

New Durham Public Library Trustees' Meeting
May 1, 2018 7:00 p.m.
New Durham Public Library

Members Present: Lee Newman, Rich Leonard, Laura McCarthy, William Kendrick, William Meyer

Others Present: Cathy Allyn, Library Director

Call to Order: Chairperson Lee Newman called the meeting to order at 7:12 p.m.

Agenda Review: There were no changes.

Public Input: There was no input.

Approval of Minutes: **Motion by William Kendrick to approve the minutes of March 6, 2018, as written; second by Laura McCarthy. The motion carried unanimously.**

Financial Report: Rich Leonard provided statements for both the Trustees' and Operating accounts, and also transaction details for the Operating account.

He reported that the balance to date for the Operating account is \$3,726.62 (the statement balance does not reflect the latest deposit), and \$13,467.57 for the Trustees' account. He said if anyone desired more detail, he could provide it.

Motion by William Meyer to approve the financial report; second by Lee. The motion carried unanimously.

Members signed the invoice register.

Director's Report and Informational Items – Library Director Cathy Allyn summarized the months of March and April, as the April meeting was cancelled due to lack of a quorum. Total circulation for both months is significantly higher than in the past.

Bill Meyer built and installed a new bookcase for juvenile books. Cathy indicated it was already filled.

The cancelled (due to an ice storm) Children's Literacy Foundation finale (Storyteller, Book Give-Away, and Party for preschoolers) has been rescheduled for May 14.

The free passes this year are: Strawberry Banke, Canterbury Shaker Village, Wright Museum, NH state parks, NH Boat Museum, and the American Independence Museum in Exeter. The Trustees discussed requiring a \$25 deposit for the state park passes, with a 48 hour period to return the pass in order to get the deposit back, and a signature indicating the money was returned.

Much of the planning for the Summer Reading Program has been done.

Cathy attended an all day workshop on Oral History and came back with a ton of material and suggestions. We have a photographer who will be working on the project and a list of interviewees exists. We may need to purchase some equipment, but first we will play with what we have. The overall project will take a long time, even if we keep it to only 8-10 people. Our photographer is willing to collaborate on a pictorial history of the town that will include quotes from some interviewees.

Preparations have begun on the landscaping piece of our permanent art installation. We will get the boulders from the Meetinghouse grounds and Clayton Randall's field. Clayton's stones carry historical significance, as they came from Moses Randall's (Civil War veteran) field. The tiles have been glazed and fired, and are on display at the library. These tiles will eventually go to participants' homes and Town buildings to tie the art piece in front of the library to the community. The artist will erect a temporary interior display, as construction work outside will push the original unveiling date back.

The drainage area will be redone before the poles are installed and the concrete slab walkway, which is already in dangerous shape after the patching job, will be replaced with permeable pavers. Only three inches of the garden along the walkway will need to be relocated. Bill Meyer said he would get with Sarah Burns regarding steel poles, and Rich said he was willing to help install the poles.

Regarding bringing forth warrant articles, the Trustees agreed to wait until the fall to discuss the subject with the Board of Selectmen.

The board was in favor of some sort of earned time pay for the Library Administrative Assistant, and asked Cathy to speak to Finance Administration as to how it would be done.

New Business

Election of Officers – **Motion by Bill Meyer to appoint Rich as treasurer; second by Laura McCarthy. The motion carried unanimously.**

Motion by Bill Kendrick to appoint Bill Meyer as chairperson; second by Rich. The motion carried unanimously.

Motion by Rich to appoint Laura as secretary; second by Lee. Laura indicated she felt the need for some mentoring. **The motion carried unanimously.**

Drainage – The Trustees discussed the issue during the Director's Report.

Old Business

Second Reading of Articles VI and VII – **Motion by Rich to approve the articles, as written; second by Bill Kendrick. The motion carried unanimously.**

Adjournment – **Motion by Bill Meyer at 8:31 pm to adjourn; second by Bill Kendrick. The motion carried unanimously.**

Respectfully submitted,
Cathy L. Allyn

