**New Durham Public Library Trustees Meeting**

**December 12, 2022**

**New Durham Public Library**

**6 Main Street New Durham, NH 03855**

*Members present:* William Meyer, John Michaud, Patrice Mitchell.

*Others Present:* Caitlin Frost, library director.

*Call to Order/Agenda Review:* Chairperson Meyer called the meeting to order at 4:05 pm.

*Approval of minutes:* October 11 and November 14, 2022

**Motion made by John Michaud to approve the November and October minutes as written; second by Chair Meyer. A roll call vote was taken. Mitchell- aye: Michaud-aye: Meyer-aye. The vote carried unanimously.**

*Financial Report and Approval.*

There was no report from the treasurer this month. Approval was given by Chair Meyer for Ms. Frost to request the last of quarter 4 operating fund budget from Town Hall.

The Trustees had previously reviewed the invoices via email and approved by reply.

*Friends’ of the NDPL* Linda Callaway was unable to attend this meeting as planned and will participate at January’s meeting. The Friends would like to have a shed/structure on library property to store library materials that are currently stored at Town Hall.The Friends will request sharing the cost with the library. Chair Meyer reminded the Trustees that permission is required for a shed as the property borders wetlands.

Directors Report and Informational Items

November

The Holiday Party went great.

DPW is sending over Paul to help with odd jobs.

Ordered a couch and two chairs.

Encumbrances for 2023:

New receipt printer $700

2 scanners: $700

B&T Invoices: $1500

New table and chairs: $1500?

Adding on shelving in the Children’s room: $1600

2023 Goals:

Circulation increase

Attendance increase

Homeschooling increase

Grant reporting

Increase footprint in the community

*Other Business.*

Chair Meyer reported having received an email that appeared to have come from the library. The email asked the reader to take part in a survey regarding the banning of certain books from the library. Ms. Frost assured the Trustees that the email did not come from the library.

*Schedule Next Meeting:* January 9, 2023 at 4 pm at the library.

*Adjournment:*

**Motion made by John Michaud to adjourn at 4:30 pm; second by Patrice Mitchell. A roll call vote was taken. Michaud-aye; Meyer-aye; Mitchell-aye. The motion passed unanimously.**

Respectfully submitted,

*Patrice Mitchell*