

TOWN OF NEW DURHAM
Budget Committee

January 11, 2023, 6:30PM

New Durham Community Room, New Durham, NH 03855

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

PRESENT

Terry Jarvis, Budget Committee Chair
Kelly Bisson, Budget Committee Member – Copple Crown Village District Representative
Ellen Phillips, Budget Committee Member
Ken Fanjoy, Budget Committee Member
David Bickford, Budget Committee Member
Dot Veisel, Board of Selectmen Representative
David Wessel, Budget Committee Member – via Zoom

ALSO PRESENT

Kathleen Blaney, Finance Manager
Fred Quimby, resident
Cathy Orlowicz, resident
Peter Varney, Fire Chief
Mike Gelinias, resident – via Zoom
Linda Callaway, resident
Stephanie King, resident
Mark McFadden, resident

CALL TO ORDER

Chair Jarvis called the meeting of the Budget Committee to order at 6:30PM. Roll call was taken for Budget Committee members present.

AGENDA REVIEW

Chair Jarvis stated the Board of Selectmen voted against going forward with the Public Safety Building Bond so that item will be removed from the Agenda.

PUBLIC HEARINGS

• Proposed FY 2023 Operational Budget

Chair Jarvis stated that the Town, just like everyone, has been affected by inflation cost increases which are out of their control, with increases being seen in the fuel lines and contracted services. She stated the overall increase to the operational budget is approximately \$90,000; warrant article items will be in addition to this, and the tax rate impact is indicated with the warrant articles. Chair Jarvis some of the other reasons for increases include wage adjustments which

were worked on by the Board of Selectmen, including an across the board \$5.00 per hour increase for the Fire Department; she stated there were also increases in insurance and benefits. Chair Jarvis stated all the accounts have already been reviewed and approved; unless changes are made at this meeting, no motions will be made.

Chair Jarvis opened the public hearing at 6:37PM.

The Committee reviewed Account 4130, Executive. Chair Jarvis stated the department request was \$260,095; the Board of Selectmen approved \$248,595 and the Budget Committee approved \$246,040. She stated this reflects the cost for broadcasting and recording of meetings as well as wage adjustments.

The Committee reviewed Account 4140, Elections and Registration. Chair Jarvis stated the department request was \$142,297; the Board of Selectmen approved the same; and the Budget Committee approved \$137,120. She stated this budget includes the Supervisors of the Checklist and Moderator; she stated there has been discussion about changing the voting machines in 2023 or 2024 and that may incur additional training costs. She stated the primary decrease is that the Tax Collector does not work full time; postage rates and mileage rates were increased.

Linda Callaway, resident and Town Moderator, stated it is going to be \$2500 to \$3500 for one of the types of voting machines; she explained FY 2023 only has one election and she would prefer to have the new voting machines for the 2024 Town election as it will be a smaller election to train with. Ms. Callaway stated she plans to look at the three different machines at different towns who are testing ballots. She suggested they also look into getting the e-poll books which will allow for electronic registration, and it syncs with the registration books.

David Swenson, resident, suggested the election and voting machines could possibly qualify for a Capital Reserve Fund as opposed to coming from the operational budget.

Mr. Bickford asked what problems the current machine has. Ms. Callaway stated its 15 years old and runs on Windows XP which is no longer supported by Microsoft; she stated new software can't be installed; she stated there are also new requirements now which require counting and tabulation. She explained the costs and there will also be a service contract required; she explained they do well with one machine as long as they have backup cards and software.

Chair Jarvis stated she will have to research the appropriate CRF.

The Committee reviewed Account 4150, Finance Administration. Chair Jarvis stated the department request was \$219,277; the Board of Selectmen approved the same; and the Budget Committee approved \$215,087. She stated the items which increased included wage adjustment and deed lien fees.

88 The Committee reviewed Account 4152, Assessing. Chair Jarvis stated the department request
89 was \$91,352; the Board of Selectmen approved the same; and the Budget Committee approved
90 the same. She stated the part time assessing clerk was moved from the Executive account to this
91 account; there was also an increase in software license fees.

92
93 The Committee reviewed Account 4153, Legal. Chair Jarvis stated the department request was
94 \$25,000; the Board of Selectmen approved \$20,000; and the Budget Committee approved
95 \$20,000. She stated a grant planner was received and it is anticipated that land use related
96 questions may be able to be handled by this position.

