

**NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
October 1, 2018, 6:00 p.m.**

Final Approved 10-17-18

Present:

Chair David Swenson
Selectman Cecile Chase
Selectman Dorothy Veisel

Also Present:

Scott Kinmond, Town Administrator
Cathy Orlowicz, resident
Don Vachon, Road Agent
Karen Kehoe, DPW Administrative Assistant
Cathy Allyn, Librarian

Call to Order

Chair Swenson called the meeting to order at 6:00 p.m.

2019 Budget Review

Account 4312 – Highway Department

Chair Swenson stated the 2018 budget amount for this account was \$854,360; the requested 2019 budget amount is \$878,557. He explained the line items which reflect the 2.8% increase including a transition from full time to more part time to allow greater schedule flexibility, increases in Lines 10-440 Eqmt Rental (\$5K), 10-610 Uniforms (\$1.3K), 10-635/636 Fuel (\$4K), 10-660 Maintenance (\$20K), 10-662 Salt (\$12k), 10-663 Sand (\$4.1K), 90-410 Electricity (\$1.2K) with reductions in Lines 95-210 Health Insurance (\$26K) and 95-230 Retirement (\$4K). The Board reviewed and discussed the account. Ms. Kehoe explained the lines in the account regarding necessary repairs and maintenance for equipment.

Chair Swenson made a motion to approve Account 4312 Highway for the 2019 Budget in the amount of \$878,757. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Account 4324 – Solid Waste

Chair Swenson stated the 2018 budget amount for this account was \$243,388; the requested 2019 budget amount is \$248,378. The Board reviewed and discussed the account. It was noted the increase is about 2.2%. Ms. Kehoe noted the town has a contract with Casella which had a \$1.50 per ton increase for hauling. Town Administrator Kinmond also explained how the projections were calculated. Major changes from 2018 are increases in Lines 10-115 PT Wages (\$1.9K), 10-420 Demo (\$4.6K), 10-421 Solid Waste (\$6.7K), 10-561 Haul CDW (\$4.4K).

Selectman Chase made a motion to approve Account 4324 Solid Waste in the amount of \$248,378 for the 2019 budget. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Following the initial discussion it was noted that there are some addition / calculation errors in what the Select Board was given for the budget. After review of the needed corrective changes the following motion was enacted.

Chair Swenson made a motion to rescind the prior approval for Account 4324 in the amount of \$248,878 and approve for Account 4324 Solid Waste for the 2019 budget an amount of \$247,557. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Account 4194 – Government Buildings

Chair Swenson stated the 2018 budget amount for this account was \$26,724; the requested 2019 budget amount is \$33,324. The Board reviewed and discussed the account. It was noted there was a reduction in contracted services and Town Administrator Kinmond explained that was mainly from mowing which has been shifted to DPW work. He also noted this includes some proposed projects which have been previously discussed as well as maintenance items. Chair Swenson noted that \$8.7K of the original Line 10-430 should be from CRF and removed from the operational budget.

Chair Swenson made a motion to approve Account 4194 Government Buildings for the 2019 Budget in the amount of \$24,624. Selectman Chase seconded the motion. Motion passed 3-0-0.

Account 4195 – Cemeteries

Chair Swenson stated the 2018 budget amount for this account was \$8,840; the requested 2019 budget amount is \$3,490. It was noted the reduction reflects the reduction of Line 10-330 of \$5,850 Contract Mowing from the account with these services being handled by the Department of Public Works.

Selectman Chase made a motion to approve Account 4195 Cemeteries, for the 2019 Budget in the amount of \$3,490. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Account 4199 – General Government

Chair Swenson stated the 2018 budget amount for this account was \$7,601; the requested 2019 budget amount is \$24,601. It was noted the increase is reflected in the water quality line including Milfoil Chemicals, DASH, Cyanobacteria Analysis, etc. The Board reviewed and discussed the account. It was agreed to remove the funds (\$15K) for milfoil / cyanobacteria as this will be a CRF warrant article item.

Chair Swenson made a motion to approve Account 4199 General Government for the 2019 Budget in the amount of \$9,601. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Account 4550 – Library

Chair Swenson stated the 2018 budget amount for this account was \$129,756; the requested 2019 budget amount is \$132,122. The Board reviewed and discussed the account and it was noted the increase is from wages for a part time position.

Selectman Chase made a motion to approve Account 4550 Library in the amount of \$132,122 for the 2019 Budget. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Account 4520 – Parks and Recreation

Chair Swenson stated the 2018 budget amount for this account was \$70,862; the requested 2019 budget amount is \$69,435. Chair Swenson noted that increases in Line 10-115 PT Wages (\$3K) were offset by reduction in 10-330 Contracted Mowing as the mowing will be handled by DPW.

Selectman Chase made a motion to approve Account 4520 Parks and Recreation for the 2019 Budget in the amount of \$69,434. Chair Swenson seconded the motion. Motion passed 3-0-0.

Account 4415 – Other Agencies

Chair Swenson stated the 2018 budget amount for this account was \$7,356; the requested 2019 budget amount is \$8,500. It was clarified that many of these funds came from designated Town trust funds. The Board reviewed and discussed the account. There was also discussion about the impact these agencies have on the local community. By consensus it was agreed to postpone further action on this Account until additional information could be obtained.

Future Meetings

October 4, 2018, 8:00 a.m., New Durham Community Room
October 17, 2018, 6:00 p.m., New Durham Town Hall

Chair Swenson made a motion to enter into nonpublic session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (b) – the hiring of any person as a public employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Selectman Veisel seconded the motion. Motion passed 3-0-0.

Roll Call: Selectman Chase – aye; Selectman Veisel – aye; Chair Swenson – aye.

The Board entered nonpublic session at 7:41 p.m.

The Board reentered public session at 8:09 p.m.

Chair Swenson made a motion to seal the minutes of the nonpublic session of October 1, 2018. Selectman Chase seconded the motion. Motion passed, 3-0-0.

Chair Swenson noted that while in nonpublic session the Board discussed various personnel related issues.

Adjourn

Chair Swenson made a motion to adjourn. Selectman Veisel seconded the motion. Motion passed 3-0-0.

The meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary