**New Durham Public Library Trustees Meeting**

**January 3, 2022**

**New Durham Public Library**

**2 Old Bay Road New Durham, NH 03855**

*Members present:* William Meyer, Patrice Mitchell, John Michaud.

*Others Present:* Caitlin Frost, library director.

*Call to Order/Agenda Review:* Chairperson Meyer called the meeting to order at 4:04 pm.

*Approval of Minutes:* November 2, 2021 and December 6, 2021.

**Motion made by John Michaud to approve the minutes of November and December, as written; second by Chair Meyer. A roll call vote was taken. Michaud-aye; Mitchell-aye; Meyer-aye. The motion carried unanimously.**

*Financial Report and Approval:* No report this month.

*Director’s Report and Informational Items:*

*CRF & CIP*

The Town will pay for the furnace in full. The Library will retain the Capital Reserve Fund.

**Motion to approve Trademark Painting for $3425.00 (source to be determined) by Chair Meyer; second by John Michaud. A roll call vote was taken. Mitchell-aye; Michaud-aye; Meyer-aye. The vote passed unanimously.**

The board compared 3 proposals for replacing the carpeting in the adult room

**Motion made by Chair Meyer to accept Kelly’s Flooring bid of $6974.00 or less; second by John Michaud. A roll call vote was taken. Michaud-aye; Mitchell-aye; Meyer-aye. The vote carried unanimously.**

*Upcoming elections:*

Trustees Patrice Mitchell and John Michaud’s terms will expire March 2022.

Lee Newman and William Meyer’s terms expire March 2024.

*Schedule Next Meeting:* February 7, 2022 at the library.

*Adjournment:*

**Motion made by Patrice Mitchell to adjourn at 4:36 pm; second by Chair Meyer. A roll call vote was taken. Michaud-aye; Mitchell-aye;**

**Meyer-aye. The motion passed unanimously.**

Respectfully submitted,

*Patrice Mitchell*