is present with him at his location.

Chair Orlowicz read the rules and procedures they would be following for the public hearing as well as the public notice which was posted.

Chair Orlowicz opened the public hearing at 7:08pm. She stated the Budget Committee and Board of Selectmen worked to keep the 2019 budget within 1-2% of the 2018 operating budget and explained the review process followed by both. The impacts of the increases will be presented during the public hearing. Chair Orlowicz thanked those involved in the process for their efforts.

Chair Orlowicz read through the Town Warrant:

New Durham Budget Committee – Public Hearing

January 9, 2019

Approved 2/4/19

The first session, the Deliberative Session, of the 2019 Town Meeting shall be held on Monday, February 4, 2019 at 7:00 P.M. at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH. Snow date of February 5, 2019.

The Second Session, the voting on all warrant articles, shall be held on Tuesday, March 12, 2019 from 8:00 A.M. to 7:00 P.M. in the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH, where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the Deliberative Session.

ARTICLE 1: To choose all necessary town officers for the ensuing year:

Number of Positions	Office	Term of Office
1	Selectman	3 Years
2	Budget Committee	3 Years
1	John C. Shirley Cemetery Trustee	2 Years
1	John C. Shirley Cemetery Trustee	3 Years
2	Library Trustees	3 Years
2	Planning Board	3 Years
1	Supervisor of the Checklist	6 Years
1	Town Clerk	3 Years
1	Trustee of the Trust Funds	3 Years
2	Zoning Board of Adjustment	3 Years

Chair Orlowicz stated Articles 2, 3, 4, and 5 pertain to amendments to be made to the New Durham Zoning Ordinance but the public hearings have not been completed so the wording is incomplete.

ARTICLE 6 : *Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,057,148. Should this article be defeated, the default budget shall be \$3,045,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.*

The Board reviewed the accounts of the operating budget:

Account 4130 – Executive Office

Budget Committee recommended amount: \$204,707.

No discussion.

Ms. Jarvis made a motion to approve Account 4130, Executive Office, in the amount of \$204,707. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4140 - Elections and Registrations

Budget Committee recommended amount; \$107,708.

Discussion:

Janis Anthes, resident, stated that since 2019 is an off year, she expected the number to come back closer to the 2017 number. Chair Orlowicz explained there was a request for software within the budget request as well as two elections.

Ms. Jarvis made a motion to approve Account 4140, Elections and Registrations, in the amount of \$107,708. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4150 – Financial Administration

Budget Committee recommended amount: \$133,393.

Discussion:

Greg Anthes, resident, noted this account increased about 12% over the 2017 budget and asked why. Mr. Swenson explained there was a transition from a part time manager to full time finance manager as well as additional training and software upgrades.

Ms. Phillips made a motion to approve Account 4150, Financial Administration, in the amount of \$133,393. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4152 – Assessing

Budget Committee recommended amount: \$91,833.

Discussion:

David Bickford, resident, noted line 340 and 622 have substantial increases and suggested it be placed as a warrant article, taking funds from the unassigned fund balance to help the budget. Ms. Jarvis explained these lines are for the contract assessing and a bulk of the increase is for paying out of the operating budget for the work as the Capital

Reserve Fund was dissolved at the last Town Meeting, making the lines now operational costs. Ms. Jarvis also explained the required upgrades in the software systems.

Ms. Jarvis made a motion to approve Account 4152, Assessing, in the amount of \$91,833. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4153 – Legal

Budget Committee recommended amount: \$15,000

No discussion.

Ms. Swenson made a motion to approve Account 4153, Legal, in the amount of \$15,000. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4155 – Personnel Administration

Budget Committee recommended amount: \$32,931.

Discussion:

Mr. Bickford stated line 150 reflects wage adjustments in the amount of \$15,000, which is less than prior years. Mr. Swenson stated after the compensation study done in 2017, adjustments were made and actions were taken. He stated the Board of Selectmen believes the current situation with personnel does not need as much budgeted for adjustments.

Cecile Chase, Board of Selectmen, stated they had extensive discussions about what would be best for the employees, and the initiatives that were discussed and implemented for part time staff, noting the Town is much more competitive with the wages for employees.

Mr. Fanjoy made a motion to approve Account 4155, Personnel Administration, in the amount of \$32,931. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4191 – Planning Board

Budget Committee recommended amount: \$5,252.

