

DRAFT 8/13/19

**Town of New Durham**  
**Advisory Capital Improvements Plan Committee (ACIPC)**  
**Minutes of the August 13, 2019 Meeting**

1. Call to Order: By Chair Jarvis at 8:04 AM

Present: Cecile Chase, Board of Selectmen (BOS) Representative. (Left @ 9:55 AM)  
Theresa “Terry” Jarvis, Member At Large, Chairperson  
Mark Sullivan, Budget Committee Representative  
David Wessel, Planning Board Representative  
Scott Kinmond, Town Administrator, Staff

Excused: William Meyer, Member At Large

Also Present: David Swenson, Resident

2. Review of the 7/16/19 Minutes: As there was no quorum of members present that attended the 7/16/19 meeting review of the minutes was postponed until the next meeting.
3. Review of the 8/9/19 Minutes: The minutes were reviewed and edits were made. **MOTION:** *To approve the minutes as amended.* (**Chase/Wessel**) VOTE: 4-0-0
4. Review of Project Scoring Matrix and Project Recommendations.
  - Final review of the project scoring matrix was completed.
  - Thirty current and three proposed CRF/ETF requests were discussed and recommendations for funding were determined. See report for final recommendations.
  - The Committee recommends 17 of the 30 current CRFs/ETFs receive funding in 2020 and that one new CRF be funded.
4. ACIPC Report: The ACIPC reviewed draft 2 of the 2020 – 2029 Capital Improvement Program Committee report.
  - Additional grammatical and spelling edits were identified.
  - The following charts/information was deleted:
    - Advisory Capital Improvement Program Committee’s recommended 2020 Funding Priorities
    - CIP Recommended 2020 CRF and ETF Expenditures
    - Capital Improvement Summary
5. Next Meeting: August 16, 2019 @ 8 AM in the Community Room. .
6. Adjournment: **Motion:** *To Adjourn.* (**Sullivan/Wessel**) VOTE: 3-0-0. Meeting adjourned at 10:01 AM.

Respectfully Submitted

Terry Jarvis, Chair and Secretary