

New Durham Public Library Trustees' Meeting
October 2, 2018 7:00 pm
New Durham Public Library

Members Present: William Meyer, Richard Leonard, William Kendrick, Lee Newman, and Laura McCarthy.

Others Present: Cathy Allyn, Library Director

Call To Order: Chairperson William Meyer called the meeting to order at 7:03 pm

Agenda Review: There were no changes

Public Input: None

Approval of Minutes: Motion by William Meyer to approve the minutes of September 18, 2018 as written; second by William Kendrick, unanimously approved.

Financial Report: By Richard Leonard, There is (\$11,652.16) in Trustees account and the operating accounts has (\$3,701.90) He reported that all bills are paid and all is up to date.

Discussion ensued about the charge card account. The auto pay (withdrawal) is set up to avoid late charges. Late charges were waived and credited to the account. It will take two cycles to take effect.

Motion to approve by: William Meyer and seconded by William Kendrick. Financial Report unanimously approved.

The Trustees signed the invoice register.

Director's Report: Library Director Cathy Allyn gave her report for September. She said she attended a worthwhile Library workshop in Concord. Pouring of the walkway was delayed because the color was backordered. Patrons were able to appreciate the life cycle of monarch caterpillars. Seven butterflies were released. Cathy and Bill Kendrick met with the Selectmen regarding the library's proposed budget; the selectmen appreciated the budget narrative. Although the Trustees do not bring forth capital expenditures, Cathy indicated the board should speak with Town Hall about them (land swap, the roof). The new phone is in place. All third graders were brought to the library for a program hosted by the American Independence Museum. Sign-ups for the afterschool program were small, so we canceled the program. Everyone is invited to the bar cookie crawl on Oct. 13. Friday Storytime is up and running. Cathy said she would be buying a color printer before the end of the year.

Adjournment at 7:32 pm. The motion was made by: William Kendrick, Seconded by: Richard Leonard, unanimously approved.

Respectfully submitted,

Laura McCarthy