

TOWN OF NEW DURHAM
Budget Committee Meeting
December 28, 2022, 6:30 PM
New Durham Town Hall, New Durham, NH 03855

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

PRESENT

Terry Jarvis, Budget Committee Chair
Ken Fanjoy, Budget Committee Vice Chair
Kelly Bisson, Budget Committee Member – Copple Crown Village District Representative
David Bickford, Budget Committee Member
Ellen Phillips, Budget Committee Member
David Swenson, Budget Committee Member -via Zoom

ALSO PRESENT

Nicole Zoltko, Town Administrator

CALL TO ORDER

Chair Jarvis called the meeting of the Budget Committee to order at 6:30 PM. Roll call was taken for Budget Committee members present. Introductions were made for the new members of the Committee.

AGENDA REVIEW

No changes were made to the Agenda.

Anticipated Revenue

Chair Jarvis stated the Board of Selectmen approved the revenue numbers as presented to the committee, \$1,063,868.00 for revenue. She stated she expects to have the rooms and meals tax calculation in advance of the public hearing. Chair Jarvis stated in the previous fiscal year \$195,000 was received for the room and meals tax; year to date is about \$98,000. The committee discussed the value to use for the calculations.

FY 2023 Final Budget Approvals

The committee reviewed accounts that had changed since the last review. Chair Jarvis outlined the accounts which had changed due to recalculations of fuel and utility costs.

MOTION: In regard to Account 4194, General Government Buildings, to rescind the Budget Committee's previous vote and to approve the account in the revised amount of \$42,783.

Motion by Chair Jarvis. Second by Mr. Bickford. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-

aye; Ms. Bisson-aye; Mr. Bickford-aye; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 6-0-0.

MOTION: In regard to Account 4210, Police Department, to rescind the Budget Committee's previous vote and to approve the account in the revised amount of \$735,552. Motion by Chair Jarvis. Second by Mr. Fanjoy. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-aye; Ms. Bisson-aye; Mr. Bickford-no; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 5-1-0.

MOTION: In regard to Account 4220, Fire Department to rescind the Budget Committee's previous vote and to approve the account in the revised amount of \$349,312. Motion by Chair Jarvis. Second by Mr. Bickford. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-aye; Ms. Bisson-aye; Mr. Bickford-aye; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 6-0-0.

MOTION: In regard to Account 4312, Highway Department to rescind the Budget Committee's previous vote and to approve the account in the revised amount of \$1,096,080. Motion by Chair Jarvis. Second by Mr. Fanjoy. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-aye; Ms. Bisson-aye; Mr. Bickford-aye; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 6-0-0.

MOTION: In regard to Account 4324, Solid Waste, to rescind the Budget Committee's previous vote and to approve the account in the revised amount of \$415,759. Motion by Chair Jarvis. Second by Ms. Bisson. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-aye; Ms. Bisson-aye; Mr. Bickford-aye; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 6-0-0.

MOTION: In regard to Account 4520, Parks and Recreation, to rescind the Budget Committee's previous vote and to approve the account in the revised amount of \$87,713. Motion by Chair Jarvis. Second by Mr. Fanjoy. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-aye; Ms. Bisson-aye; Mr. Bickford-aye; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 6-0-0.

MOTION: In regard to Account 4550, Library, to rescind the Budget Committee's previous vote and to approve the account in the revised amount of \$152,135. Motion by Chair Jarvis. Second by Ms. Bisson. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-aye; Ms. Bisson-aye; Mr. Bickford-aye; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 6-0-0.

Town Administrator Zoltko gave an overview of the services and resources provided through Strafford Regional Planning Commission; she noted at least one office or committee in Town utilizes the services every week.

The committee reviewed and discussed the accounts that meet the criteria for exceeding 10% overall increases. Chair Jarvis noted the major increases are in the wage and benefits line as the Town worked last year to make wages competitive. Mr. Swenson suggested holding off looking at full-time positions for the Fire Department until next year. Chair Jarvis agreed and stated she wants to see data showing the need for two full-time employees for 10 hours per day; she also wants to see an improvement in the ambulance revenues.

There was discussion about the change of the Building Inspector position from part-time to full-time. Chair Jarvis stated there does seem to be an increase in enforcement of decisions by the Zoning and Planning Boards. There was also discussion about the maintenance and replacement schedule for Highway Department equipment; as well as the events of the Parks and Recreation Commission.

Town Administrator Zoltko informed the committee that the Board of Selectmen voted to only go with the \$400,000 for the Road Reconstruction RSMS project and not the additional project of \$802,000.

APPROVAL OF MINUTES – Postponed.

- August 17, 2022
- September 15, 2022
- October 26, 2022
- November 9, 2022
- November 16, 2022
- November 21, 2022
- November 30, 2022
- December 7, 2022
- December 12, 2022
- December 21, 2022

Next Meeting:

- January 4, 2023, 7:00 PM
- Public Hearing FY 23 Budget 1/11/23
- Bond Hearing with Budget Committee 1/11/23

MOTION: To adjourn the meeting. Motion by Mr. Fanjoy. Ms. Bisson seconded the motion. Roll Call Vote: Mr. Fanjoy-aye; Ms. Phillips-aye; Ms. Bisson-aye; Mr. Bickford-aye; Mr. Swenson-aye; Chair Jarvis-aye. Motion passed 6-0-0.

The meeting was adjourned at 9:08 PM.

Respectfully Submitted,

Jennifer Riel

Jennifer Riel, Recording Secretary