

DRAFT

Town of New Durham
Advisory Capital Improvements Plan Committee (ACIPC)
Minutes of the September 12, 2018 Meeting

1. Call to Order: By Chair Jarvis at 6:02 PM

Present: Cecile Chase, Board of Selectmen (BOS) Representative
Freeman “Rick” Goodrich, Planning Board Representative
Theresa “Terry” Jarvis, Member At Large, Chairperson
William “Bill” Meyer, Member At Large, Vice Chairman
Ellen Phillips, Budget Committee Representative
Scott Kinmond, Town Administrator, Staff

Also Present: David Swenson, Resident

2. Agenda Review: No changes.
3. Review of the 8/20/18 Minutes. The minutes were reviewed and no edits were made. **MOTION:** *To approve the minutes as presented.* (Meyer/Goodrich) VOTE: 5-0-0.
4. Recommended CRF-ETF Funding: The Committee reviewed each of the CRFs and ETFs in the report and discussed what the recommended funding level should be. Consensus was reached on all funds. **MOTION:** *To accept the recommended funding levels in accordance with the discussions.* (Meyer/Phillips) VOTE 5-0-0
5. Review and Approval of the ACIPC Report: Draft 3 of the ACIPC Report was reviewed and edits were made. **MOTION:** *The report as amended tonight be approved.* (Jarvis/Meyer) VOTE: 5-0-0.
6. Next Meeting Date: As the ACIPC Report is approved the next meeting will occur in late spring of 2019. The Chair thanked the Committee Members for all of their work.
7. Adjournment: **Motion:** *To Adjourn.* (Meyer/Chase) VOTE: 5-0-0. Meeting adjourned at 8:4 PM.

Respectfully Submitted

Terry Jarvis, Chair and Secretary