97
98 The Committee reviewed Account 4155, Personnel Administration. Chair Jarvis stated the
99 department request was \$83,276; the Board of Selectmen approved \$67,848; and the Budget
100 Committee approved \$62,198. She stated the main difference between the amounts approved
101 included health insurance information which was more up to date for the Budget Committee. She
102 stated there is a potential for a 3-5% wage adjustment.

103
104 The Committee reviewed Account 4191, Planning Board. Chair Jarvis stated the department
105 request was \$10,733; the Board of Selectmen approved the same; and the Budget Committee
106 approved \$9,233. She stated there was some money put in for an increase in contracting services
107 as the Board is planning to do some ordinance work on accessory dwelling units and potentially
108 engineering services.

109
110 The Committee reviewed Account 4192, Zoning Board of Adjustment. Chair Jarvis stated the
111 department request was \$8,166; the Board of Selectmen approved \$6,592; and the Budget
112 Committee approved the same. She explained fees for mailings and advertising are paid by
113 applicants but that goes to revenue and the budget needs to cover the expenses.

114
115 Fred Quimby, resident, noted the FY 2021 budget was about \$11,000; he asked why that has
116 dropped.

117
118 Chair Jarvis stated as a member of the ZBA, she would be stepping down from this discussion
119 and turning it over to Vice Chair Swenson.

120
121 Vice Chair Swenson stated there isn't an anticipation of as many cases based on economic
122 conditions. Mr. Bickford noted the entire budget was not used in 2022.

123
124 The Committee reviewed Account 4130, General Government Buildings. Chair Jarvis stated the
125 department request was \$31,338; the Board of Selectmen approved \$43,028 and the Budget
126 Committee approved \$42,781. She stated this budget covers electricity, janitorial and oil for the
127 Town Hall.

128
129 Stephanie King, resident, asked if this also reflects the utilities for other departments. Chair
130 Jarvis stated it does not; each department budgets for those items.

131
132 The Committee reviewed Account Cemeteries. Chair Jarvis stated the department request was
133 \$3,096; the Board of Selectmen approved \$4,127; and the Budget Committee approved \$5,126.

134 She stated the main increases in this budget are the costs of mowing which is done by a part time
135 Highway Department employee and is reflected under the Cemeteries account rather than the
136 Highway Department.

137
138 The Committee reviewed Account for Insurance. Chair Jarvis stated the department request was
139 \$65,051; the Board of Selectmen approved \$70,726 and the Budget Committee approved the
140 same. She stated this is for Property and Liability Insurance; there are two \$1,000 deductibles.

141
142 The Committee reviewed Account 4199, Other General Government. Chair Jarvis stated the
143 department request was \$11,713; the Board of Selectmen approved the same; and the Budget
144 Committee approved \$11,933. She stated the primary increase in this budget is for the Water
145 Quality line for testing.

146
147 The Committee reviewed Account 4210, Police Department. Chair Jarvis stated the department
148 request was \$743,307; the Board of Selectmen approved \$741,491 and the Budget Committee
149 approved \$735,552. She stated fuel costs have increased; outside details are historically funded
150 at \$1 but has always run over budget so it was adjusted to \$15,000.

151
152 The Committee reviewed Account 4220, Fire Department. Chair Jarvis stated the department
153 request was \$414,281; the Board of Selectmen approved \$349,606; and the Budget Committee
154 approved \$349,312. She stated fuel costs are up, but the primary increase is for the Monday
155 through Friday, 10 hour shift, EMS coverage. She stated several other lines were zeroed out
156 because of this change in personnel staffing.

157
158 The Committee reviewed Account 4240, Building Inspector Chair Jarvis stated the department
159 request was \$107,399; the Board of Selectmen approved the same; and the Budget Committee
160 approved the same. She stated the main increase from the 2022 budget was the position is now
161 full time; he stated it covers both building inspection and code enforcement.

162
163 The Committee reviewed Account 4290, Emergency Management. Chair Jarvis stated the
164 department request was \$8,699; the Board of Selectmen approved the same; and the Budget
165 Committee approved the same. She stated the budget requested is the same as FY 2022.

