

New Durham Public Library Trustees' Meeting

April 6, 2021 7:00 pm

New Durham Public Library

Virtual Meeting – Notice Posted Appropriately

Members Present Remotely via Zoom: William Meyer, Richard Leonard, Patrice Mitchell, John Michaud, Lee Newman.

Others Present Remotely: Cathy Allyn, Library Director, from 2 Old Bay Rd.

Call to Order/Agenda Review: Chairperson Meyer called the meeting to order at 7:02 pm. Members indicated where they were located: William Meyer, alone, at his home at 51 Main St; Richard Leonard, alone, at his home at 51 Miller Rd; Patrice Mitchell, alone, at her home at 162 Merrymeeting Rd; John Michaud, alone, at his home at 232 South Shore Rd; Lee Newman, alone, at his home at 206 Birch Hill Rd.

Public Input: None

Election of Officers: **Motion by John Michaud to continue with the current slate of offices; second by Lee Newman. A roll call vote was taken. Meyer-aye, Leonard-aye, Mitchell-aye, Michaud-aye, Newman-aye. The motion carried unanimously.**

Approval of Minutes: March 2, 2021

Motion by Chair Meyer to approve the minutes of March 2, 2021, as written; second by Patrice Mitchell. A roll call vote was taken. Meyer-aye, Leonard-aye, Mitchell-aye, Michaud-aye, Newman-aye. The motion carried unanimously.

Financial Report: Mr. Leonard, Treasurer.

Mr. Leonard reported that all bills are paid and up to date. The Trustees Account has \$10,963.99 as of March 31, 2021. The operating account has \$25,262.98 as of March 31, 2021.

Board members have signified review and approval of the invoice register by email reply.

Motion by Chair Meyer to approve financial report; second by John Michaud. A roll call vote was taken. Meyer-aye, Leonard-aye, Mitchell-aye, Michaud-aye, Newman-aye.

Director's Report and Informational Items for March 2021

APPROVED LIBRARY TRUSTEES' MINUTES

Facebook New Durham History One Page at a Time has been a big hit – runs every Thursday

State survey filled out and ready to be submitted

Credit card will remain the same

Page Turner Adventures Virtual Summer Library Program – due to a grant from the state library, I was able to get 4 weeks of daily virtual entertainment for \$150

All performers now booked for summer

Applied for Summer Readers Grant

Spoke with Rotary regarding the group's plan for art kits

Second air purifier has arrived

New hire – welcome to Shirley Cummings

Preparations for American Rescue Plan Act grant

Facilities Plan on Town website Select Board page

Thanks to Bill and Patrice who are willing to drive to get our final free PPE

Pergola and Storywalk plans

Spoke with a patron regarding a flowering fruit tree and work in the back, once the land swap is completed

Spring Rocks! kits and set-up completed

Preliminary work on digitization project through state library

Reviewing possible venues for passes

NHLA – New Hampshire Library Association advocacy survey – Trustees to complete

Phased Re-opening – beginning with 15-minute appointments on April 19, moving to limited occupancy in May

Social Media Policy: Motion by Chair Meyer to approve the Social Media Policy for the library, as written; second by John Michaud. A roll call vote

APPROVED LIBRARY TRUSTEES' MINUTES

was taken. Meyer - aye, Mitchell-aye, Michaud-aye, Newman-aye, Leonard-aye. The motion carried unanimously.

Other business: Ms. Allyn discussed a personnel matter with the board.

Schedule Next Meeting; The Board scheduled its next meeting for May 4, 2021, via Zoom.

Adjournment:

Motion by Richard Leonard at 7:36 pm to adjourn; second by Chair Meyer. A roll call vote was taken. Meyer-aye, Leonard-aye, Michaud-aye, Mitchell-aye, Newman-aye. The motion carried unanimously.

Respectfully submitted,

Patrice Mitchell