No discussion.

Ms. Jarvis made a motion to approve Account 4191, Planning Board, in the amount of \$5,252. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4192 – Zoning Board of Adjustment
Budget Committee recommended amount: \$1,351.
No discussion.

Mr. Fanjoy made a motion to approve Account 4192, Zoning Board of Adjustment, in the amount of \$1,351. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – abstained; Chair Orlowicz – aye. Motion passed, 6-0-1.

Account 4194 – General Government Buildings
Budget Committee recommended amount: \$24,624.
No discussion.

Ms. Swenson made a motion to approve Account 4194, General Government Buildings, in the amount of \$24,624. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4195 – Cemeteries
Budget Committee recommended amount: \$2,990.
Discussion:

Mr. Anthes clarified the reduction was because the costs of mowing were moved to another account.

Mr. Bickford asked if there is a system for them to track the costs of mowing for the ballfields, cemeteries, etc. It was clarified there is and there is a separate line. Town Administrator Kinmond explained the Public Works Department uses timesheets that designates the equipment used and the work completed so the charges are made to the appropriate departments.

Ms. Jarvis made a motion to approve Account 4195, Cemeteries, in the amount of \$2,990. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4196 – Insurance

Budget Committee recommended amount: \$54,250.

No discussion.

Mr. Fanjoy made a motion to approve Account 4196, Insurance, in the amount of \$54,250. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4199 – Other General Government

Budget Committee recommended amount: \$9,601.

Discussion:

Ms. Anthes asked what the expenses are for this account. Mr. Swenson explained this account covers expenses such as dam monitoring, water testing.

Mr. Bickford suggested this account may need to be higher. It was noted this amount was the amount requested by the department. Mr. Swenson stated more is being spent on water quality and the collaborative cyanobacteria committee was established last year and the Town is committed to a \$20,000 for additional work being done for water quality issues.

Mr. Bickford noted the Town also has an obligation to do lot perambulations every seven years and suggested an amount be designated for that and questioned the plan for doing all the perambulations as required. Town Administrator Kinmond stated the Board of Selectmen looked at it in 2018 and will be revisiting.

Ms. Phillips made a motion to approve Account 4199, Other General Government, in the amount of \$9,601. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4210 – Police Department

Budget Committee recommended amount: \$577,226.

Discussion:

Mr. Bickford stated on line 110, it indicates officer “TBD”, and noted in past years the

department had less officers which was proven to be adequate, and questioned the budget for five full time positions.

Mr. Anthes stated when he was a selectman, there was a six month period where it came down to one full time officer with some part time officers, and there was no major crime and suggested looking at going to four officers instead of five.

Ms. Anthes noted there has also been high turnover and that runs up costs of hiring and rehiring. Town Administrator Kinmond explained there were various situations which have contributed to the turnover, with many officers leaving to go to larger departments.

Police Chief Bernier explained many officers don't want to work "on-call" and explained the restrictions they are under during on-call, making it a 20 hour day an officer is available to the Town. He explained with so few officers, if one needs to be out sick or training, he has to cover with on-call.

Ms. Phillips made a motion to approve Account 4210, Police Department, in the amount of \$577,226. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4220 – Fire Department

Budget Committee recommended amount: \$238,739.

No discussion.

Mr. Fanjoy made a motion to approve Account 4220, Fire Department, in the amount of \$238,739. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4240- Building Inspector

Budget Committee recommended amount: \$44,906.

Discussion:

Ms. Anthes questioned the increase. Chair Orlowicz explained the budget includes additional hours for a deputy officer. Mr. Swenson stated there has been an increase in concerns and complaints on ordinances and permits which require additional hours.

Ms. Jarvis made a motion to approve Account 4240, Building Inspector, in the amount of \$44,906. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4290 – Emergency Management

Budget Committee recommended amount: \$1,052.

No discussion.

Mr. Fanjoy made a motion to approve Account 4290, Emergency Management, in the amount of \$1,052. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4291 - Forestry

Budget Committee recommended amount: \$12,932.

No discussion.

Ms. Jarvis made a motion to approve Account 4291, Forestry, in the amount of \$12,932. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4312 – Highway Department

Budget Committee recommended amount: \$878,757.