166
167 The Committee reviewed Account 4291, Forestry. Chair Jarvis stated the department request was
168 \$13,959; the Board of Selectmen approved the same; and the Budget Committee approved
169 \$16,629. She stated the primary increase is due to an incorrect salary amount for personnel.

170
171 The Committee reviewed Account 4312, Highway Department. Chair Jarvis stated the
172 department request was \$1,118,235; the Board of Selectmen approved the same; and the Budget
173 Committee approved \$1,096,080. Mr. Quimby requested that the contracted services line be
174 increased; he explained part of the agreement for the 319 grant included cleaning out sentiment
175 bays and catch basins, noting the most recent pricing he obtained was \$150 per hour and expects
176 at least 20 hours. He stated some of the new catch basins have already overflowed since
177 installation; he suggested adding \$3000. Mr. Swenson questioned whether it could already be
178 incorporated into the budget request. The Committee reviewed the breakdown of the items for
179 the contracted services line.

Chair Jarvis motioned that Account 4312-10-330, Highway Department, be increased by \$,3000 for a new total account of \$1,099,080 with \$3,000 being added for catch basin vacuum cleaning. Ms. Bisson seconded the motion. Roll Call Vote: Mr. Bickford - aye; Mr. Swenson - aye; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 7-0-0.

Chair Jarvis motioned to rescind the previous approval of Account 4312 and approve the FY 2023 budget for Account 4312, Highway Department, in the amount of \$1,099,080. Ms. Phillips seconded the motion. Roll Call Vote: Mr. Bickford - aye; Mr. Swenson - aye; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 7-0-0.

The Committee reviewed Account 4324, Solid Waste. Chair Jarvis stated the department request was \$408,900; the Board of Selectmen approved the same; and the Budget Committee approved \$415,759. She stated the land fill monitoring, solid waste equipment, hauling of MSW and C&D are all up, and fuel costs are also increased.

Mark McFadden, resident, asked what the monitoring is for and what the increases are for equipment. Chair Jarvis stated land fills have to be monitored by engineers as required by law; she stated the tires and equipment costs have also increased. Mr. McFadden asked if there was discussion about a scale. Chair Jarvis replied yes but it is a Capital Reserve item.

The Committee reviewed Account 4411, Health Officer. Chair Jarvis stated the department request was \$3,558, the Board of Selectmen approved the same; and the Budget Committee approved \$3,359. She stated mileage reimbursements are increased due to a new federal rate and increased mileage is expected for this position with the septic survey process.

The Committee reviewed Account 4415, Other Agencies. Chair Jarvis stated the department request was \$7,500; the Board of Selectmen approved \$5; and the Budget Committee approved \$7,500. She stated over the years, funds have been used through a warrant article from a Trust fund to cover these costs; she stated there has been disagreement whether funds also need to be raised in the budget, but she has drafted a warrant article to hopefully rectify the difference of opinion.

Mr. Quimby stated the Trust fund has been used for many years and questioned why it is now being proposed to use the Operational Budget. Ms. Phillips stated in the past the funding was from interest only. Ms. Orlowicz clarified it was the J.C. Shirley Timber Trust Fund which is to be used for charitable purposes. She confirmed only interest can be expended.

The Committee reviewed Account 4441, Welfare. Chair Jarvis stated the department request was \$20,866; the Board of Selectmen approved \$20,867; and the Budget Committee approved \$20,870. She stated the differences were due to differences in the workers compensation and Medicare calculations.

The Committee reviewed Account 4520, Recreation. Chair Jarvis stated the department request was \$88,562; the Board of Selectmen approved \$87,892; and the Budget Committee approved

\$87,715. She stated contracted services are increased; the costs for mowing and maintenance were moved into this account from the Highway Department account.

Ms. King asked what is happening on at the ball fields. Ms. Veisel stated the clearing is being done to make room for the pickle ball courts; she stated they are also looking for grants for this project.

The Committee reviewed Account 4550, Library. Chair Jarvis stated the department request was \$158,015; the Board of Selectmen approved \$150,983; and the Budget Committee approved \$150,135. She stated utilities are all increased, and the main increase is in the line for subscriptions, CDs, and DVDs.

