

*New Durham Budget Committee Meeting
January 4, 2017*

**NEW DURHAM BUDGET COMMITTEE
New Durham Town Hall
January 4, 2017, 7:00p.m.**

Present

Cathy Orlowicz, Chair
Terry Jarvis, Vice Chair
David Bickford, Selectman
Dave Shagoury
Dave Curry
Tony Bonanno
Ellen Phillips

Also Present

Scott Kinmond, Town Administrator
David Swenson, resident
Gregory Anthes, resident

Call to Order

Chair Orlowicz called the meeting to order at 6:40p.m.

Approval of Minutes

Meeting of November 30, 2016 – Edits were made. **Ms. Jarvis made a motion to approve the minutes as amended. Mr. Shagoury seconded the motion. Motion passed.**

Meeting of December 7, 2016 – Edits were made. **Ms. Jarvis made a motion to approve the minutes as amended. Ms. Phillips seconded the motion. Motion passed.**

Capital Projects

Town Administrator Kinmond stated at the last Board of Selectmen meeting they voted to expend \$330,000 for the Road Reconstruction project. A document packet was presented and reviewed. Mr. Bickford explained the rationale for the increase. The sources of funding approved by the Board of Selectmen were discussed as well as the details of the roads receiving work. Mr. Bonanno suggested doing away with the CRF, and paying as they go out of the budget and taxation. Mr. Curry replied the CRF is important in helping keep the tax rate more level. Chair Orlowicz explained the purpose of the Capital Reserve Fund was intended to have the unexpended Road Project / Paving funds laps into the Road Construction CRF each year. Mr. Curry suggested the Public Works Director needs to meet with the Board of Selectmen to develop a strategic plan for the roads. Chair Orlowicz stated the department requested \$330,000; the Board of Selectmen approved \$330,000.

Mr. Curry made a motion to approve account 4901 Land Improvements and Road Reconstruction in the amount of \$330,000. Mr. Bonanno seconded the motion. Motion passed 6-1-0. Ms. Jarvis opposed.

Capital Reserve Funds

Chair Orlowicz reviewed the budget requests for Capital Reserve funds and stated the Highway Department requested \$7,000 for Highway Equipment, the Board of Selectmen approved \$7,000; the Highway Department truck requested \$50,000, the Board of Selectmen approved \$0.00; Library facilities requested \$13,000, the Board of Selectmen approved \$13,000; Municipal Facility Land requested \$5,000, the Board of Selectmen approved \$5,000; Vehicles – no request and no Board of Selectmen approved amount; Milfoil – no request and no Board of Selectmen approved amount; Solid Waste Facility – no request and no Board of Selectmen approved amount; Solid Waste Facility department requested \$10,000, Board of Selectmen approved \$5,000; CIP – no request and no Board of Selectmen approved amount; Police Cruiser department requested \$16,800, the Board of Selectmen approved \$12,500; Smith Ball-field department requested \$7,500, the Board of Selectmen approved \$5,000; 1772 Meetinghouse department requested \$10,000, the Board of Selectmen approved \$10,000; Dry hydrants department requested \$2,000, the Board of Selectmen approved \$0.00; Fire Trucks department requested \$80,000, the Board of Selectmen approved \$50,000; Public Safety Facility department requested \$5,000, the Board of Selectmen approved \$5,000; Road Reconstruction department requested \$50,000, the Board of Selectmen approved \$50,000; Fire Department ancillary equipment department requested \$5,000, the Board of Selectmen approved \$5,000. There was discussion of the differences between department requested amounts and Board of Selectmen approved amounts.

Ms. Phillips made a motion to approve the department requested amount of \$16,800 for the Police Cruiser. Ms. Jarvis seconded the motion. Motion failed, 2-5-0.

Mr. Curry made a motion to approve the department requested amount for Smith Ballfield in the amount of \$7,500. Ms. Jarvis seconded the amount. Motion passed, 6-1. Ms. Phillips opposed.

Mr. Curry made a motion that the \$5,000 be approved to the CRF for the Municipal Lands. Mr. Bickford seconded the motion. Motion passed, 6-1. Ms. Phillips opposed.

Mr. Curry made a motion to fund Account 4915, Capital Reserve Funds, in the total of \$170,000. Mr. Bonanno seconded the motion. Motion passed, 5-2. Ms. Jarvis and Ms. Phillips opposed.

Expendable Trust Funds Account 4916

The table summary of the budget requests and account balances was reviewed. ETF for accrued benefits department requested \$25,000, Board of Selectmen approved \$25,000; Office systems department requested \$10,000, Board of Selectmen approved \$10,000; Forest Fire Control, no department request, Board of Selectmen approved \$0.00;

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Records, no department request, Board of Selectmen approved \$0.00; Town Building Improvements department request \$30,000, Board of Selectmen approved \$30,000.

Ms. Jarvis made a motion to approve account 4916 in the amount of \$65,000. Mr. Bickford seconded the motion. Motion passed, 7-0-0.

Revenues

The summary of revenue sources was reviewed and discussed.

Ms. Jarvis made a motion to approve the general fund revenues for 2017 in anticipation of \$886,195. Mr. Curry seconded the motion. Motion passed, 7-0-0.

Chair Orlowicz stated the Budget Committee will be changed to an elected board and noted the filing period opens January 25 and Closing February 3. She outlined the openings available.

Chair Orlowicz stated the Public Hearing for the Town Budget is set for January 11, 2017, 7:00p.m. at the Town Library. There was discussion of the warrant and whether the Library would be part of the operating budget or a warrant article item. Town Administrator Kinmond replied the Board of Selectmen would be voting on this at their next meeting. Mr. Bickford stated the Board of Selectmen have no control over the Library. There was further discussion that the Board of Selectmen are not the agents to expend for the Library.

Ms. Jarvis made a motion that the Budget Committee include in the Operational Budget, the accounts for the Library. Ms. Phillips seconded the motion. Motion passed, 5-2-0. Mr. Bonanno and Mr. Bickford opposed.

Adjourn

Ms. Jarvis made a motion to adjourn. Mr. Curry seconded the motion. Motion passed, 7-0-0.

The meeting was adjourned at 9:10p.m.
Respectfully Submitted,

Jennifer Riel, Recording Secretary
Scott Kinmond, Town Administrator

Final Approved 02-08-17