

**TOWN OF NEW DURHAM
BUDGET COMMITTEE MEETING
May 12, 2021, 7:00p.m.
Virtual Meeting, New Durham, NH 03855**

Join Zoom Meeting

<https://us02web.zoom.us/j/89185715230?pwd=bnd2Q09XZFpbUZycTJnQWNHUmsyZz09>
Meeting ID: 891 8571 5230 Passcode: 964295 Or via telephone number: 1-646-558-8656
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Technical difficulties contact Town Administrator at ndadmin@newdurhamnh.us or phone at 603-332-0652.

Note: Town of New Durham offers no security assurances to those connecting via PC to a third party software and hardware not configured or controlled by our IT Service provider.

PRESENT

Terry Jarvis, Chair, Budget Committee – via Zoom
Mark Sullivan, Vice Chair, Budget Committee – via Zoom
Kenneth Fanjoy, Budget Committee – excused absence
David Swenson, Board of Selectmen Representative – via Zoom
Joan Swenson, Budget Committee – via Zoom
Rudy Rosiello, Budget Committee – via Zoom
Marc Decoff, Budget Committee – via Zoom

ALSO PRESENT

John Scruton, Interim Town Administrator–via Zoom
Nicole Zoltko, Town Administrator – via Zoom
Anina Soucy, Finance Manager – via Zoom
Kelly Bisson, resident/Commissioner Copple Crown Village District – via Zoom
Zachary Paquette, resident/Commissioner Copple Crown Village District – via Zoom

CALL TO ORDER

Chair Jarvis called the Budget Committee meeting to order at 8:00PM.

Chair Jarvis stated that due to the State of Emergency declared by Governor Sununu and pursuant to Executive Order #12, the Town is authorized to meet electronically. She stated there is no physical location to observe this meeting. However, in accordance with the Order, it was confirmed that they are providing public access to the meeting by telephone, with additional access possibilities by video (Zoom); all members of the Budget Committee and Town Administrator have the ability to communicate contemporaneously during this meeting; the public has access to contemporaneously listen and participate via links posted on the agenda. Chair Jarvis confirmed the meeting was posted appropriately with access numbers. She stated in the event the public is unable to access the meeting, it would be adjourned and rescheduled. Chair Jarvis stated all motions would be taken by roll call; roll call attendance was taken for those participating in the Zoom meeting.

Copple Crown Budget MS 737 and Warrant

Kelly Bisson, Copple Crown Village District Commissioner, presented the budget for Copple Crown. The opening discussion was on lines 4130 Executive and 4150 Finance Administration. Ms. Bisson explained line 4130 contained \$3,000 for salaries and \$4,450 for the auditor. The Budget Committee is going to move the \$4,450 to line 4150 Finance Administration. There was discussion online 4150 regarding whether some of it should be moved to water.

Chair Jarvis asked what happens if Article #4 fails as there would be no provisions for plowing and sanding the roads. Mr. Rosiello noted the narrative doesn't match with the report. Town Administrator Scruton suggested putting the amount in the fund balance to have the same affect but it isn't a separate warrant article. Mr. Rosiello stated the warrant articles need to match with the MS-737 form.

Mr. Scruton suggested lines be shifted from 4312 to \$50,100; line 6380 becomes \$63,280; line 998 becomes \$2,000 and line 9999 becomes \$15,280. Article 4 is changed to raise and appropriate \$13,000 from the fund balance.

Mr. Scruton summarized the changes discussed for the total operating budget then outlined the warrant article amounts:

Account line 4130 becomes \$3,000;
account line 4150 becomes \$4400;
account line 4312 becomes \$50,100;
account line 4520 becomes \$2000;
Warrant Article for Highway becomes \$13,280;
Warrant Article 4520 becomes \$2,000.

The Warrant is changed so the operating budget becomes \$109,450 which includes the \$50,000 and \$2,000 from Highway and Unreserved Fund Balance. Article 4 becomes \$13,280 from the Unreserved Fund Balance.

Chair Jarvis made a motion to approve the 2021 budget for Copple Crown Village District in the amounts and edits as discussed on May 12, 2021 and to approve the draft warrant reflecting the edits discussed at the same meeting. Vice Chair Sullivan seconded the motion. Roll Call Vote: Chair Jarvis – aye; Vice Chair Sullivan – aye; Mr. Rosiello– aye; Mr. Swenson – aye; Ms. Swenson – aye; Mr. Decoff – aye. Motion passed 6-0-0.

Mr. Rosiello asked for follow-up from Mr. Scruton on how warrant articles are written and asked if there could be a review and discussion of Mr. Scruton's memorandum. Mr. Scruton stated in the past level appropriations have not been shown in BMSI; he stated he puts in the amount of warrant articles to make it balance. He stated anything not spent by the Board of Selectmen is returned to the unassigned fund balance and suggested going forward to put \$1 in the lines.

Approval of Minutes

Meeting of March 31, 2021 –No edits were made. **Vice Chair Sullivan made a motion to approve the minutes as presented. Ms. Swenson seconded the motion. Roll Call Vote: Chair Jarvis – aye; Vice Chair Sullivan – aye; Mr. Rosiello– aye; Mr. Swenson – aye; Ms.**

Swenson – aye; Mr. Decoff – aye. Motion passed 6-0-0.

Meeting of May 5, 2021 –Postponed.

Next Meeting

August 4, 2021, 7:00PM- Second Quarter Budget Review

ADJOURN

**Vice Chair Sullivan made a motion to adjourn. Mr. Decoff seconded the motion. Roll Call
Vote: Chair Jarvis – aye; Vice Chair Sullivan – aye; Mr. Rosiello– aye; Mr. Swenson – aye;
Ms. Swenson – aye; Mr. Decoff – aye. Motion passed 6-0-0.**

The meeting was adjourned at 9:08PM.

Respectfully Submitted,

Jennifer L. Riel

Jennifer Riel, Recording Secretary