The Committee reviewed Account 4583, Town Historian. Chair Jarvis stated the department request was \$732; the Board of Selectmen approved the same; and the Budget Committee approved \$732. She stated every other year the budget is a big more for purchases of flags.

The Committee reviewed Account 4589, Cultural and Other Recreation. Chair Jarvis stated the department request was \$5,787; the Board of Selectmen approved the same; and the Budget Committee approved the same. She stated the Meetinghouse increased their advertising line; the Boodey Farmstead decreased contracted services.

Ms. Orlowicz stated the Boodey Farmstead requested \$2000 for possible septic installation; however a local contractor has come forward and offered \$41,000 in services to install a septic system and do foundation work. She stated in November an individual offered to remove the necessary trees however she hasn't been able to get in touch with the individual to confirm she won't need the \$2,000 as requested and asked the Committee to leave it in the total amount.

The Committee reviewed Account 4612, Conservation. Chair Jarvis stated the department request was \$1,477; the Board of Selectmen approved the same and the Budget Committee approved the same. Chair Jarvis noted the amount is the same as requested in 2021 and 2022.

The Committee reviewed Account 4711, Principle on Long Term Bonds. Chair Jarvis stated the department request was \$65,000; the Board of Selectmen approved the same; and the Budget Committee approved the same.

The Committee reviewed Account 4712, Interest on Long Term Bonds. Chair Jarvis stated the department request was \$1300; the Board of Selectmen approved the same; and the Budget Committee approved the same.

The Committee reviewed Account, Lease Payments. Chair Jarvis stated the department request was \$0; the Board of Selectmen approved the same; and the Budget Committee approved \$1 to keep the account open in case a lease is needed.

The Committee reviewed Account Interest on Tax Anticipation Note. Chair Jarvis stated the department request was \$1; the Board of Selectmen approved the same; and the Budget

Committee approved the same. She stated in 2022 it was necessary to borrow funds, but it was paid back in 2022 so no interest will be needed for 2023.

Chair Jarvis stated the total Operational Budget for FY 2023 is now revised to \$3,991,499.

Chair Jarvis made a motion that the Budget Committee approve the revised total for the FY 2023 Operational Budget in the amount of \$3,991,499. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson - no; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-2-0.

• *Financial Warrant Articles*

Chair Jarvis stated the FY 2023 Deliberative Session is set for February 4, 2023 at 10:00 A.M. at the New Durham School. Mr. Bickford noted this date and time conflicts with the School deliberative session. Chair Jarvis stated she will inform the Town Administrator and Chair of the Board of Selectmen.

The Committee reviewed the proposed warrant articles. Mr. Swenson suggested postponing the review of the warrant articles as the Committee members didn't receive the information until today.

Article 5 :

To see if the town will vote to raise and appropriate the sum of \$8,500,000 the purpose of designing, constructing and equipping a public safety facility for the Fire and Police Departments, and to authorize the issuance of not more than \$8,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the selectmen to issue, negotiate, sell and deliver said bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the selectmen to take any action or to pass any other vote relative thereto. (3/5 ballot vote required).

Chair Jarvis motioned to recommend Article 5 as read. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson - no; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-2-0.

Article 7: *To see if the Town will vote to raise and appropriate the sum of \$400,000 for the purposes of a Road Program with \$101,412 to come from the Highway Block Grant Aid, \$131,000 to come from the unassigned fund balance as of December 31, 2022, and \$167,588 to come from general taxation.*

Majority Vote Required

***Road Program** *funds are used for paving and pavement related repair. This Article would raise and appropriate an additional tax amount of \$167,588 and combine that with the*

2023 New Hampshire Highway Block Grant to New Durham of \$101,412 and unassigned fund balance of \$131,000 for planned paving, culvert, and pavement related repairs. The largest planned work is for much needed repairs to half of Ham Road. The 2023 projects are dependent upon approval of this Warrant Article, project pricing, and bid results. This project is subject to change based on road conditions and other factors during 2023.

Mr. Swenson motioned to recommend Article 7 as read. Mr. Fanjoy seconded the motion. Roll Call Vote: Mr. Bickford - aye; Mr. Swenson - aye; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 7-0-0.