Discussion:

Mr. Anthes asked if the department was down employees. Town Administrator Kinmond replied they are down two employees and are in the process of filling the positions.

Mr. Bickford stated the 2007 Town Warrant called for seven full time employees; there are now five and asked if this is considered fully staffed. Mr. Swenson replied there are also part time employees which need to be considered as well. There was discussion of the equipment and how the repairs and replacements are managed. Mr. Bickford questioned why the electric bill is so high for this department. Mr. Vachon explained there are some large pieces of equipment that have to be plugged in all the time to keep the hydraulic fluids heated. The solid waste electricity is charged to this account.

Ms. Swenson made a motion to approve Account 4312, Highway Department, in the amount of \$878,757. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4324 – Solid Waste

Budget Committee recommended amount: \$276,858.

Discussion:

Chair Orlowicz noted that when the budget was presented, the Budget Committee asked for further explanation of the disposal costs and the increase in the number of hauls was a significant factor in the budget increase.

Ms. Swenson made a motion to approve Account 4324, Solid Waste, in the amount of \$276,858. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4411 – Health Officer

Budget Committee recommended amount: \$2,379.

No discussion.

Ms. Jarvis made a motion to approve Account 4411, Health Officer, in the amount of \$2,379. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4415- Other Agencies

Budget Committee recommended amount: \$7,546.

No discussion.

Ms. Swenson made a motion to approve Account 4415, Other Agencies, in the amount of \$7,546. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – abstained; Chair Orlowicz – aye. Motion passed, 6-0-1.

Account 4441 - Welfare

Budget Committee recommended amount: \$17,002.

Discussion:

Chair Orlowicz explained the budget increase is due to the legal obligation by the Town to assist the homeless and there has been an overall increase in the need over the last

couple years. Town Administrator Kinmond explained the people helped are residents of New Durham and have to meet certain criteria.

Ms. Jarvis made a motion to approve Account 4441, Welfare, in the amount of \$17,002. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4520 - Recreation

Budget Committee recommended amount: \$70,901.

Discussion:

Mr. Anthes noted it's a 20% increase over the 2017 budget and asked if there are kids still in programs such as football, baseball, etc. Ms. Hunter explained there are town teams and they host them here in Town, for elementary aged residents of New Durham.

Ms. Anthes asked for explanation of the increase. It was noted there was an increase to the budget due to contracted landscaping. Ms. Hunter explained the adult, youth and senior programs and events that are hosted by the Parks and Recreation Department. Chair Orlowicz explained that in the budget presentation, it was determined a lot of things were being done and the employee was not being compensated. A plan was developed for restructuring the programs within the budget in order to get done all the work that needs to be done.

Ms. Jarvis made a motion to approve Account 4520, Recreation, in the amount of \$70,901. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4583- Town Historian

Chair Orlowicz turned the meeting over to Vice Chair Jarvis and stated she will be abstaining from the vote.

Budget Committee recommended amount: \$500.

No discussion.

Ms. Swenson made a motion to approve Account 4583, Town Historian, in the amount of \$500. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – abstained. Motion passed, 6-0-1.

Account 4589- Other Culture and Recreation

Budget Committee recommended amount: \$9,226.

Discussion:

Mr. Bickford stated he is concerned about the Boodey Farmstead being in the operating budget and not being as warrant article. Mr. Swenson noted it is similar to the 1772 Meetinghouse and that is included in the budget. Ms. Jarvis replied both are Town properties; if one is a warrant article, then both should be but she sees these activities as operational activities.

Mr. Anthes asked for the details of the budget. Ms. Jarvis outlined the lines which include postage and advertising, as well as the \$5,000 for contract services, a line seen in many other budgets. It was clarified all the budget meetings were public; this has been reviewed and discussed at many prior meetings along with the opportunity for public input at those times. Ms. Swenson pointed out there is transparency in the fact that accounts have lines showing all the items covered within a budget. Ms. Jarvis stated the line for the Boodey House has been in the budget for many years in the past.

Ms. Phillips made a motion to approve Account 4589, Other Culture and Recreation, in the amount of \$9,226. Mr. Fanjoy seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – abstained. Motion passed, 6-0-1.

Account 4612 – Conservation

Ms. Orlowicz resumed chairing the meeting.

Budget Committee recommended amount: \$1,795.

