

TOWN OF NEW DURHAM
Budget Committee
November 16, 2022, 6:30PM
New Durham Town Hall, New Durham, NH 03855

<https://us02web.zoom.us/j/87598405955?pwd=ZmhkUmJhUzYzR0NBTS93ODJWamo4QT09> Meeting ID:
875 9840 5955 Passcode: 011104 One tap mobile +13017158592,,87598405955#,,,,*011104# US
(Washington DC)

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DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

PRESENT

Terry Jarvis, Budget Committee Chair
Kelly Bisson, Budget Committee Member – Copple Crown Village District Representative
Ellen Phillips, Budget Committee Member
Ken Fanjoy, Budget Committee Member
Dot Veisel, Board of Selectmen Representative
David Bickford, Budget Committee Member
David Swenson, Budget Committee Member – via Zoom
David Wessel, Budget Committee Member – via Zoom

ALSO PRESENT

Nicole Zoltko, Town Administrator
Kathleen Blaney, Finance Manager
Caitlin Frost, Library Director
Will Cardinal, Road Agent
Judy Purington, Department of Public Works

CALL TO ORDER

Chair Jarvis called the meeting of the Budget Committee to order at 6:30 PM. Roll call was taken for Budget Committee members present.

AGENDA REVIEW

Chair Jarvis added meeting dates for the committee: December 7, 2022 at 6:30PM; December 12, 2022 at 6:30PM.

FY 2023 Budget Review
Account 4550 – Library

Chair Jarvis stated the FY 2022 budget was \$136,542; the budget requested amount for FY 2023 was \$158,015; the Board of Selectmen approved 151,983.

The committee reviewed the budget request. It was noted the electricity line does not reflect the projected 40% increase; the telephone cost is included with the internet. Ms. Frost explained the costs associated with numerous subscriptions which are necessary for providing library services.

Mr. Bickford motioned to approve the FY 2023 budget for Account 4550, Library, in the amount of \$152,111. Mr. Wessel seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4312 – Highways and Street

It was noted the overtime line increased from 300 hours to 325 hours per person; it was also noted the line for pagers could be eliminated as the department no longer uses those. Ms. Purington noted there was a change in the office supplies line. She also explained the costs of winter sand increased; gravel remains the same as last year; she stated the calcium chloride is necessary for dust management on the dirt roads. Chair Jarvis noted there is a significant increase in the culvert line. Ms. Purington explained there are many roads which need culvert work done before road repairs can be done; she stated there are also a couple catch basins which are needed. The Highway Department will be done the culvert work. Mr. Bickford suggested adding more to the roadside mowing line, suggesting it should be done every year.

Chair Jarvis motioned to approve the FY 2023 budget for Account 4312, Highway and Streets, in the amount of \$1,114,580. Mr. Bickford seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4324 – Solid Waste

The committee reviewed the budget request as well as hauling figures for calculations. Ms. Purington stated they have been doing research on grants and resources for compacters which are overdue for replacement. She stated disposal pricing has been changed to reflect increases in C&D costs.

Ms. Veisel motioned to approve the FY 2023 budget for Account 4324, Solid Waste, in the amount of \$416,159. Mr. Fanjoy seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4441 - Welfare

Ms. Blaney explained the costs associated with this account; she stated they haven't seen an increase in fuel requests yet. She explained many programs with the State of NH are being discontinued.

Chair Jarvis motioned to approve the FY 2023 budget for Account 4441, Welfare, in the amount of \$20,870. Mr. Fanjoy seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr.

Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4153 - Legal

Chair Jarvis stated the department requested amount for FY 2023 was \$25,000; the Board of Selectmen approved \$20,000. Ms. Blaney noted the year-to-date expenditure for FY 2022 is \$14,000. Ms. Veisel explained the Board decided to reduce the account as the Building Inspector is now on as a full time position and they anticipate less legal expenses. She stated in prior years there were a lot of issues related to South Shore Road which required legal counsel however that was not the case this year. Chair Jarvis stated the Zoning Board typically goes to New Hampshire Municipal Association instead of legal. Mr. Bickford stated he doesn't agree the amount approved by the Board of Selectmen is enough. Town Administrator Zoltko stated there are some legal issues going on across the state which can affect municipalities, particularly regarding utility companies; she stated they are trying to develop a contract with other communities for a cable consortium and that will require legal counsel; she stated there are potentially 32 warrant articles for 2023 and all will require legal review. Town Administrator Zoltko noted litigation for RSA 91A is not covered by Primex; she stated she anticipates \$25,000 being a good amount for the budget.

Chair Jarvis motioned to approve the FY 2023 budget for Account 4153, Legal, in the amount of \$20,000. Mr. Wessel seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4196 – Insurance (Property Liability)

Chair Jarvis stated the budget for 2022 was \$61,000; department requested amount for FY 2023 was \$70,726; the Board of Selectmen approved the same. Ms. Blaney stated the premium is locked into a 9% rate increase.

Chair Jarvis motioned to approve the FY 2023 budget for Account 4196, Insurance, in the amount of \$70,726. Mr. Fanjoy seconded the motion. Discussion: Mr. Bickford asked if there are any options for another company. Mr. Swenson stated a few years ago, the Board of Selectmen got other bids but none were close to the rates of Primex. Mr. Bickford suggested checking rates again. **Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.**

Account 4711 – Principal on LTB & Notes

The committee reviewed the budget request.

Chair Jarvis motioned to approve the FY 2023 budget for Account, in the amount of \$65,000. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4721 – Interest on LTB & Notes

The committee reviewed the budget request.

Chair Jarvis motioned to approve the FY 2023 budget for Account 4721, Interest on LTB & Notes, in the amount of \$1,300. Mr. Wessel seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4722 - Lease

Chair Jarvis stated there are no leases this year.

Chair Jarvis motioned to approve the FY 2023 budget for Account 4722, Lease, in the amount of \$1. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Account 4723 - TAN

Chair Jarvis stated the Board of Selectmen did not take out a Tax Anticipation Note yet however information has been requested; if the tax bills come out on time, it may not be needed.

Chair Jarvis motioned to approve the FY 2023 budget for Account 4723, TAN, in the amount of \$1. Ms. Bisson seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

Chair Jarvis motioned to adjourn. Ms. Phillips seconded the motion. Roll Call Vote: Mr. Wessel – aye; Mr. Fanjoy – aye; Ms. Phillips – aye; Mr. Bickford -aye; Mr. Swenson -aye; Chair Jarvis – aye; Ms. Bisson – aye; Ms. Veisel -aye. Motion passed, 8-0-0.

The meeting was adjourned at 9:50PM.

Respectfully Submitted,

Jennifer Riel

Jennifer Riel, Recording Secretary