

APPROVED LIBRARY TRUSTEES' MINUTES

New Durham Public Library Trustee's Meeting

May 4, 2021 7:00pm

New Durham Public Library

Virtual Meeting

Members Present Remotely via Zoom: William Meyer, Richard Leonard, Patrice Mitchell, John Michaud.

Others Present Remotely: Cathy Allyn, Library Director, from 2 Old Bay Rd.

Call to Order/Agenda Review: Chairperson Meyer called the meeting to order at 7:02 pm. Members indicated where they were located: William Meyer, alone, at his home at 51 Main St; Richard Leonard, alone, at his home at 51 Miller Rd; Patrice Mitchell, alone, at her home at 162 Merrymeeting Rd; John Michaud, alone, at his home at 232 South Shore Rd.

Public Input: None

Approval of Minutes: April 6, 2021

Motion by Chair Meyer to approve minutes of April 6, 2021, as written; second by Richard Leonard. A roll call vote was taken. Meyer-aye, Leonard-aye, Mitchell-aye, Michaud-aye. The motion carried unanimously.

Financial Report: Mr. Leonard, Treasurer.

Mr. Leonard reported that all bills are paid and up to date. The Trustees Account has \$10,963.99 as of April 6, 2021. The operating account has \$23,694.40 as of April 6, 2021.

Board members have signified review and approval of the invoice register by email reply.

Motion by Patrice Mitchell to accept the financial report, as reported; second by Chair Meyers. A roll call vote was taken. Meyer-aye; Mitchell-aye; Leonard-aye; Michaud-aye. The motion carried unanimously.

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Director's Report and Informational Items for April, 2021

Completed Re-imagining School Readiness course

News Literacy for Teens - webinar for Shirley

Storywalk - met with volunteer, who will gather materials and make frames

Applied for and received Governor Wentworth Arts Grant

Spoke with Friends of the Library regarding the pergola and performances
(Trustees requested a meeting to see the plans for the pergola)

Friends Bake and Plant Sale scheduled for June 19, 9:00 - 12:00

Attending American Rescue Plan webinars for possible grant applications

ALA Covid Library Relief Fund - not applicable

Expanding service level - open with limited occupancy during porch pick-up hours

Spoke with Rotary representative regarding performances

Policy

Motion by Chair Meyer to accept the Photography, Filming, Videography, Audio, Recording Policy, as written; second by John Michaud. A roll call vote was taken. Meyer- aye; Michaud - aye; Leonard - aye; Mitchell - aye. The motion passed unanimously.

Motion by Patrice Mitchell to accept the amendment, with clarification, to the Code of Conduct policy; second by Chair Meyer. A roll call vote was taken. Meyer -aye; Leonard -aye; Mitchell -aye; Michaud - aye. The motion carried unanimously.

Director Search The trustees discussed aspects of the director search and reviewed the job description. Action items were assigned.

Any Other Business: None

Schedule Next Meeting: The Board scheduled its next meeting for June 1, 2021 at the library.

Adjournment:

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Motion by Chair Meyer at 8:05pm to adjourn; second by Richard Leonard. A roll call vote was taken. Meyer-aye, Leonard-aye, Michaud-aye, Mitchell-aye. The motion carried unanimously.

Respectfully submitted,

Patrice Mitchell