No discussion.

Ms. Swenson made a motion to approve Account 4612, Conservation, in the amount of \$1,795. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Accounts 4711, 4721, 4723 - Bonds

Budget Committee recommended amount: \$103,933.

Discussion:

Mr. Swenson explained these accounts are divided up into the bond principal: \$55,000; interest on bond: \$10,923 and lease payment for SCBA: \$38,000. He stated these are obligations the Town has.

Ms. Jarvis made a motion to approve Account 4711, Principal on Long Term Bonds and Notes in the amount of \$55,000; Interest on Bonds and Notes, \$10,932; Account

4723, Lease Payments, in the amount of \$38,000; and Account 4723, Interest on TAN in the amount of \$1, for a total amount of \$103,933. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Account 4550 - Library

Budget Committee recommended amount: \$129,756.

Discussion:

Mr. Bickford asked how leftover budget money would be handled and if it will be returned to the general fund. Mr. Swenson stated they don't have the final information from 2018 so the Board of Selectmen has not made any determinations on how it will be handled. It was clarified the budget is being level funded from 2018.

Mr. Fanjoy made a motion to approve Account 4550, Library, in the amount of \$129,756. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Ms. Jarvis made a motion to approve the total operating budget in the amount of \$3,057,148 for 2019. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

Ms. Swenson made a motion to recommend to approve Article 6: *Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,057,148. Should this article be defeated, the default budget shall be \$3,041,550, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.* Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

ARTICLE 7 : *To see if the Town will vote to raise and appropriate the sum of \$356,370 for the purposes of a Road Program with \$116,000 to come from Highway Block Grant Aid, \$215,370 to come from taxation, and the remainder of \$25,000 to come from the Road Construction Capital Reserve Fund. Majority Vote Required*

Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

Ms. Jarvis made a motion that the Budget Committee recommend to approve currently numbered Article 7, To see if the Town will vote to raise and appropriate the sum of \$356,370 for the purposes of a Road Program with \$116,000 to come from Highway Block Grant Aid, \$215,370 to come from taxation, and the remainder of \$25,000 to come from the Road Construction Capital Reserve Fund. Ms. Phillips seconded the motion. Discussion: Mr. Bickford questioned why there was a \$25,000 reduction in the funding. Mr. Swenson explained the proposed projects for the upcoming year as well as the projects carried over from 2018. There was also explanation of the programs used to determine the projects to be done as well as funding.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

ARTICLE 8 – *To see if the Town will vote to raise and appropriate the sum of \$214,000 to be placed in previously established Capital Reserve Funds as follows with said funds to come from taxation:*

Account	Established	2019
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$65,000
Library Technology	March 13, 2007, Article #7	\$500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$20,000
Milfoil	March 9, 2009, Article #7	\$20,000
Solid Waste Equipment	March 10, 2010, Article #14	\$45,000
Police Cruiser	March 15, 2000, Article #7	\$14,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$10,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000

Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$2,500
Dry Hydrants	March 14, 2001, Article #10	\$2,000
Total		\$214,000

Majority Vote Required. Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

Discussion:

Mr. Anthes asked where the fire department trucks are reflected. Town Administrator Kinmond replied it was changed to Fire Vehicles and no money was requested, as there are adequate funds in the CRF for a purchase. Mr. Anthes asked why there is no line for the Boodey House. It was clarified there is no CRF currently established.

Mr. Bickford stated he is surprised to see the Solid Waste line for the scales and noted it was voted down by warrant article in 2011. There was extensive discussion of the costs of the solid waste facility equipment as well as the purpose and benefits of a scale.

Ms. Jarvis made a motion that the Budget Committee recommend to approve currently numbered Article 8 as previously read. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

ARTICLE 9 : *To see if the Town will vote to raise and appropriate the sum of \$155,000 to be placed in previously established Expendable Trust Funds as follows with said funds to come from taxation :*

Account	Established	2019
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$20,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$20,000
Records Management	March 23, 1999, Article #23	\$10,000

Town Buildings & Improvements	March 15, 2000, Article #15	\$75,000
Dam Maintenance	March 13, 2018, Article #13	\$30,000
Total		\$155,000

Majority Vote Required. Estimated 2019 Tax Rate Impact: \$ 0.38 per \$1,000 assessed valuation.