Article 8: To see if the town will vote to discontinue the Solid Waste Equipment Capital Reserve Fund established on established on March 10, 2010, Article #14. Said funds in the amount of \$71,510 and accumulated interest to date of withdrawal will be transferred to the general fund. This article is contingent upon Articles 9 and 10 passing.

Chair Jarvis motioned to recommend Article 8 as read. Ms. Veisel seconded the motion. Discussion: Mr. Swenson stated he doesn't agree with these articles and believes they will be confusing for voters. **Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – no; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-1-0.**

Article 9: To see if the town will vote to discontinue the Highway Equipment Capital Reserve Funds established on March 15, 2006, Article #12. Said funds in the amount of \$105,306 and accumulated interest to date of withdrawal will be transferred to the general fund. This article is contingent upon Articles 10 and 11 passing.

Chair Jarvis motioned to recommend Article 9 as read. Mr. Fanjoy seconded the motion. Discussion: Mr. Bickford stated he doesn't believe the Budget Committee needs to be voting on these items as they are not related to the budget. **Roll Call Vote: Mr. Bickford - abstain; Mr. Swenson – no; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-1-1.**

Article 10: To see if the town will vote to establish a Public Works Equipment Capital Reserve Fund with the Board of Selectmen as designated agents to expend, for the purpose of purchasing equipment for the Department of Public Works and to raise and appropriate the sum of \$315,266 to be deposited in this account, with \$138,450 to come from taxation and \$176,816 to come from unassigned fund balance. This \$176,816 represents the amount of funds in the Solid Waste Equipment Capital Reserve Fund and the Highway Equipment Capital Reserve Fund, discontinued above. The Selectmen recommend this article. This article is contingent upon Articles 8 and 9 passing.

Chair Jarvis motioned to recommend Article 10 as read. Ms. Phillips seconded the motion. Discussion: Chair Jarvis stated she is opposed to this article as there is already too much coming from taxation when there is already a large increase in the Operational Budget. The Committee agreed the amount requested by the Board of Selectmen is more than the Committee

recommended. **Roll Call Vote: Mr. Bickford - no; Mr. Swenson –abstain; Ms. Phillips -no; Chair Jarvis- no; Ms. Bisson – no; Mr. Fanjoy-no; Ms. Veisel -no. Motion failed, 0-6-1.**

*Article 11: Should Articles 8, 9, and 10 not pass, to see if the Town will vote to raise and appropriate the sum of \$50,000 to be placed in previously established **Highway Equipment Capital Reserve Funds** established on March 15, 2006, Article #12 with said funds to come from taxation.*

Chair Jarvis noted the Budget Committee had recommended \$50,000.

Chair Jarvis motioned to recommend Article 11 as read. Mr. Fanjoy seconded the motion. Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-0-1.

*Article 12: Should Articles 8, 9, and 10 not pass, to see if the Town will vote to raise and appropriate the sum of \$88,450 to be placed in previously established **Solid Waste Equipment Capital Reserve Funds** established on March 10, 2010, Article #14 with said funds to come from taxation.*

Chair Jarvis stated the Budget Committee had recommended \$60,000.

Chair Jarvis motioned to recommend Article 12 as read. Mr. Bickford seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson –abstain; Ms. Phillips -no; Chair Jarvis- no; Ms. Bisson – no; Mr. Fanjoy-no; Ms. Veisel -no. Motion failed, 0-6-1

*Article 13: To see if the Town will vote to raise and appropriate the sum of \$150,000 to be placed in previously established **Highway Trucks Capital Reserve Funds** established on March 4, 1988, Article #9 with said funds to come from taxation.*

Majority Vote Required

Chair Jarvis motioned to recommend Article 13 as read. Ms. Bisson seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-1-1.

*Article 14: To see if the Town will vote to raise and appropriate the sum of \$25,000 to be placed in previously established **Vehicle & Equipment Maintenance Capital Reserve Funds** established on March 10, 2010, Article #15 with said funds to come from taxation.*

Majority Vote Required

Chair Jarvis stated the Budget Committee had recommended \$20,000.

