

NEW DURHAM ETHICS COMMITTEE MEETING MINTUES

COMMITTEE MEMBERS PRESENT: Dot Veisel, Carol Allen, Ellen Phillips, Joan Swenson

COMMITTEE MEMBERS ABSENT: None

DATE: May, 15, 2017

CALL TO ORDER: 7:00 p.m.

PUBLIC INPUT: None

Minutes Approved

6-12-17

Item	Discussion	Results/Next	Responsible Person
1. Minutes	Reviewed minutes from April 10, 2017	Approved minutes from April 10, 2017	
2. Ethics Policy Language	The proposed language change to Section IV: <i>Formation of the Ethics Committee</i> (one member may be a town employee) was approved by the BoS at the April 20 th , 2017 meeting	Move to approve by Ellen Phillips Second by Joan Swenson Unanimous approval by the committee	

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Ethics Policy Language, con't	<p>The proposed timeframe in which the BoS is to respond to an Ethics complaint was presented to the BoS at the April 20th, 2017 meeting: The BoS requested adding “the complaint section” to the policy.</p> <p>The policy will read: <i>the timeframe for the BoS to respond to an Ethics Complaint will align with the timeframe as outlined in the complaint section of the New Durham Personnel Manual</i></p>	The updated language will be presented to the BoS at the May 18, 2017 meeting	Dot Veisel
6. Ethics Workshops	<p>Updates on the research to find an Ethics Workshop was presented.</p> <p>Dot V: The Cream Law office works primarily with police offices Carol Allen spoke with Primex and was</p>		

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Ethics Workshop, con't	<p>referred to NHMA. Ellen Phillips also reached out to NHMA. NHMA provides training programs, which are tailored to the Town's Ethic's policy. The program is designed to assist public employees to recognize and respond to ethical situations.</p> <p>Due to the cost of \$475 and the recent election of many new Town leaders, the committee felt the training could be extended to include Town Officials, employees, & volunteers.</p>	The Town Administrator will present to the BoS at the May 18, 2017 the concept of providing the ethical training Town wide	Scott Kinmond, Town Administrator Dott Veisel
7. Next Meeting	Several members have conflict for the regularly scheduled timeframe	Voted by consensus to move the next meeting to Monday, June 12, 2017	
8. Meeting Adjourned		Moved by Carol Allen Second by Joan Swenson Meeting adjourned at 7:41 p.m.	