

New Durham Public Library Trustees' Meeting
July 2, 2019 7:00 pm
New Durham Public Library

Members Present: John Michaud, William Meyer, and Laura McCarthy.

Others Present: Cathy Allyn, Library Director

Excused Abs. Lee Newman and Kelly Gibson.

Call To Order: Chairperson William Meyer called the meeting to order at 7:02 pm

Approval of Minutes: **Motion by Laura McCarthy to approve the minutes of June 4, 2019, as written; second by Chair Meyer. The motion carried unanimously.**

Agenda Review: There were no changes

Public Input: None

Financial Report: Kelly Gibson's prepared report as "Treasurer:" All invoices have been paid; everything has been reconciled. Balances: Trustee Account \$11,753.22 and Operating Account \$11,704.59. Uncleared checks \$457.89 **Motion by Ms. McCarthy to approve the financial report; second by Chair Meyer. The motion carried unanimously.**

The Trustees signed the invoice register.

Library Director Cathy Allyn's report indicated forward movement on purchasing a propane furnace to use as a back-up and to provide more storage space due to its smaller size. A volunteer build and installed wooden aliens out front, and made the Space Camp sign; Iain McKenzie donated the wood. Pearson's Greenhouses donated the plants for the Friends' Book, Bake, and Plant Sale. The artwork in the Children's Room for the Summer Reading Program is impressive.

Old Business:

Story Poles lighting – Chair Meyer to purchase new solar lights

Story Poles plaque – John Michaud to work on this

Flag pole – Mr. Michaud to work on this

New Business:

Personnel: **Motion by Chair Meyer to hire Laura Montgomery as Library Substitute at a rate of \$12.00 per hour, effective July 3, 2019; second by Mr. Michaud. The motion carried unanimously.**

Motion by Chair Meyer to hire Kelly Gibson as Library Assistant/Technology/Information Systems at a rate of \$15.00 per hour, effective August 19, 2019; second by Mr. Michaud. The motion carried unanimously.

Trustee vacancy and recommendation – The Trustees will have a vacancy on the Board, due to the hiring of Ms. Gibson. The consensus of the Board was to recommend Richard Leonard to the Board of Selectmen to fill the vacancy.

Intern: **Motion by Chair Meyer to give Library Intern Brittany Rogers \$250.00 for her work at the library; second by Mr. Michaud. The motion carried unanimously.**

Patron Recognition: **Motion by Chair Meyer to purchase a plaque, possibly brass, to be placed above the recent books bookcase, honoring Library patrons Richard and Shirley McCormack for up to \$200, to be reviewed, as necessary; second by Mr. Michaud. The motion carried unanimously.**

Adjournment: **Motion by Chair Meyer at 7:26 p.m. to adjourn; second by Ms. McCarthy. The motion carried unanimously.**

Respectfully submitted,
Laura McCarthy