**New Durham Public Library Trustees Meeting**

**November 2, 2021**

**New Durham Public Library**

**2 Old Bay Road New Durham, NH 03855**

*Members present:* William Meyer, Richard Leonard, Patrice Mitchell, John Michaud.

*Others Present:* Caitlin Frost, library director.

*Call to Order/Agenda Review:* Chairperson Meyer called the meeting to order at 7:02pm.

*Approval of Minutes--October 29, 2021:*

**Motion made by John Michaud to approve the minutes; second by Chair Meyer . The motion carried unanimously.**

*Financial Report and Approval:* Mr. Leonard reported that all bills are paid as of this date. The Operating account is $27902.75

Board members have signified review and approval of the invoice register by email reply.

**Motion made by Chair Meyer to approve financial report; second by Patrice Mitchell. The motion carried unanimously.**

*Web Design:* The board members agreed that the designs created by Kristen Palleiko are their first choice for the New Durham Library logo.

**Motion made by Chair Meyer to accept Kristen Palleicko as the library web designer; second by John Michaud. The motion carried unanimously.**

*Director’s Report and Informational Items*

*Any Other Business:* A discussion was had on the length of individual Trustees’ terms and which positions will be on the next ballot.

*Schedule Next Meeting:* January 4, 2022 at the library.

*Adjournment:*

**Motion made by Richard Leonard to adjourn at 7:40 pm; second by John Michaud. The motion passed unanimously.**

Respectfully submitted,

*Patrice Mitchell*