Town of New Durham
Joint Loss Management Committee
Meeting Minutes
October 8, 2019
Town Hall Conference Room

Final Approved 12-10-19

Present: Scott Kinmond- TH, Leon Smith- DPW, Amy Smith- PD, Peter Varney- FD, Kevin Ruel- FD (2:45 p.m.)

I **Call Meeting to Order:** Vice Chair Varney called the meeting to order at 2:21p.m

II **Meeting Minutes:** A. Smith made a motion to approve the meeting minutes of June 11, 2019 as printed. TA Kinmond seconded the motion. Motion passed 4-0-0.

III **Any Injuries reported:** TA Kinmond reported that there was one first report July, which involved a report of a tick bite. Claim denied due to delayed reporting.

IV **Fall Training 2019:** The committee discussed the Fall training which will be held on Tuesday, October 22, 2019 from 12noon (Pizza lunch) Flu clinic, slips, trips and falls refresher, wellness training and health insurance open enrollment.

V **Facility Inspections:** The Committee discussed the inspection process which the committee will handle. The committee selected Wednesday, November 6, 2019 10 a.m., to conduct facility inspections in teams.

VI **Adjournment:** Vice Chair Varney asked if there was any other business to be brought before the meeting. Amy Smith made a motion to adjourn, seconded by Kevin Ruel. Motion passed 5-0-0. Meeting adjourned at 2:59 p.m.

Next meeting 11-6-19 10 a.m., Town Hall Conference Room.

Prepared by
Scott Kinmond
Town Administrator