

TOWN OF NEW DURHAM
Budget Committee Meeting

May 10, 2023, 6:30 PM

New Durham Town Hall, New Durham, NH 03855

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

PRESENT

Terry Jarvis, Budget Committee Chair
Ken Fanjoy, Budget Committee Vice Chair
David Bickford, Budget Committee Member
Susan Derooy, Budget Committee Member
Ken Ross, Budget Committee Member
David Swenson, Board of Selectmen Representative

ALSO PRESENT

Kathleen Blaney, Finance Manager
Cathy Orlowicz, resident

CALL TO ORDER

Chair Jarvis called the meeting of the Budget Committee to order at 7:01 PM. Roll call was taken for Budget Committee members.

AGENDA REVIEW

Chair Jarvis added discussion of meeting times and Draft Budget Review to the Agenda.

Meeting Time

The Committee discussed meeting start times. After discussion, it was agreed all Budget Committee meetings would begin at 7:00 PM.

First Quarter Review

The Committee reviewed the FY 2023 quarterly report. Chair Jarvis stated any department account that is over 75% expended, the department head is asked to explain the expenditures.

It was noted the mileage line for Account 4130 is 60% expended; Chair Jarvis asked Ms. Blaney to look into it.

The Committee discussed the current cyclical evaluations by the Contract Assessor. Mr. Swenson stated the Board of Selectmen will be discussing the contract with the assessor at the next Board meeting.

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Chair Jarvis stated the remaining balance for the Legal account is at 40%; she stated the most recent bills are not reflected in the balance.

Mr. Swenson explained the rates the police department charges for details; he stated that after the March 2023 warrant article was approved by voters, the revenues go to the police department instead of the general fund. Ms. Blaney clarified when officers work detail, they are not paid overtime. Chair Jarvis asked Ms. Blaney to get a report on the current staffing schedule of the Fire Department for the next meeting.

Chair Jarvis stated the Library has not submitted reports for the fourth quarter of FY 2022 or the first quarter of 2023; she stated it has been an ongoing problem and there seems to be a discrepancy for the end-of-the-year balance amounts. She stated per RSA, any remaining funds are to go to the Town's General Fund. Ms. Blaney confirmed the funds have not been returned at this point.

APPROVAL OF MINUTES

January 4, 2023 – Edits were made.

MOTION: To approve the minutes as amended. Motion by Mr. Janjoy. Second by Chair Jarvis. Roll Call Vote: Ms. Deroy-abstain; Mr. Ross-aye; Mr. Swenson-aye; Chair Jarvis-aye; Mr. Bickford-aye; Mr. Fanjoy-abstain. Motion passed 4-0-2.

January 4, 2023 – Edits were made.

MOTION: To approve the minutes as amended. Motion by Mr. Bickford. Second by Mr. Fanjoy. Roll Call Vote: Ms. Deroy-abstain; Mr. Ross-aye; Mr. Swenson-aye; Chair Jarvis-aye; Mr. Bickford-aye; Mr. Fanjoy-abstain. Motion passed 4-0-2.

February 4, 2023 – Edits were made.

MOTION: To approve the minutes as amended. Motion by Mr. Janjoy. Second by Chair Jarvis. Roll Call Vote: Ms. Deroy-aye; Mr. Ross-aye; Mr. Swenson-aye; Chair Jarvis-aye; Mr. Bickford-abstain; Mr. Fanjoy-abstain. Motion passed 4-0-2.

March 22, 2023- Postponed.

Future Meetings:

August 9, 2023, 7:00 PM, Second Quarter Review

October 25, 2023, 7:00 PM, Third Quarter Review

MOTION: To adjourn the meeting. Motion by Mr. Swenson. Second by Mr. Fanjoy. Motion passed 6-0-0.

The meeting was adjourned at 9:17 PM.

Respectfully Submitted,

Jennifer Riel

Jennifer Riel, Recording Secretary