

*NEW DURHAM CAPITAL IMPROVEMENT PLAN COMMITTEE MEETING  
August 17, 2016*

**NEW DURHAM CAPITAL IMPROVEMENT PLAN COMMITTEE  
New Durham Fire Community Room  
August 17, 2016, 7:00p.m.**

**Present**

Dennis Martin, Chairman  
Dorothy Veisel, Vice Chair  
Gregory Anthes, Board of Selectmen  
Anthony Bonanno

**Also Present**

Jen Nadeau, resident  
Terry Jarvis, resident  
Police Chief Bernier

**Absent:**

Ellen Phillips

**Call to Order**

Chair called the meeting to order at 7:00p.m.

**Approval of Minutes**

Meeting of August 3, 2016 – Edits were made. **Dorothy Veisel made a motion to approve the minutes as amended. Dennis Martin seconded the motion. Motion passed, 4-0-1.** Tony Bonanno abstained.

**New Business**

**Resignation Letter**

A letter of resignation from Elizabeth Cantrall was reviewed. There was no discussion. Chairman Martin stated Tony Bonanno was appointed by the Board of Selectmen as a replacement.

**Meeting Minutes**

Chairman Martin stated there needs to be a nomination for minutetaker for the committee. Ms. Veisel stated if there is a videotape or an audiotape, Jennifer Riel, the minute taker for the Board of Selectmen can do them. It was agreed to ask Ellen Phillips if she would be willing to do them.

**Police Department Report**

Police Chief Bernier stated they are short officers. He gave an update on officers available for coverage, stating he has four part time officers currently. These individuals have other full time jobs. Chair Martin asked what could be done to improve retention. Police Chief Bernier replied increasing the pay is certainly helpful in attracting and retaining officers. He suggested following what the 2006 townspeople voted for with a full time chief and four full time officers and stated the rates they are preparing to pay are

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comparable. Selectman Anthes asked the Chief if the two pay increases this year, is that adequate. Chief Bernier said yes, that will help.

Police Chief Bernier stated there was a reduction from five to four police cruisers with the next replacement scheduled for in 2015. He explained the mileage that would be put onto vehicles with a smaller fleet and the anticipated mileage for this year. He also explained the various uses for the cruisers. Ms. Veisel asked who is doing the mechanic work on the cruisers. Police Chief Bernier replied he is taking it to Finish Line, but it is time consuming for Police Chief Bernier and the mechanic is limited with his services. Police Chief Bernier stated officers take cruisers home when on call, and he and Sgt. Meattey also do. He recommended the replacement period be seven years instead of eight due to the increased wear on cruisers in a smaller fleet. Chief Bernier stated that four (4) cruisers were sufficient for current staffing.

There was discussion about the Police Department building. Police Chief Bernier stated he would like to see an approximate 10'x10' room be added to the back of the building to be used for briefings and training for the officers. There was discussion of the property lines and funding resources.

**Fire Department Report**

Fire Chief Varney was unavailable due to an emergency call. It will be added to the agenda of the next meeting.

**Future Meeting:**

August 24, 2016, 7:00p.m. at the Town Hall.

**Adjourn**

**Selectman Anthes made a motion to adjourn. Mr. Bonanno seconded the motion.**

**Motion passed, 4-0-0.**

The meeting was adjourned at 7:38p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary

Approved as amended 9/14/16