

**Town of New Durham
Joint Loss Committee Meeting
June 4, 2021 at 2:00pm at
Municipal Conference Room
AGENDA**

Meeting called to order at 2:05 by Anina Soucy.

Attendance:

Anina Soucy, Vice Chairman
Nicole Zoltko, Clerk
Shannon Feger
David Bennett
Celeste Chasse

Officer Reports:

Chair – Not present to report

Vice Chair – Began a discussion on how to obtain more members and to ask if anyone was interested in becoming a member. All participants would like to become members. David Bennett stated he would reach out to Randy Genest to see if he would be interested in joining. Anina reminded the group that first reports of injury should be made immediately and not wait until JLCM meetings which the group agreed to be aware of and would continue to do so.

Clerk- brought to the committee the minutes March 30, 2021 for review

Anina Soucy motioned to approve minutes for March 30, 2021 as amended

Nicole Zoltko seconded the motion

All in favor and approved. 2-0

Department Reports:

- Fire Department did not have a representative and did not provide anyone a written update.
- Police provided Nicole Zoltko a written update to inform the group that there was no accidents and no injuries to report.
- DPW, Dave Bennet stated that he has recently returned to work and wasn't aware of any safety issues or concerns and had no injuries to report.

- Recreation, Celeste Chasse reported a minor injury of an elbow to the face during basketball but no other safety issues to report.
- Library was not present to report and did not submit a written notice of report.
- Town Hall, Anina Soucy and Nicole Zoltko noted no injuries to report. Anina mentioned that the back hall needs to be cleared out of election equipment because it has become a safety hazard.

Facility Inspections/Discussion:

There was discussion on the last facility inspection likely being approximately two years past due. The last inspection was done prior to the COVID19 pandemic and the group discussed that it was safe enough to proceed with inspections at this time. A deadline to complete the inspection was decided as July 30, 2021 and all reports should be returned to Anina Soucy or Nicole Zoltko to review prior to the next meeting.

- The DPW will be inspected by Celeste Chasse and Anina Soucy
- The Library will be inspected by Shannon Feger and Nicole Zoltko
- The Town Hall will be inspected by David Bennett and he will request the support of Randy Genest
- Minutes will reflect that no decision was made on who will be inspecting the fire and policed department however Nicole Zoltko will reach out to the departments to see if they will inspect each other's facilities or if an alternative plan can be agreed on. Nicole will also reach out to the Library to see if they would be able to make an inspection for another department as well.

New Business:

A safety scienario was brought up by Celeste Chasse regarding the cross walk by the beach. She mentioned that a rumble strip is usually placed by the cross walk for the safety of the beach goers. The beach is opening as of June 14th and she asked David Bennett to look into getting more rumble strips and getting them installed by that time. David Bennett said he would look into the cost of purchasing more, would look into who would be responsible for the cost, and would confirm with her when they could be installed. He mentioned that the current rumble

strips were a maintenance problem. The use of cones was also discussed but the group decided cones would likely be run over or stolen and a more permanent solution for the summer would be more suitable.

Adjournment:

2:54 pm Anina Soucy motioned to adjourn, Nicole Zoltko seconded the motion. All in favor, 2-0

- a. Next meeting scheduled for Sept 10th at 3pm & Dec 3rd at 3pm