Discussion: It was clarified the Library cannot be included in these accounts, per state statute.

Ms. Jarvis made a motion that the Budget Committee recommend to approve currently numbered Article 9 as previously read. Ms. Swenson seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

ARTICLE 10 : *To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, CAP of Strafford County and Haven etc., with this sum to come from authorizing the withdrawal of \$5,000 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.” Majority Vote Required. Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

Ms. Swenson made a motion that the Budget Committee recommend to approve currently numbered Article 10. Ms. Phillips seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – abstained; Chair Orlowicz – aye. Motion passed, 6-0-1.

ARTICLE 13: *That in the future Capital Reserve Funds and Expendable Trust Funds be listed and voted on individually on the Town Warrant. (Submitted by Petition) Majority vote required. Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

Discussion: Mr. Swenson suggested the Budget Committee vote on this article as it is finance related. Mr. Bickford stated there is no appropriation therefore no vote from the committee is needed. Ms. Phillips stated she doesn’t think they should vote either. It was agreed to get legal counsel prior to a vote or recommendation.

ARTICLE 14: *“To see if the town will vote to raise and appropriate the amount of \$100,000, to be added to the Meetinghouse Capital Reserve Fund, previously established, for urgently needed structural repair. Further, to direct the Board of Selectmen to work with the Meetinghouse Restoration Committee to find qualified restoration contractors and complete this work as soon as possible. This sum to come from the unassigned fund balance. No amount to be raised from taxation” (Submitted by Petition). Majority vote required.*

Discussion: It was noted this is how the petition was submitted. Ms. Jarvis suggested review of this article by legal counsel.

Mr. Bickford stated this was discussed by the CIP and a lower amount was recommended; he doesn't see what the urgency is and is opposed to the amount all at once.

Mr. Anthes stated when he left the Board of Selectmen there was enough money to complete the project. It was clarified the funds available were for stabilization and for enclosing the building. This additional funding is for completion of the interior. Ms. Phillips explained they are also looking into grants and other funding sources.

Ms. Swenson made a motion that the Budget Committee recommend to approve currently numbered Article 14 as read. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – no; Mr. Swenson – no; Mr. Sullivan – no; Ms. Phillips – no; Ms. Swenson – no; Ms. Jarvis – no; Chair Orlowicz – no. Motion failed, 0-7-0.

ARTICLE 15: *“To see if the town will vote to raise and appropriate the amount of \$8,000 to be added to the New Durham Parks & Recreation Capital Reserve Fund, for updating and replacing the Smitty Way Playground equipment. This sum to come from assigned fund balance. No amount to be raised taxation.” (Submitted by Petition) Majority vote required). Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

Discussion:

Mr. Swenson stated there is already a CRF established for this purpose and it is being funded. Grammatical edits were made to the article. Ms. Jarvis stated funds were previously appropriated, plans were presented and reviewed by Primex. She explained recommended changes were made by Primex and over time, a group of parents came back and wanted something else. Ms. Jarvis stated she would like to see a proposal that can accommodate a larger age range. Ms. Phillips stated the Parks and Recreation Director made recommendations to the group in coming up with a presentation for the Board of Selectmen.

Ms. Swenson made a motion that the Budget Committee recommend to approve currently numbered Article 15 as read. Ms. Jarvis seconded the motion.

Roll Call: Mr. Fanjoy – no; Mr. Swenson – no; Mr. Sullivan – no; Ms. Phillips – no; Ms. Swenson – no; Ms. Jarvis – no; Chair Orlowicz – no. Motion failed, 0-7-0.

Chair Orlowicz announced the Governor Wentworth Regional School District, SAU #49 will be holding a filing period for school officer positions from January 23, 2019 to February 1, 2019 with one position open for Effingham, Ossipee and at-large as well as moderator. The Deliberative Session is February 2, 2019 at 10:00am.

Adjourn

Made a motion to adjourn. Seconded the motion.

Roll Call: Mr. Fanjoy – aye; Mr. Swenson – aye; Mr. Sullivan – aye; Ms. Phillips – aye; Ms. Swenson – aye; Ms. Jarvis – aye; Chair Orlowicz – aye. Motion passed, 7-0-0.

The meeting was adjourned at

Respectfully Submitted,

Jennifer Riel, Recording Secretary