Chair Jarvis motioned to recommend Article 14 as read. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson –abstain; Ms. Phillips -no; Chair Jarvis- no; Ms. Bisson – no; Mr. Fanjoy-yes; Ms. Veisel -no. Motion failed, 1-4-2

Article 15: To see if the Town will vote to raise and appropriate the sum of \$15,000 to be placed in previously established New Durham Water Quality & Milfoil Treatment Capital Reserve Funds established on March 9, 2009, Article #7 Amended March 12, 2019 Article #11 with said funds to come from taxation.

Majority Vote Required

Chair Jarvis motioned to recommend Article 15 as read. Mr. Fanjoy seconded the motion. Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-0-1.

Article 16: To see if the town will vote to discontinue the Solid Waste Facilities and Improvement Capital Reserve Funds established on March 10, 2010 Article #14. Said funds in the amount of \$30,497 and accumulated interest to date of withdrawal will be transferred to the general fund. This article is contingent upon Article 17 passing.

Chair Jarvis motioned to recommend Article 16 as read. Ms. Bisson seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-1-1.

Article 17: To see if the town will vote to establish a Public Works Facilities and Improvements Capital Reserve Fund with the Board of Selectmen as designated agents to expend, for the purpose of Facility and Improvements for the Department of Public Works and to raise and appropriate the sum of \$100,497 to be deposited in this account, with \$70,000 to come from taxation and \$30,497 to come from unassigned fund balance. This \$30,497 represents the amount of funds in the Solid Waste Facilities and Improvement Capital Reserve Fund, discontinued above. The Selectmen recommend this article. This article is contingent upon Article 16 passing.

Chair Jarvis motioned to recommend Article 17 as read. Ms. Veisel seconded the motion. Discussion: Mr. Bickford stated he disagrees with having the Board of Selectmen as Agents to Expend. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-1-1.

Article 18: Should Articles 16 and 17 not pass, to see if the Town will vote to raise and appropriate the sum of \$70,000 to be placed in previously established Solid Waste Facilities and Improvement Capital Reserve Funds established on March 10, 2010 Article #14 with said funds to come from taxation.

Chair Jarvis motioned to recommend Article 18 as read. Mr. Fanjoy seconded the motion. Discussion: Ms. Phillips stated it wouldn't make sense to vote against this article if voting aye in the previous motion to establish the fund. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – abstain; Ms. Phillips - abstain; Chair Jarvis – no; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 3-2-2.

*Article 19: To see if the Town will vote to raise and appropriate the sum of \$39,000 to be placed in previously established **Police Cruiser Capital Reserve Funds** established on March 15, 2000, Article #7 with said funds to come from taxation.*

Majority Vote Required

Chair Jarvis motioned to recommend Article 19 as read. Ms. Veisel seconded the motion.

Discussion: Ms. Phillips noted the amount recommended by the Board of Selectmen is more than the Police Chief recommended, which was \$28,000. Chair Jarvis explained the Committee cannot change the warrant articles and the time for that change is at the Deliberative Session; the Budget Committee only has authority to change recommendations for the Operational Budget.

Roll Call Vote: Mr. Bickford - no; Mr. Swenson – abstain; Ms. Phillips - abstain; Chair Jarvis – no; Ms. Bisson – abstain; Mr. Fanjoy- no; Ms. Veisel - abstain. Motion failed, 0-3-4.

*Article 20: To see if the Town will vote to raise and appropriate the sum of \$5,000 to be placed in previously established **Smith Ballfield & Equipment Capital Reserve Funds** established on March 13, 2000, Article #9 with said funds to come from taxation.*

Majority Vote Required

Chair Jarvis stated the Budget Committee had recommended \$5,000.

Chair Jarvis motioned to recommend Article 20 as read. Ms. Phillips seconded the motion.

Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-0-1.

*Article 21: To see if the Town will vote to raise and appropriate the sum of \$15,000 to be placed in previously established **1772 Meetinghouse Restoration Capital Reserve Funds** established on March 15, 2000, Article #14 with said funds to come from taxation.*

Majority Vote Required

Chair Jarvis motioned to recommend Article 21 as read. Mr. Fanjoy seconded the motion.

Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-0-1.

*Article 22: To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in previously established **Fire Vehicles Capital Reserve Funds** established on March 12, 2013, Article #11 Amended March 12, 2017 Article # 7 with said funds to come from taxation.*

Majority Vote Required

Chair Jarvis motioned to recommend Article 22 as read. Ms. Phillips seconded the motion.
Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – aye; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 7-0-0.

