

DRAFT

**Town of New Durham  
Advisory Capital Improvements Plan Committee (ACIPC)  
Minutes of the August 16, 2019 Meeting**

1. Call to Order: By Chair Jarvis **at 8:04 AM**

Present: Cecile Chase, Board of Selectmen (BOS) Representative. (Left at 9:58 AM)  
Theresa “Terry” Jarvis, Member At Large, Chairperson  
Mark Sullivan, Budget Committee Representative  
David Wessel, Planning Board Representative  
Scott Kinmond, Town Administrator, Staff

Excused: William Meyer, Member At Large

2. Review of the 7/16/19 Minutes: As there was no quorum of members present that attended the 7/16/19 meeting review of the minutes was postponed until the next meeting.
3. Review of the 8/13/19 Minutes: The minutes were reviewed and edits were made. **MOTION:** *To approve the minutes as amended.* (**Wessel/Chase**) VOTE: 4-0-0
4. ACIPC Report: The ACIPC reviewed draft 3 of the 2020 – 2029 Capital Improvement Program Committee report.
- Additional grammatical and spelling edits were identified.
  - A new chart identifying the number of total requests, funding requested and recommended will be added.
5. Next Meeting: 8/20/19 Planning Board Presentation  
May/June 2020. .
6. Adjournment: **Motion:** *To Adjourn.* (**Sullivan/Wessel**) VOTE: 3-0-0. Meeting adjourned at 10:01 AM.

Respectfully Submitted

Terry Jarvis, Chair and Secretary