

- Draft Minutes NDPL Trustees' Meeting Jan. 5, 2021

New Durham Public Library Trustee's Meeting

January 5, 2021 7:00pm

New Durham Public Library

Virtual Meeting via Zoom

Notice posted appropriately

Members Present Remotely via Zoom: William Meyer, Richard Leonard, Patrice Mitchell, John Michaud.

Absent: Lee Newman

Others Present Remotely: Cathy Allyn, Library Director, from 18 Wentworth Rd.

Call to Order/Agenda Review: Chairperson Meyer called the meeting to order at 7:00pm. Members indicated where they were located: William Meyer, alone, at his home at 51 Main St; Richard Leonard, alone, at his home at 51 Miller Rd; Patrice Mitchell, alone, at her home at 162 Merrymeeting Rd; John Michaud, alone, at his home at 232 South Shore Rd.

Public Input: None

Approval of Minutes: November 9, 2020

Motion by Richard Leonard to approve the minutes of November 9, 2020, as written; second by Patrice Mitchell. A roll call vote was taken. Meyer-aye, Leonard-aye, Mitchell-aye, Michaud-aye. The motion carried unanimously.

Financial Report: Mr. Leonard, Treasurer.

Mr. Leonard stated that all accounts are balanced, up to date, and all bills are paid. The trustees account has a balance of \$10,947.00 and the operating account, \$26,514.27.

Motion by Chair Meyer to approve the financial report; second by John Michaud. A roll call vote was taken. Michaud-aye, Mitchell-aye, Leonard-aye, Meyer-aye. The motion carried unanimously.

Board members have signified review and approval of the invoice register by email reply.

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Director's Report and Informational Items: Library Director Cathy Allyn

For month of November 2020

CARES NH Humanities grant final report submitted

Agreed to partner with Rec. Dept. for Light Up Your Night

Furnace work began

Staff member quarantining due to trip out of state

Met with the Budget Committee regarding Budget FY2021 - provided additional material; met a second time, budget approved

New anti-allergy filters ordered for the mini-splits

Contract for increased internet speed signed for three years

For month of December 2020

Watched and waited for furnace work to be completed. Fired up but stopped working - a week and a half later that was fixed. Eventually was finished on Dec.18. Bill has offered to fix the floor so we can use the space for storage.

Mars Base Camp, a 4-H STEM Challenge, arrived

Light Up Your Night

Storywalk to be kept up; posts will permanent following a Spring project

We'll need to switch the phone line from the Town Hall's side of our budget to our Operating funds, as the telephone is tied with the internet and the account is autopay. I checked with Scott about this and he agreed.

Got free ink cartridges for the Brother printer from another library

Donation from a patron to go toward the purchase of books next year, since our budget is so much lower. Another donation to the Friends for the children's programming. Proposed donation for the career mentoring program.

Any Other Business: None

Schedule Next Meeting; The Board scheduled its next meeting for February 2, 2021 via Zoom.

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Adjournment:

Motion by Chair Meyer at 7:28 pm to adjourn; second by Richard Leonard. A roll call vote was taken. Meyer-aye, Leonard-aye, Michaud-aye, Mitchell-aye. The motion carried unanimously.

Respectfully submitted,

Patrice Mitchell