Article 23: To see if the Town will vote to raise and appropriate the sum of \$96,000 to be placed in previously established Road Reconstruction Capital Reserve Funds established on March 10, 2010, Article #5 with said funds to come from Unassigned Fund Balance (UFB) as of December 31, 2022.

Majority Vote Required

Chair Jarvis stated the Budget Committee had originally recommended \$167,588. There was extensive discussion as to the appropriate funding for this article; it was agreed there is not enough information presented by the Board of Selectmen.

Chair Jarvis motioned to recommend Article 23 as read. Ms. Veisel seconded the motion.
Discussion: Chair Jarvis stated looking back at previous years' warrant articles, it is common to use the Unassigned Fund Balance. The Committee discussed the plans for work; it was noted separate roads have their own warrant article. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – no; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-2-0.

Article 24: To see if the Town will vote to raise and appropriate the sum of \$15,000 to be placed in previously established Fire Department Ancillary Equipment Capital Reserve Funds established on March 10, 2015, Article #15 with said funds to come from taxation.

Majority Vote Required

Mr. Swenson noted the Budget Committee had recommended \$10,000.

Chair Jarvis motioned to recommend Article 24 as read. Ms. Veisel seconded the motion.
Roll Call Vote: Mr. Bickford - no; Mr. Swenson – no; Ms. Phillips - abstain; Chair Jarvis – no; Ms. Bisson – no; Mr. Fanjoy- no; Ms. Veisel - aye. Motion failed, 1-5-1.

Article 25: To see if the Town will vote to raise and appropriate the sum of \$10,000 to be placed in previously established Accrued Benefits Liability Expendable Trust Funds established on March 13, 1996, Article #16 with said funds to come from taxation.

Majority Vote Required

Chair Jarvis motioned to recommend Article 25 as read. Mr. Fanjoy seconded the motion.
Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – aye; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 7-0-0.

Article 26: To see if the Town will vote to raise and appropriate the sum of \$50,000 to be placed in previously established Computer Systems & Office Equipment Expendable Trust Funds established on March 13, 1996, Article #11 revised on March 9, 2011, Article 26 with said funds to come from taxation.

Majority Vote Required

Mr. Swenson stated the Budget Committee had recommended \$25,000.

Chair Jarvis motioned to recommend Article 26 as read. Mr. Bickford seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – no; Ms. Phillips - no; Chair Jarvis – no; Ms. Bisson – no; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion failed, 1-6-0.

Chair Jarvis stated Article 27 is not a budget related article.

Article 28: *To see if the town will vote to discontinue the **Forest Fire Control Expendable Trust Fund**. Said funds in the amount of \$22,382 and accumulated interest to date of withdrawal will be transferred to the general fund. This article is contingent upon Articles 29 and 30 passing.*

Chair Jarvis motioned to recommend Article 28 as read. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - abstain; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-0-2.

Article 29: *To see if the town will vote to discontinue the **Emergency Management Expendable Trust Fund**. Said funds in the amount of \$6,768 and accumulated interest to date of withdrawal will be transferred to the general fund. This article is contingent upon Article 28 and 30 passing.*

Majority Vote Required

Chair Jarvis motioned to recommend Article 29 as read. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - abstain; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 5-0-2.

Article 30 : *To see if the town will vote to establish a **Emergency Management and Forest Fire Fund** with the Board of Selectmen as agents to expend, for the purpose of Emergency Management and Forest Fire and to raise and appropriate the sum of \$29,150 to be deposited in this account, with \$29,150 to come from unassigned fund balance as of December 31, 2022. This \$29,150 represents the amount of funds in the Forest Fire Control Expendable Trust Fund and the Emergency Management Expendable Trust Fund, discontinued above. The Selectmen recommend this article. This article is contingent upon Articles 28 and 29 passing.*

Majority Vote Required

Chair Jarvis motioned to recommend Article 30 as read. Mr. Fanjoy seconded the motion. Roll Call Vote: Mr. Bickford - aye; Mr. Swenson – abstain; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-0-1.

Article 31: *To see if the Town will vote to raise and appropriate the sum of \$42,600 to be placed in previously established **Records Management Expendable Trust Funds** established on March 23, 1999, Article #23 with said funds to come from taxation.*

Majority Vote Required

Mr. Swenson stated the Budget Committee recommended \$20,000.

Chair Jarvis motioned to recommend Article 31 as read. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – no; Ms. Phillips - no; Chair Jarvis – no; Ms. Bisson – no; Mr. Fanjoy- no; Ms. Veisel - aye. Motion failed, 0-7-0.

*Article 32: To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in previously established **Town Buildings & Improvements Expendable Trust Funds** established on March 15, 2000, Article #15 with said funds to come from taxation.*

Majority Vote Required

Chair Jarvis motioned to recommend Article 32 as read. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – no; Ms. Phillips - no; Chair Jarvis – no; Ms. Bisson – no; Mr. Fanjoy- no; Ms. Veisel - aye. Motion failed, 0-7-0.

*Article 33: To see if the Town will vote to raise and appropriate the sum of \$5,000 to be placed in previously established **Dam Maintenance Expendable Trust Funds** with said funds to come from taxation.*

Majority Vote Required

Mr. Swenson stated the Budget Committee recommended \$0 due to the existing balance, approximately \$60,000 along with a grant that was received recently; the anticipated expenditure for 2022 is \$50,000.

Chair Jarvis motioned to recommend Article 33 as read. Mr. Bickford seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – no; Ms. Phillips - no; Chair Jarvis – no; Ms. Bisson – no; Mr. Fanjoy- no; Ms. Veisel - aye. Motion failed, 0-7-0.

Article 34: To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of purchasing and outfitting cruisers and employee contract purchases All revenues received from details and employee contract buy outs will be deposited into the fund, and money from the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the selectmen and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created.

Majority Vote Required

Mr. Bickford stated this is not an article that needs a vote from the Budget Committee as it is not budget related. Mr. Swenson stated he believes the Budget Committee has an obligation to make a recommendation. Chair Jarvis stated she believes if they establish this fund, they may get to the point where the cruiser CRF doesn't need to be used. Ms. Callaway stated she will check on whether it is appropriate.

Chair Jarvis motioned to recommend Article 34 as read. Mr. Fanjoy seconded the motion. Roll Call Vote: Mr. Bickford - no; Mr. Swenson – no; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – abstain; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 4-2-1.

Article 35: Are you in favor of modifying the previously adopted RSA 72:28, II - Optional Veterans' Tax Credit, by readopting the \$750 credit to include eligible active duty veterans, as specified in the state legislature's 2022 amendment to RSA 72:28, and modifying, the previously adopted RSA 72:28-b - All Veterans' Tax Credit, by readopting the \$750 credit to include eligible active duty veterans, as specified in the state legislature's 2022 amendment to RSA 72:28-b? If readopted and approved, this article shall take effect for the 2023 property tax year.

Majority Vote Required

Chair Jarvis suggested they should have the figures showing how much these credits total in Town. It was noted this change includes active duty; Ms. Callaway suggested it needs to be active duty "service members" not "veterans".

Chair Jarvis motioned to recommend Article 35 as read. Ms. Veisel seconded the motion. Roll Call Vote: Mr. Bickford - abstain; Mr. Swenson – aye; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 6-0-1.

APPROVAL OF MINUTES

Meeting of December 12, 2022 – Postponed.

Meeting of December 28, 2022 – Postponed.

Meeting of January 4, 2023 – Postponed.

Future Meetings:

- FY 2022 4th Quarter Review – March 15, 2023, 6:30PM.

- FY 2023 Deliberative Session: February 4, 2023 at 10:00 A.M. at the New Durham School; Snow date of Wednesday, February 8, 2023 at 6:00 P.M. at the New Durham School

Chair Jarvis motioned to adjourn. Ms. Bisson seconded the motion. Roll Call Vote: Mr. Bickford - aye; Mr. Swenson - aye; Ms. Phillips - aye; Chair Jarvis – aye; Ms. Bisson – aye; Mr. Fanjoy- aye; Ms. Veisel - aye. Motion passed, 7-0-0.

The meeting was adjourned at 10:13PM.

Respectfully Submitted,

Jennifer Riel

Jennifer Riel, Recording Secretary